

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 31, 2025 at 4:00 p.m.)

MINUTES
Monday, January 5, 2026

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Chief of Staff Kenneth Yates, representing Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

ROLL CALL: Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

II. ELECTION OF CHAIRMAN FOR 2026

Motion made by Stan Sallee, seconded by Lonnie Sims, to Elect Commissioner Dunkerley as Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. ELECTION OF CHAIRMAN PRO TEM FOR 2026

Motion made by Lonnie Sims, seconded by Kelly Dunkerley, to Elect Commissioner Sallee as Chairman Pro Tem. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. ROLL CALL

Commissioner Sims, present; Commissioner Sallee, present; Commissioner Dunkerley, present.

V. PLEDGE OF ALLEGIANCE

Commissioner Dunkerley led the Pledge of Allegiance.

VI. PROCLAMATION

- A. Proclaiming January 2026 as Human Trafficking Prevention Month in Tulsa County, urging citizens to become informed, vigilant, and to report suspicious activity to eliminate this crime. For assistance or to report suspected human trafficking, contact the confidential National Human Trafficking Hotline at 1-888-373-7888, text “HELP” or “BeFree” to 233733, or call 911 (Clerk's Misc. File No. 20260001)

The Proclamation was read and presented. Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VII. MINUTES

- A. Board of County Commissioner's Meeting of December 22, 2025

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve and authorize execution by the Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VIII. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:

- 1. Tulsa County Emergency Management - Request for Qualifications for FEMA Compliant Hazard Mitigation Plan Development/Update, to WSB, LLC, the most qualified and responsive firm (Clerk's Misc. File No. 20260002)

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve the recommendation. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Amendments

1. Building Operations - #7 to the award for Trash Service to American Waste Control, CMF #20221782, the most recent renewal, CMF #20251565, to increase the frequency of service at the Courthouse to five days per week; cost \$578 per month (Clerk's Misc. File No. 20260003)
2. Sheriff - #1 to the agreement with Cherokee Nation, for detention services for housing and transporting of Tribal Inmates at the David L. Moss Criminal Justice Center, CMF #20251205, to modify Article 2, Section 2.6 (Clerk's Misc. File No. 20260004)
3. TC Departments - #5 to the award for Bermuda Grass to Riverview Sod Ranch, Inc., CMF #20220112, the most recent renewal, CMF #20242274, to exercise the option to renew the award for an additional one-year period beginning 2/10/2026, with no changes to the terms (Clerk's Misc. File No. 20260005)

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IX. ACTION ITEMS

A. Appointments - Board of County Commissioners:

1. Commissioner Dunkerley - of Commissioner Stan Sallee to serve as Chairman of the Tulsa County Criminal Justice Authority for 2026 (Clerk's Misc. File No. 20260006)
2. Commissioner Sallee:
 - a. of Commissioner Lonnie Sims to serve as Chairman of the Tulsa County Public Facilities Authority for 2026 (Clerk's Misc. File No. 20260007)
 - b. of Douglas Bonebrake to the Tulsa County Juvenile Justice Authority to complete the term of Nancy Rothman, which expires 9/30/2027 (Clerk's Misc. File No. 20260008)

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve the appointments. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Budget Division - (Tulsa County Industrial Authority) - Tulsa County Agency Fund Recommended for Payment:
 - a. Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered through June 30, 2025; Purpose: Work in Progress on Preparation of annual financial statements for FY25; Amount Paid: \$3,655 (Clerk's Misc. File No. 20260009)
2. Engineers:
 - a. Acceptance of Right-of-Way Easement in Tulsa County from Larry and Mary Moody (CLS-109) (Clerk's Misc. File No. 20260010)
 - b. Acceptance of Right-of-Way Easement in Tulsa County from James and Kathleen Davis (CLS-111) (Clerk's Misc. File No. 20260011)
 - c. Coyer Family Revocable Trust, Administrative Settlement for the acquisition of right-of-way for Tulsa County, Parcel: 2, consisting of 0.30 acres, plus damages affected by project #33567, in the amount of \$25,000 (Clerk's Misc. File No. 20260012)

3. Human Resources - of the Employee Handbook (Clerk's Misc. File No. 20260013)
4. Sheriff - to rescind the award for Uniforms and Accessories to COPS Products for the Streamlight ProTac Rail Mount 2, Item #88126, which was erroneously priced, as part of the award to Baysinger Police Supply, COPS Products, Galls, LLC, GT Distributors, Inc., and Oklahoma Police Supply, CMF #20252336, and award it to the next lowest and best bidder, GT Distributors, Inc. (Clerk's Misc. File No. 20260014)
5. Tulsa County Emergency Management - Final settlement statement for property involved in Voluntary Flood Acquisition Program for the property located at 604 West 26th Street, Sand Springs, OK 74063, CMF# 20252142, VBP #1212, Jones (Clerk's Misc. File No. 20260015)

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve and authorize execution, as needed. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Resolution - (Board of County Commissioners) - Authorizing BOCC Chair to sign necessary closing documents for the "Agreement for the Purchase and Sale of Real Estate" regarding the sale of the former Juvenile Detention Center, located at 315 S. Gilcrease Museum Road, Tulsa, OK 74127, CMF #20252250 (Clerk's Misc. File No. 20260016)

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor - Thomas Y. Pickett & Company, Inc., for professional appraisal services to complete appraisals of the Ex-Sinclair Oil Corporation (refinery) and the Ex-Sunoco Refinery, owned by HollyFrontier Tulsa Refining LLC, beginning 1/1/2026, cost \$41,000 (Clerk's Misc. File No. 20260017)
2. Board of County Commissioners - Child Advocacy Network, Community Development Block Grant (CDBG) Subrecipient to allocate funds in the amount of \$21,000 to provide a Child Specialist to conduct forensic interviews with children who are allegedly abused and reside in Tulsa County, through 5/31/2026 (Clerk's Misc. File No. 20260018)
3. Human Resources - CommunityCare, to provide Employee Assistance Program (EAP) benefit assistance to eligible employees through 6/30/2026 (Clerk's Misc. File No. 20260019)
4. Highways - Oklahoma Department of Transportation (ODOT), for the replacement of existing highway lighting with energy efficient LED lights, JP No. 38914(04), Cost of the project shall not exceed \$450,320, with County portion of \$90,064 (Clerk's Misc. File No. 20260020)
5. Parks:
 - a. Belinda Tubby, for the use of several Tulsa County Parks to hold card making classes, from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260021)
 - b. Cheryl Capps Roach, for the use of several Tulsa County Parks to hold adult art classes from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260022)
 - c. Country Western Dance, for the use of several Tulsa County Parks to hold dance classes, from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260023)

- d. Curtis Hale, for the use of several Tulsa County parks to hold dance classes from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260024)
 - e. Eudomar Rivera, for the use of several Tulsa County Parks to hold karate classes, from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260025)
 - f. Joe Spring, Bixby Wild Bunch Boxing Club, for the use of several Tulsa County Parks to hold boxing and karate classes, from 1/1 - 6/30/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260026)
 - g. Tulsa Schutzhund Club, for use of O'Brien Park to hold IGP Dog Sport programs, from 1/1 - 12/31/2026; fee 40% of paid enrollment (Clerk's Misc. File No. 20260027)
6. Sheriff - Tulsa Society for the Prevention of Cruelty to Animals, to provide animal sheltering services to animals seized by the Tulsa County Sheriff's Office for one year (Clerk's Misc. File No. 20260028)

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve and authorize execution by the Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

E. Sole Sources

- 1. Administrative Services - Advantage Graphics, Inc., for maintenance, parts, supplies and service for the following machines: Standard Horizon Finishing Equipment, I-Jet Envelope Printers, Ryobi Printing Presses, Hamada Equipment, Baumfolder Equipment, Prestige Printing Inks, Accel Equipment, Challenge Equipment, Rosback Equipment, Microcut Equipment, Digipunch Equipment, Rhino-Tuff Punches, AB Dick Printing Presses, Polar Cutters, and TruLine Shrink Equipment (Clerk's Misc. File No. 20260029)
- 2. Assessor - Harris Systems, USA, Inc., for maintenance & service of RealWare Software, the Assessor's CAMA system and Matix, the Assessor's mapping software, as well as input for Marshall & Swift tables in the RealWare table format as required for calculating a cost value in the RealWare product (Clerk's Misc. File No. 20260030)

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Travel/Training

- 1. Board of County Commissioners:
 - a. Amy Smith, Notary Public renewal; cost \$99 (Clerk's Misc. File No. 20260031)
 - b. Deborah Medley, Notary Public Commission; cost \$125 (Clerk's Misc. File No. 20260032)
 - c. Mark Vancuren:
 - 1) to Owasso Chamber of Commerce Advocacy meeting at Tulsa Tech Owasso Campus on 1/14/2026; cost \$50 (Clerk's Misc. File No. 20260033)
 - 2) to Sand Springs Egg and Issues at the Sand Spring Chamber of Commerce on 1/16/2026; cost \$20 (Clerk's Misc. File No. 20260034)

- d. Michael Craddock to County Officers and Deputies Association of Oklahoma (CODA) 2026 Legislative Conference in Norman, OK on 2/3/2026; cost \$630.50 (Clerk's Misc. File No. 20260035)

2. OSU Extension - Jan Dawson, to Statewide Biennial Conference in Stillwater, OK on 1/6-8/2026; cost \$402 (Clerk's Misc. File No. 20260036)

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve the travel/training. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Claims

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Payroll claims - Biweekly for 12/13-26/2025

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve and authorize execution by the Commission. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Lonnie Sims, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20260037)

- a. Creditor: Tulsa Regional Chamber, Inc.; Trust # 094026-C9; Item: 10565-Route 66; Purpose: Route 66 - Celebration Marketing Agreement; Amount Paid: \$300,000

2. Vision Tulsa County (Clerk's Misc. File No. 20260038)

- a. Use Tax Funded Projects Recommended for Payment

- 1) Creditor: Samuel T. Slavens; Fund #: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$3,600
- 2) Creditor: Traffic Engineering Consultants, Inc.; Fund #: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Engineering; Amount Paid: \$4,800

3. Tulsa County Industrial Authority (TCIA) - Juvenile Justice Capital Improvement 16 Construction Fund Payment (Clerk's Misc. File No. 20260039)

- a. Creditor: State of Oklahoma-OMES; Fund: 505; Item: Invoice no. 1000001829; Purpose: IDIQ Architect and Engineering Consulting Services fee; Amount Paid: \$2,395.75

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve and authorize execution by the Chairman. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Juvenile Detention Home Update to Accept & File for December 23 - 31, 2025 (Clerk's Misc. File No. 20260040)

David Parker presented the following update:

- Transports: Custody and Control successfully conducted one medical transport.
- Staffing: During this period, we have had one new hire.
- Training: During this period both of our Handle with Care Instructors completed successful recertification.

- Operations: During the holiday break, programming was implemented to provide residents with engaging, holiday themed activities, including a variety of Christmas themed games, bingo, and movie night.

Number of Residents 32 as of January 2, 2026, Charge/ Number of Residents Charged:

First Degree Murder – 3; Robbery by 2 or more persons – 1; Robbery w/Dangerous weapon – 1; Bench Warrant – 6; Domestic Assault and Battery – 2; Shooting w/Intent to Kill – 1; Possession of Stolen Vehicle – 5; Sexual Battery – 2; Assault and Battery – 1; Burglary II – 3; Assault and Battery w/deadly weapon – 2; Violation of Conditions of Release – 2 Burglary I – 2; Threaten Act of Violence 21-1378 Misd - 1
 Motion made by Stan Sallee, seconded by Lonnie Sims, to accept and file the update. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

X. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

XI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

XII. ADJOURN

Motion made by Lonnie Sims, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Lonnie Sims, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Kelly Dunkerley, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk