

(Amended agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 17, 2025 at 9:05 a.m.)

MINUTES
Monday, October 20, 2025

APPROVED
10/27/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. PLEDGE OF ALLEGIANCE

Assessor Director of Human Resources Mark Liotta led the Pledge of Allegiance.

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

V. MINUTES

A. Board of County Commissioner's Meeting of October 13, 2025

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. REPORTS TO ACCEPT & FILE

A. Elected Officials:

1. Assessor - Revolving fund for 9/2025 (Clerk's Misc. File No. 20252030)
2. County Clerk - E-911 1st Quarter FY 2025-2026 (Clerk's Misc. File No. 20252031)
3. Treasurer - Depository Summary of Daily Analysis for 9/2025 (Clerk's Misc. File No. 20252032)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Request for Proposals - Baseball Tournament Operator at O'Brien Park - Deferred

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to defer the recommendation. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Amendments:

1. County Clerk - #1 to the agreement with Kofile, Inc., for the conversion and indexing of digital images of Historical Records, CMF #20251583, raising the total contract amount to \$39,791.80 due to higher-than-expected image counts (Clerk's Misc. File No. 20252033)
2. Court Services - #2 to the agreement with Siemens Healthcare Diagnostics, Inc., CMF #20250554 & CMF #20251698, to add additional assays at a cost of \$62.50 per kit, which shall count toward the original annual commitment amount of \$66,440.61 (Clerk's Misc. File No. 20252034)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

- ### A. New Procurement Officer - (District Attorney) - designating Joy Clark as new Receiving Specialist (Clerk's Misc. File No. 20252035)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- ### B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from September 11 - October 15, 2025 (Clerk's Misc. File No. 20252036)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Board of County Commissioners - of Oklahoma State Auditor & Inspector engagement letter for Financial & Single audit for FY 2025 (Clerk's Misc. File No. 20252037)
2. Building Operations - of Fitness Delivery Experts installation waiver (Clerk's Misc. File No. 20252038)
3. Human Resources - to accept donations for the 2025 Wellness Fair, from AJ Gallagher, Allstate, BRI, CareATC, Community Care of Oklahoma, CAS, Delta Dental, Total Wellness, VSP, YMCA & Sun Life; approximate value \$2,300 (Clerk's Misc. File No. 20252039)
4. Parks:
 - a. to accept donations for the Bark in the Park event at LaFortune Park, of sandwich samples and pup cups from Jimmy John's, value \$300, and Walmart \$50 gift card (Clerk's Misc. File No. 20252040)

- b. of reimbursement for repair and maintenance of six Case Tennis Center Outdoor Courts by D & D Sport Courts, LLC in the amount of \$61,200, to be paid from donations already received for the purpose of improvements at the Case Tennis Center (Clerk's Misc. File No. 20252041)
- c. of revocation of Handling Park Concession Money (TCP 403) (Clerk's Misc. File No. 20252042)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Requests to Accept and File - Tulsa Area Emergency Management Agency (TAEMA) - of Warranty Deeds filed by First American Title Insurance Company for properties involved in the Voluntary Buyout Program:

- 1. for property located at 14522 West Mockingbird Lane, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions, CMF #20241897 & CM #20251093, VBP #1002, Adair (Clerk's Misc. File No. 20252043)
- 2. for property located at 703 West 27th Court, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions, CMF#20250836 and CMF#20251094, VBP #1162, Cypert (Clerk's Misc. File No. 20252044)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the warranty deeds. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Resolution - (Board of County Commissioners) - approving State Subdivision Agreements for Purdue/Sacklers and Small Manufacturers Opioid Settlements (Clerk's Misc. File No. 20252045)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Agreements

- 1. Assessor - Greater Tulsa Home & Garden Show for booth space and exhibitor wrist bands at the home and garden show 3/5-8/2026; cost \$2,205 (Clerk's Misc. File No. 20252046)
- 2. Court Clerk - Kofile Technologies, Inc., for Archival Imaging and Book Preservation Services; cost estimate \$11,323.72 (Clerk's Misc. File No. 20252047)
- 3. Engineers - Hazen and Sawyer, Inc., to perform a preliminary engineering report for the Jenks Levee Stormwater Pump Station to help assess its current and future capacity, CMF #20251756; cost \$275,322 (Clerk's Misc. File No. 20252048)
- 4. IT - NetFabric, LLC, for Professional Remote Network Engineering Services; cost \$10,000 (Clerk's Misc. File No. 20252049)
- 5. Parks:
 - a. AT&T, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25 (Clerk's Misc. File No. 20252050)
 - b. Cute Caricatures, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25 (Clerk's Misc. File No. 20252051)
 - c. Frolic, LLC, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25 (Clerk's Misc. File No. 20252052)

- d. K Life Ministries, for use of LaFortune Gym to hold a K Life PE event from 3:00 to 5:00 p.m. on 10/22, 11/5, 11/19 and 12/3/2025; fee \$80 per week (Clerk's Misc. File No. 20252053)
- e. M & C Printing, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25 (Clerk's Misc. File No. 20252054)
- f. Urban Dirt Life, LLC, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25 (Clerk's Misc. File No. 20252055)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

- 1. County Clerk - Asset transfer to IT - computer equipment (Clerk's Misc. File No. 20252056)
- 2. Juvenile Bureau - Asset transfer to Jail County Contribution - miscellaneous office furniture (Clerk's Misc. File No. 20252057)
- 3. Parks - Asset disposal: junked - computer equipment, copier (Clerk's Misc. File No. 20252058)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - Broncho Company, dba Electric Power Door, for doors, hardware and service for the hydraulic folding doors used at the David L. Moss facility (Clerk's Misc. File No. 20252059)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

- 1. Cox Communications, for the parallel of S. 81st W. Ave./W. 17th St., approximately 0.18 mi. S. of the Sand Springs Expressway (Clerk's Misc. File No. 20252060)
- 2. Public Service Company of Oklahoma (PSO), for the crossings and parallels of E. 86th St. N., E. 76th St. N., E. 66th St. N., E. 56th St. N., among others, starting at approximately 0.37 mi. W. of the E. 86th St. N. and Highway 11 junction (Clerk's Misc. File No. 20252061)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Travel/Training

- 1. Board of County Commissioners:
 - a. Darren Gantz:
 - 1) to ACCO (Association of County Commissioners of Oklahoma) Conference in Norman, OK on 10/29/2025; cost \$190.66 (Clerk's Misc. File No. 20252062)
 - 2) to AEP (American Electric Power) Board of Directors Community Reception in Stillwater, OK on 10/21/2025; cost \$120.10 (Clerk's Misc. File No. 20252063)

b. Mark Vancuren:

- 1) to ACCO (Association of County Commissioners of Oklahoma) Conference in Norman, OK on 10/29-30/2025; cost \$850 (Clerk's Misc. File No. 20252064)
- 2) to Owasso Chamber of Commerce, State of the Cherokee Nation on 11/5/2025; cost \$50 (Clerk's Misc. File No. 20252065)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Building Operations - Erik Suzzo, for the Oklahoma Mechanical Continuing Education Course to be completed online to maintain his Mechanical Contractor License; cost \$50 (Clerk's Misc. File No. 20252066)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

3. Juvenile Bureau - Kim Baker, to Sanctuary Train the Trainer Conference on 12/2-4/2025 in Yonkers, NY; cost \$4,064 (Clerk's Misc. File No. 20252067)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20252068)
 - a. Creditor: Program Management Group, LLC; Trust # 244097-59; Item: 10574-Vision 2025 Program Management; Purpose: Program Administration; Amount Paid: \$34,969.80
 - b. Creditor: Lilly Architects, PLLC; Trust # 094026-K1; Item: 10573-OSU Extension Office (P3); Purpose: Pre-Design Services/Project Alignment; Amount Paid: \$14,675.25
 - c. Creditor: Lyle Building Group; Trust # 094026-K3; Item: 10571-PJ1579-Chandler Misc. Improvements; Purpose: Pay Application #11; Amount Paid: \$93,365.08
 - d. Creditor: Riggs, Abney, Neal, Turpen, Orbison & Lewis; Trust # 244097-59; Item: 10572-Vision 2025 Special Counsel; Purpose: Program Adm/Legal - File TCIA 10001; Amount Paid: \$38.25
2. Vision Tulsa County (Clerk's Misc. File No. 20252069)
 - a. Sales Tax Funded Projects Recommended for Payment
 - 1) Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek Levee & Road Improvements; Purpose: Design; Amount Paid \$531.50

2) Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid \$11,979.20

3. Tulsa County Industrial Authority (TCIA) - Capital Improvement 16 Construction Fund Payment (Clerk's Misc. File No. 20252070)

a. Creditor: KMS.; Fund: 505; Item: 123098; Purpose: Furnished & Installed Lennox 7.5 Ton RTU for the kitchen; Amount Paid: \$31,656

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Juvenile Detention Home Update to Accept & File for October 8 - 15, 2025 (Clerk's Misc. File No. 20252071)

David Parker provided the following update:

- Transport: Custody and Control did not perform any transports during this time period, as none were required.
- Staffing: Three interviews were conducted during this period, zero new hires and two terminations.
- Programming: Bingo was incorporated as part of the Fall Break activities offered to all residents

Number of Residents 28 as of October 15, 2025, Charged/ Number of Residents Charged:

First Degree Murder – 4; Robbery by 2 or more persons – 1; Robbery w/firearm – 1; Bench Warrant – 3; Trafficking Illegal Drugs – 1; Assault and Battery – 1; A&B by Means likely to Produce Death – 1; Poss Firearm Minor Misd – 1; Shooting w/Intent to Kill – 1; Minor in Poss of Weapon after Adjud. – 3; Burglary II – 3; Aggravated Assault/Battery-Fe – 1; Probation Violation – 1; Possession of Stolen Vehicle – 2 Domestic A/B w/Deadly Weapon – 4

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

O. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-568 & Related PUD-872 - Applicant: Tanner Consulting, LLC - Owner: Jeff and Joy Allen - Location: E. 171st St. S. and S. Memorial Dr. The request is to rezone $\pm$ 30.607 acres from AG to RS-1 to permit a gated single-family residential subdivision. At August 20, 2025 meeting, the TMAPC voted 9-0-0 to recommend approval (Clerk's Misc. File No. 20252072)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to enter into public hearing at 9:46 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Kendal Davis, representing TMAPC, presented the zoning application details. There were no members of the public who wished to speak.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to close the public hearing at 9:46 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Executive Sessions - District Attorney:

1. Requested by Andrew Mihelich:

- a. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit; *Christina Gray, Workers' Compensation claim (unrepresented)*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- b. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit; *Drew Kelsey, Workers' Compensation claim (unrepresented)*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- c. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit; *Mauricio Veliz, Workers' Compensation claim No. CM3-2024-0435 IX*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

2. Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding pending claims, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:57 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to grant settlement authority to Jay McAtee up to the amount discussed in Executive Session, to-wit: *Christina Gray, Worker's Comp., unrepresented claim*, (Clerk's Misc. File No. 20252073); *Drew Kelsey, Worker's Comp., unrepresented claim*, (Clerk's Misc. File No. 20252074); and *Mauricio Veliz, Worker's Comp. CM3-2024-0435IX*, (Clerk's Misc. File No. 20252075). Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to authorize the District Attorney to dismiss the suit against the City of Bixby, as discussed in Executive Session, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried (Clerk's Misc. File No. 20252076)

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:





Michael Willis, Tulsa County Clerk