

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 13, 2025 at 2:34 p.m.)

MINUTES
Monday, November 17, 2025

APPROVED
11/24/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley, and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. PLEDGE OF ALLEGIANCE

Chief Deputy Vancuren led the Pledge of Allegiance.

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

V. PROCLAMATION

- A. Recognizing and honoring Pitmaster Donny Teel's excellence, tenacity and successful venture in competing and winning barbecue competitions earning the 2025 Barbecue Hall of Fame honor (Clerk's Misc. File No. 20252197)

The proclamation was read and presented.

VI. MINUTES

- A. Board of County Commissioner's Meeting of November 10, 2025

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. REPORTS TO ACCEPT & FILE

- A. Elected Officials:

1. Assessor - Revolving fund for 10/2025 (Clerk's Misc. File No. 20252198)
2. Court Clerk:
 - a. Monthly for 10/2025 (Clerk's Misc. File No. 20252199)
 - b. Records Management and Preservation for 10/2025 (Clerk's Misc. File No. 20252200)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the reports. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VIII. UNFINISHED BUSINESS

A. Amendments

1. Building Operations - #1 to the agreement with Assessor to provide vehicle maintenance services, CMF #20242131 and #20250908, to replace Exhibit A to include additional fleet vehicles (Clerk's Misc. File No. 20252201)
2. Highways - #2 to the award for Asphalt and Emulsions to various vendors, CMF #20250261, to add industry-standard demurrage charges for award supplier Ergon Asphalt & Emulsions, Inc., at a rate of 2 hours free, \$100/hour thereafter (Clerk's Misc. File No. 20252202)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Change Orders

1. Board of County Commissioners - to the agreement with JE Dunn Construction Company, for Construction Management at Risk Services for the Tulsa County Courthouse renovation project, CMF #20240200. A change order was approved 11/3/2025 allowing alternate work hours of 5:00 p.m. to 3:30 a.m., from 11/7/2025 through 11/24/2026, increasing the contract by \$1,671,411, for a new total of \$30,624,236, CMF #20252123. However, the change order form was inadvertently left out of the previously approved document. This change order is for approval and execution of the change order form, incorporating it into the previously approved version (Clerk's Misc. File No. 20252203)
2. Tulsa Area Emergency Management Agency (TAEMA) - #1 to the agreement with American Demolition & Site Services, LLC, CMF #20251741, to increase the project amount by \$3,741 for the property at 6408 W. 4th Place, Tulsa, OK 74127, due to unforeseen expenses to backfill an unknown partial basement and crawl space, bringing the total project to \$211,784 (Clerk's Misc. File No. 20252204)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- ### C. Request for Approval - (Board of County Commissioners) - Discussion and possible action to approve the changing of the title of the Public Information Officer to Director of Media and Communications and to authorize implementation of the Tulsa County Media and Communications Team - deferred from 11/3/2025 agenda

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to strike this discussion and move it to the December Management Conference agenda. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

IX. ACTION ITEMS

- ### A. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from October 16 - November 12, 2025 (Clerk's Misc. File No. 20252205)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Juvenile Bureau - of funding in the amount of \$250,000 from Fund 450 to hire an additional three Custody & Control positions and create a Lead Custody and Control position to help with scheduling for 24-hour coverage for FY26

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to defer the item. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Tulsa Area Emergency Management Agency:
 - a. of the amended and updated Tulsa County CDBG-DR Voluntary Buyout Program Guidelines (Clerk's Misc. File No. 20252206)
 - b. of the final settlement statement for property involved in the Voluntary Flood Acquisition Program, for property located at 2712 Bermuda Avenue, Sand Springs, OK 74063, CMF #20251898, VBP #1213, Carder (Clerk's Misc. File No. 20252207)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Agreements

1. Administrative Services - JD Young Technologies, for the lease of five Toshiba e330AC printers; cost \$535/monthly (Clerk's Misc. File No. 20252208)
2. Assessor - PlanetView GSI, for remotely validated building feature changes in Tulsa County using Planet Labs PBC's Building Change Detection analytics derived from satellite imagery and delivering monthly Building Change Detection reports and a streaming visual basemap covering the entire county for \$27,557.60 (Clerk's Misc. File No. 20252209)
3. Parks - Mike Gogel Golf Design, for architectural services for Tulsa County Golf Courses, CMF #20251996 (Clerk's Misc. File No. 20252210)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Agreement Renewal - (Treasurer) - RP Solutions, Inc., for renewal of CMF #20242097 for 1/23/2026 - 1/22/2027 (Clerk's Misc. File No. 20252211)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions

1. Engineers - Asset disposal: junked - Fortinet Security Camera - District 2 (Clerk's Misc. File No. 20252212)
2. Juvenile Detention - Asset disposal: miscellaneous office furniture - transferred to an outside government entity - donated to Office of Juvenile Affairs for the Phil Smalley Center (Clerk's Misc. File No. 20252213)
3. Treasurer - Asset disposal: junked - computer software and equipment (Clerk's Misc. File No. 20252214)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Utility Permits - Engineers:

1. City of Tulsa, for the crossing and paralleling of W. 22nd St. S., W. 23rd St. S., W. 25th St. S., W. 26th St. S., S. 59th W. Ave., and S. 61st W. Ave., beginning at approximately the W. 26th St. S. & S. 59th W. Ave. junction (Clerk's Misc. File No. 20252215)
2. Cox Communications:
 - a. for the cross and parallel of E. 63rd St. N., approximately 0.44 mi. W. of N. Peoria Ave. (Clerk's Misc. File No. 20252216)
 - b. for the parallel of N. 129th E. Ave., approximately 0.2 mi. S. of E. 106th St. N. (Clerk's Misc. File No. 20252217)
3. One Gas, Inc., for the cross of N. Rockford Ave., approximately 1.42 mi. W. & 2.39 N. of the US 75 & SH 11 junction (Clerk's Misc. File No. 20252218)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Travel/Training

1. Administrative Services - Ragan McLain, to Poynter Institute ACES Program, online three-course Certificate in Editing; cost \$1,050 (Clerk's Misc. File No. 20252219)
2. Board of County Commissioners:
 - a. Darren Gantz, to the Broken Arrow Chamber of Commerce State of the City on 12/10/2025 at Stoney Creek Hotel and Conference Center, Broken Arrow, OK; cost \$40 (Clerk's Misc. File No. 20252220)
 - b. Mark Vancuren, to the Association of County Commissioners of Oklahoma (ACCO), in Norman, OK on 4/1-2/2026; cost \$457.80 (Clerk's Misc. File No. 20252221)
 - c. Michael Craddock, to the Association of County Commissioners of Oklahoma (ACCO), in Norman, OK on 4/1-2/2026; cost \$457.80 (Clerk's Misc. File No. 20252222)

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Claims

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20252223)
 - a. Creditor: Program Management Group, LLC; Trust #244097-59; Item #: 10579-Vision 2025 Program Management; Purpose: Program Administration; Amount Paid: \$33,827

- b. Creditor: Lilly Architects, PLLC; Trust #094026-K1; Item #:10578-OSU Extension Office (P3); Purpose: Pre-Design Services/Project Alignment; Amount Paid: \$2,589.75
 - c. Creditor: Guy Engineering; Trust #094026-J1; Item #:10577-PJ1031 E. 51 St. S. btw 177th & 193rd E. Ave.; Purpose: Design/Engineering; Amount Paid: \$2,342.74
 - d. Creditor: City of Bixby; Trust #094026-I8; Item #:10576-Bixby 148th Street Expansion (P2); Purpose: Extending 148th Street from Memorial to Grant; Amount Paid: \$163,802
2. Vision Tulsa County (Clerk's Misc. File No. 20252224)
- a. Sales Tax/Bond Funded Projects Recommended for Payment
 - 1) Creditor: Marquardt Engineering, PLLC; Fund #: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Design; Amount Paid: \$14,250
 - b. Sales Tax Funded Projects Recommended for Payment
 - 1) Creditor: Program Management Group, LLC; Fund #: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$12,120.40

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- K. Juvenile Detention Home Update to Accept & File for November 5-12, 2025 (Clerk's Misc. File No. 20252225)

David Parker presented the following update:

- Transportation: No transportation needed within this period.
- Staffing: Four candidate interviews were conducted, two will be moving forward with the pre-hire process; one new hire, and one staff termination.
- Operational: I would like to share an exciting new cooperative process involving Judge Todd Chesbro, the District Attorney's Office, Public Defenders, and Detention. When the facility reaches capacity, a contingency list must be accessed to release an individual in order to detain another. Each Friday afternoon, the group meets to review and validate a joint contingency list. Previously, the list was developed solely through Bureau Intake. This new process provides a stronger platform by incorporating input from multiple stakeholders.

Number of Residents 31 as of November 12, 2025: Charge/Number of Residents Charged:

First Degree Murder – 4; Robbery by 2 or more persons – 2; Robbery w/firearm – 2; Bench Warrant – 4; Trafficking Illegal Drugs – 1; Domestic Assault and Battery by Strangulation – 2; A&B by Means likely to Produce Death – 1; Shooting w/Intent to Kill – 1; Minor in Poss of Weapon after Adjud. – 4; Burglary I – 1; Possession of Stolen Vehicle – 4; Pointing a firearm – 1; Robbery I – 1; Burglary III – 2; Robbery – 1

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- L. Executive Sessions - District Attorney:

- 1. Requested by Andrew Mihelich - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jim Cassody, for the purpose of confidential communications concerning a pending claim, to-wit: Conner Ward, Workers' Compensation claim No. CM3-2025-02134A, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

2. Requested by Andrew Higganbotham - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to wit: *Tort Claim TC-2025-43, Billy Davis*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:51 a.m.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:59 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to grant settlement authority to counsel, up to the amount discussed in Executive Session, to-wit: *Conner Ward, Workers' Compensation claim No. CM3-2025-02134A* (Clerk's Misc. File No. 20252226), and to wit: *TC-2025-43, Billy Davis* (Clerk's Misc. File No. 20252227). Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

X. NEW BUSINESS

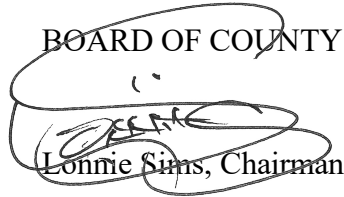
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

XI. ADJOURN

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

