

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, OCTOBER 20, 2025
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:05 am, Oct 17, 2025

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

V. MINUTES

A. Board of County Commissioner's Meeting of October 13, 2025

VI. REPORTS TO ACCEPT & FILE

A. Elected Officials:

1. Assessor - Revolving fund for 9/2025
2. County Clerk - E-911 1st Quarter FY 2025-2026
3. Treasurer - Depository Summary of Daily Analysis for 9/2025

VII. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Request for Proposals - Baseball Tournament Operator at O'Brien Park - Deferred

B. Amendments:

1. County Clerk - #1 to the agreement with Kofile, Inc., for the conversion and indexing of digital images of Historical Records, CMF #20251583, raising the total contract amount to \$39,791.80 due to higher-than-expected image counts
2. Court Services - #2 to the agreement with Siemens Healthcare Diagnostics, Inc., CMF #20250554 & CMF #20251698, to add additional assays at a cost of \$62.50 per kit, which shall count toward the original annual commitment amount of \$66,440.61

VIII. ACTION ITEMS

- A. New Procurement Officer - (District Attorney) - designating Joy Clark as new Receiving Specialist

- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from September 11 - October 15, 2025
- C. Requests for Approval
 - 1. Board of County Commissioners - of Oklahoma State Auditor & Inspector engagement letter for Financial & Single audit for FY 2025
 - 2. Building Operations - of Fitness Delivery Experts installation waiver
 - 3. Human Resources - to accept donations for the 2025 Wellness Fair, from AJ Gallagher, Allstate, BRI, CareATC, Community Care of Oklahoma, CAS, Delta Dental, Total Wellness, VSP, YMCA & Sun Life; approximate value \$2,300
 - 4. Parks:
 - a. to accept donations for the Bark in the Park event at LaFortune Park, of sandwich samples and pup cups from Jimmy John's, value \$300, and Walmart \$50 gift card
 - b. of reimbursement for repair and maintenance of six Case Tennis Center Outdoor Courts by D & D Sport Courts, LLC in the amount of \$61,200, to be paid from donations already received for the purpose of improvements at the Case Tennis Center
 - c. of revocation of Handling Park Concession Money (TCP 403)
- D. Requests to Accept and File - Tulsa Area Emergency Management Agency (TAEMA) - of Warranty Deeds filed by First American Title Insurance Company for properties involved in the Voluntary Buyout Program:
 - 1. for property located at 14522 West Mockingbird Lane, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions, CMF #20241897 & CM #20251093, VBP #1002, Adair
 - 2. for property located at 703 West 27th Court, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions, CMF #20250836 & CMF #20251094, VBP #1162, Cypert
- E. Resolution - (Board of County Commissioners) - approving State Subdivision Agreements for Purdue/Sacklers and Small Manufacturers Opioid Settlements
- F. Agreements
 - 1. Assessor - Greater Tulsa Home & Garden Show for booth space and exhibitor wrist bands at the home and garden show 3/5-8/2026; cost \$2,205
 - 2. Court Clerk - Kofile Technologies, Inc., for Archival Imaging and Book Preservation Services; cost estimate \$11,323.72
 - 3. Engineers - Hazen and Sawyer, Inc., to perform a preliminary engineering report for the Jenks Levee Stormwater Pump Station to help assess its current and future capacity, CMF #20251756; cost \$275,322
 - 4. IT - NetFabric, LLC, for Professional Remote Network Engineering Services; cost \$10,000

5. Parks:
 - a. AT&T, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25
 - b. Cute Caricatures, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25
 - c. Frolic, LLC, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25
 - d. K Life Ministries, for use of LaFortune Gym to hold a K Life PE event from 3:00 to 5:00 p.m. on 10/22, 11/5, 11/19 and 12/3/2025; fee \$80 per week
 - e. M & C Printing, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25
 - f. Urban Dirt Life, LLC, to provide concessions at LaFortune Park on 10/24/2025, from 6:00 to 9:00 p.m.; fee \$25
- G. Inventory Resolutions
 1. County Clerk - Asset transfer to IT - computer equipment
 2. Juvenile Bureau - Asset transfer to Jail County Contribution - miscellaneous office furniture
 3. Parks - Asset disposal: junked - computer equipment, copier
- H. Sole Source - (Sheriff) - Broncho Company, dba Electric Power Door, for doors, hardware and service for the hydraulic folding doors used at the David L. Moss facility
- I. Utility Permits - Engineers:
 1. Cox Communications, for the parallel of S. 81st W. Ave./W. 17th St., approximately 0.18 mi. S. of the Sand Springs Expressway
 2. Public Service Company of Oklahoma (PSO), for the crossings and parallels of E. 86th St. N., E. 76th St. N., E. 66th St. N., E. 56th St. N., among others, starting at approximately 0.37 mi. W. of the E. 86th St. N. and Highway 11 junction
- J. Travel/Training
 1. Board of County Commissioners:
 - a. Darren Gantz:
 - 1) to ACCO (Association of County Commissioners of Oklahoma) Conference in Norman, OK on 10/29/2025; cost \$190.66
 - 2) to AEP (American Electric Power) Board of Directors Community Reception in Stillwater, OK on 10/21/2025; cost \$120.10
 - b. Mark Vancuren:
 - 1) to ACCO (Association of County Commissioners of Oklahoma) Conference in Norman, OK on 10/29-30/2025; cost \$850
 - 2) to Owasso Chamber of Commerce, State of the Cherokee Nation on 11/5/2025; cost \$50
 2. Building Operations - Erik Suzzo, for the Oklahoma Mechanical Continuing Education Course to be completed online to maintain his Mechanical Contractor License; cost \$50

3. Juvenile Bureau - Kim Baker, to Sanctuary Train the Trainer Conference on 12/2-4/2025 in Yonkers, NY; cost \$4,064
- K. Claims
- L. Blanket Purchase Orders and Emergency Purchase Orders
- M. Consideration and Approval of Construction Program Payments
 1. Vision 2025
 - a. Creditor: Program Management Group, LLC; Trust # 244097-59; Item: 10574-Vision 2025 Program Management; Purpose: Program Administration; Amount Paid: \$34,969.80
 - b. Creditor: Lilly Architects, PLLC; Trust # 094026-K1; Item: 10573-OSU Extension Office (P3); Purpose: Pre-Design Services/Project Alignment; Amount Paid: \$14,675.25
 - c. Creditor: Lyle Building Group; Trust # 094026-K3; Item: 10571-PJ1579-Chandler Misc. Improvements; Purpose: Pay Application #11; Amount Paid: \$93,365.08
 - d. Creditor: Riggs, Abney, Neal, Turpen, Orbison & Lewis; Trust # 244097-59; Item: 10572-Vision 2025 Special Counsel; Purpose: Program Adm/Legal - File TCIA 10001; Amount Paid: \$38.25
 2. Vision Tulsa County
 - a. Sales Tax Funded Projects Recommended for Payment
 - 1) Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek Levee & Road Improvements; Purpose: Design; Amount Paid \$531.50
 - 2) Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid \$11,979.20
 3. Tulsa County Industrial Authority (TCIA) - Capital Improvement 16 Construction Fund Payment
 - a. Creditor: KMS.; Fund: 505; Item: 123098; Purpose: Furnished & Installed Lennox 7.5 Ton RTU for the kitchen; Amount Paid: \$31,656
- N. Juvenile Detention Home Update to Accept & File for October 8 - 15, 2025
- O. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-568 & Related PUD-872 - Applicant: Tanner Consulting, LLC - Owner: Jeff and Joy Allen - Location: E. 171st St. S. and S. Memorial Dr. The request is to rezone ± 30.607 acres from AG to RS-1 to permit a gated single-family residential subdivision. At August 20, 2025 meeting, the TMAPC voted 9-0-0 to recommend approval
- P. Executive Sessions - District Attorney:
 1. Requested by Andrew Mihelich:
 - a. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Christina Gray, Workers' Compensation claim (unrepresented)*, disclosure of

the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

- b. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit; *Drew Kelsey, Workers' Compensation claim (unrepresented)*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
 - c. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney. Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit; *Mauricio Veliz, Workers' Compensation claim No. CM3-2024-0435 IX*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding pending claims, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Q. Discussion and Possible Action Regarding Executive Session Items

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

X. ADJOURN