

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 13, 2025 at 8:59 am)

MINUTES
Thursday, August 14, 2025

I. CALL TO ORDER

Commissioner Lonnie Sims called the BOCC Management Conference Meeting to order at 9:30 a.m with the following business transacted:

II. ROLL CALL

Roll was taken with the following members present: Commissioners Stan Sallee, Lonnie Sims, Kelly Dunkerley; others present: Chief Deputies Darren Gantz, Michael Craddock and Mark Vancuren. County Clerk Micheal Willis. Matthew Spassov; Matthew Hancock; Kathy Burrows; Robert Harmon; Dan Peace; Alan Vanderburg; Ronny Walker; Nathan Krotzer; David Tackett; Teresa Tosh; Deborah Medley, Sherry Langston, and Amy Smith.

III. OLD BUSINESS

There was no old business.

IV. ACTION ITEMS

A. Administrative Services- Matthew Spassov, Director of Administrative Services

Matthew Spassov reported a year of major progress, highlighting cost savings, increased efficiency, and digital innovation. A fully digital workflow in the print shop significantly cut costs, while the launch of the Tulsa County policy library provided streamlined support for departments. Over 3,000 design and print projects generated \$575,000 for the general fund, and the Digital Archives team converted more than 8.5 million documents, saving an estimated \$387,000.

In-house production saved \$126,558 compared to outsourcing, and mail services processed over 152,000 parcels. Technical writer developed or updated over 180 policies to support the policy library. Bulk ordering efforts fulfilled 685 form orders and distributed 14,665 reams of paper, saving 31% on costs and adding \$26,000 in revenue to the general fund.

Looking ahead to FY2026, goals include launching a digital office supply ordering platform, optimizing delivery routes with Samsara, and implementing performance metrics to drive further savings and efficiency across county operations.

B. Parks Summer Update- Matthew Hancock, Director of Parks and Recreation

Matthew Hancock shared highlights from a busy summer season. Summer camps hosted 151 unique campers, while disc golf continued its strong growth with over 100,000 rounds played annually. Pickleball's popularity surged, supported by added staff and new courts. The Chandler splash park saw 13,000 visits, and pool operations ran efficiently throughout the season. Community engagement remained strong with events like Puppy Palooza, held in partnership with the Glenpool Animal Shelter. Facility rentals were in high demand, with over 46 pool and splash park bookings and frequent pavilion use. Chandler Park's "Back the Blue" event may lead to future concerts, and the Tulsa Drillers baseball season brought multiple tournaments and leagues to the city.

Golf and tennis programs also flourished, recording more than 35,000 rounds since June 1. Over 400 youth attended golf camps, and two PGA HOPE classes served veterans. The League of Exceptional Athletes

continued using the tennis center, expanding opportunities for athletes with disabilities. Plans are moving forward for golf course improvements and upcoming site visits.

Hancock emphasized the need for updated master plans for parks such as O'Brien, Chandler, and The Horse. The Tulsa Disc Golf Collective continues to offer financial and volunteer support, while planning is underway for major 2027 events like the Senior Games and PDGA Masters.

New security cameras have been installed across several parks, and the team is addressing safety concerns while preparing to switch to a more effective security vendor. Speaker 3 closed by reaffirming the department's commitment to keeping parks safe, clean, and accessible for all.

C. BOCC Appointee Report

Amy Smith reported several upcoming appointments. John Smaligo has expressed interest in being reappointed to the Tulsa County Home Finance Authority, while Chelsea Levo Feary is seeking reappointment to the INCOG Economic Development District Board. The Tulsa County Juvenile Justice Trust Authority appointment rotates among County Commissioners, with Commissioner Sims set to serve next. A new committee member will also be appointed to replace Ms. Rotham. In District 1, vacancies remain on both the Tulsa City-County Library System Board and the Tulsa County Park Board, with new members to be appointed to each.

V. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VI. ADJOURN

Motion made by Lonnie Sims, seconded by Stan Sallee, to adjourn the meeting 11:27 am. Upon roll call, Yes - Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Lonnie Sims, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk