

(Amended Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 15, 2025 at 9:23 a.m.)

MINUTES
Monday, August 18, 2025

APPROVED
8/25/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Stan Sallee and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Kelly Dunkerley, present; Commissioner Sallee, present; Commissioner Sims, present.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Meeting of August 11, 2025

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Board of County Commissioner's Special Meeting of August 13, 2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

V. REPORTS TO ACCEPT & FILE

A. Elected Officials:

1. Court Clerk:

- a. Monthly for 7/2025 (Clerk's Misc. File No. 20251643)
 - b. Management and Preservation for 7/2025 (Clerk's Misc. File No. 20251644)
2. Treasurer - Depository Summary of Daily Analysis for 7/2025 (Clerk's Misc. File No. 20251645)

B. County Department - (Election Board) - Monthly for 7/2025 (Clerk's Misc. File No. 20251646)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Amendments:

1. Administrative Services - #1 to the award for Paperstock for Printing to Midland Paper Company, CMF #20250542, to renew for an additional six months beginning 10/17/2025, with no changes to the terms (Clerk's Misc. File No. 20251647)
2. Board of County Commissioners - Consider and take action on the approval or disapproval of a certain form of Agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman upon advice of counsel to make changes to the form of such Agreement and to execute and deliver this Agreement and all documents and agreements as may be necessary or required: Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Jenks, Oklahoma (Jenks South James Sewer Project) (Clerk's Misc. File No. 20251648)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

- ### A. Resolution on Disposition of Funds/Cash Fund Estimate of Needs from 7/17/2025 - 8/13/2025 (Clerk's Misc. File No. 20251649)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- ### B. Memorandum of Agreement - (Engineers) - Cherokee Nation, to provide construction, improvements, right-of-way acquisitions, and/or utility relocations for roads and/or bridges within Tulsa County, utilizing Cherokee Nation tribal funds, federal funds, or federal funds passed through to the County for the period of 10/1/2025 through 9/30/2026 (Clerk's Misc. File No. 20251650)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Building Operations - County Tools, Equipment, & Other Resources Provided to Building Operations Employees (TCP 1018) (Clerk's Misc. File No. 20251651)
2. Human Resources - Lockout/Tagout Safety Program (TCP 122) (Clerk's Misc. File No. 20251652)
3. IT:
 - a. Revocation of Tulsa County Policy, Operating Systems Support by the County IT Department (TCP 031). This policy has been replaced by the new policies Data Classification and Security (TCP 310) and Information Security Policy (TCP 311) which were approved on 8/4/2025 (Clerk's Misc. File No. 20251653)
 - b. Revocation of Tulsa County Policy, Management and Security of Information Resources (TCP 2004). This policy has been replaced by the new policies Data Classification and Security (TCP 310) and Information Security Policy (TCP 311) which were approved on 8/4/2025 (Clerk's Misc. File No. 20251654)

- c. Revocation of Tulsa County Policy Coordinating Computer Incident Response Team (CIRT) Activities (TCP 2004-A). This policy has been replaced by the new policies Data Classification and Security (TCP 310) and Information Security Policy (TCP 311) which were approved on 8/4/2025 (Clerk's Misc. File No. 20251655)

4. Parks - Tulsa County Policy, Reserving Pavilions (TCP 417) (Clerk's Misc. File No. 20251656)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- D. Request for Public Hearing - (INCOG) - on Tuesday, September 2, 2025 at 8:30 a.m. for Tulsa County HOME Consortium and the CDBG Urban County Programs Annual Performance Report and Authorize Publication in Tulsa World (Clerk's Misc. File No. 20251657)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the request for public hearing. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- E. Sign Contractor's Bond - (Inspections) - for Lektron LED Technologies, LLC, as Principal, and Travelers Casualty and Surety Company of America as Surety in the amount \$10,000; time period from 7/8/2025 - 7/8/2026 (Clerk's Misc. File No. 20251658)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Agreements

1. Board of County Commissioners - Lilly Architects, PLLC, CMF# 20242151, for the Tulsa County OSU Extension Building (Clerk's Misc. File No. 20251659)
2. Highways - Willscot Scotsman, Inc., for the rental of a 40' Open Bay Office, CMF #20251586, updating the previously approved amount to reflect a new estimated total of \$14,170.93, to be purchased through the Omnia Cooperative R210503 (Clerk's Misc. File No. 20251660)
3. Parks:
 - a. Bear Agency Group, for branding and signage; estimated cost \$8,250 (Clerk's Misc. File No. 20251661)
 - b. Crime Stoppers, for the BBQ and Badges Fundraiser at Chandler Park, on 9/27/2025 from 4:00 p.m. to 10:00 p.m. (Clerk's Misc. File No. 20251662)
 - c. KKT Architects, Inc., to provide Conceptual Design for the golf grill and patio at the La Fortune Park Clubhouse (Clerk's Misc. File No. 20251663)
 - d. Mariachi Tulsa, for a performance at LaFortune Park on 9/12/2025, from 6:00 p.m. to 7:00 p.m.; cost \$300 (Clerk's Misc. File No. 20251664)
 - e. Mita's Foundation, for the Day of the Dead 5K Walk/Run at LaFortune Park 5K Trail/SE Pavilion on 11/1/2025, from 7:30 a.m. to 2:00 p.m.; fee \$112.50 (Clerk's Misc. File No. 20251665)
 - f. The Arc of Oklahoma, for use of LaFortune Park NE Pavillion to hold a Carnival of Caring event on 9/12/2025, from 9:00 a.m. to 2:00 p.m., fee \$450 (Clerk's Misc. File No. 20251666)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Agreement Renewals

1. Election Board - MessageMedia, USA, Inc., for renewal of CMF #20240778 for FY 2025-2026 (Clerk's Misc. File No. 20251667)
2. Tulsa Area Emergency Management Agency (TAEMA) - Tulsa Public Schools, for renewal of CMF #20241410 for FY 2025-2026. This replaces the renewal approved on 7/28/2025, CMF #20251542, which was incomplete (Clerk's Misc. File No. 20251668)
3. TC Departments - Cintas, for renewal of CMF #20241862 for FY 2025-2026 (Clerk's Misc. File No. 20251669)
4. Treasurer - General Mailing Equipment, for renewal of CMF #20241296 for FY 2025-2026 (Clerk's Misc. File No. 20251670)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. IT - Asset disposal: junked - Courthouse Wi-Fi (Clerk's Misc. File No. 20251671)
2. Parks - Asset disposal: junked - Kohler zero turn mower (Clerk's Misc. File No. 20251672)
3. District Attorney - Asset disposal: junked - storage cabinets (Clerk's Misc. File No. 20251673)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Cox Communications:
 - a. for the cross and parallel of E. 168th St. N., approximately 0.59 mi. E. of N. Peoria Ave. (Clerk's Misc. File No. 20251674)
 - b. for the parallel of S. 125th E. Ave., approximately 0.1 mi. S. of E. 131st St. S. (Clerk's Misc. File No. 20251675)
2. One Gas, for the cross of E. 161st St. S., approximately 1 mi. S. & 1.43 E. of the US 64 & SH 67 junction (Clerk's Misc. File No. 20251676)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Travel/Training

1. Board of County Commissioners:
 - a. Amy Smith:
 - 1) to Downtown Tulsa Partnership annual meeting on 9/18/2025 at Tulsa Community College; cost \$45 (Clerk's Misc. File No. 20251677)
 - 2) to Tulsa Regional Chamber of Commerce Women's Program Kickoff at the Discovery Lab on 9/4/2025; cost \$40 (Clerk's Misc. File No. 20251678)
 - b. Daren Gantz:
 - 1) to Bixby Chamber Congressional Meeting at the Bixby Chamber of Commerce on 8/27/2025; cost \$40 (Clerk's Misc. File No. 20251679)

- 2) to Bixby Chamber monthly meeting at the Bixby Chamber on 9/3/2025; cost \$25 (Clerk's Misc. File No. 20251680)
- c. Deborah Medley, to the Tulsa Regional Chamber of Commerce Women's Program kickoff at the Discovery Lab on 9/4/2025; cost \$40 (Clerk's Misc. File No. 20251681)
- d. Mark Vancuren:
 - 1) to Downtown Tulsa Partnership annual meeting at Tulsa Community College on 9/18/2025; cost \$45 (Clerk's Misc. File No. 20251682)
 - 2) to Jenks monthly meeting at the Jenks Chamber of Commerce on 8/20/2025; cost \$35 (Clerk's Misc. File No. 20251683)
 - 3) to Inter-City visit to Salt Lake City, UT with Tulsa Metro Chamber of Commerce, on 10/5-9/2025; cost \$2,846 (Clerk's Misc. File No. 20251684)

- 2. IT - Dan Pease, to MSIS Fall Advisory Board meeting in Stillwater, OK on 10/17/2025; cost \$125 (Clerk's Misc. File No. 20251685)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Payroll claims - Biweekly for 7/26-8/8/2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

- 1. Vision 2025 (Clerk's Misc. File No. 20251686)
 - a. Creditor: Program Management Group, LLC; Trust # 244097-59; Item: 10564-Vision 2025 Program Management; Purpose: Program Administration; Amount Paid: \$33,324
- 2. Vision Tulsa County (Clerk's Misc. File No. 20251687)
 - a. Sales Tax/Bond Funded Projects Recommended for Payment
 - 1) Creditor: Meshek & Assoc., LLC; Fund #: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$1,453
 - 2) Creditor: Meshek & Assoc., LLC; Fund #: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amount Paid: \$283.50
 - 3) Creditor: Marquardt Engineering, PLLC; Fund #: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Design; Amount Paid: \$14,250

- 4) Creditor: Meshek & Assoc., LLC; Fund #: H91SO/PJ1033; Item: 91st S. Improvements HWY 75 to Elwood Ave.; Purpose: ROWs; Amount Paid: \$787.50
- b. Sales Tax Funded Projects Recommended for Payment
 - 1) Creditor: Program Management Group, LLC; Fund #: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$10,072.20
3. TCIA Capital Improvements Construction - 2024 Bond Funded Projects Recommended for Payment/Reimbursement: (Clerk's Misc. File No. 20251688)
 - a. Creditor: Tulsa County Public Facilities Authority; Project: PJ1655-Tower Arena with Storage Structure; Amount Paid: \$464,642.61
 - b. Creditor: Tulsa County Public Facilities Authority; Project: PJ1656-RV Park Office and Gatehouse; Amount Paid: \$8,400
 - c. Creditor: Tulsa County Public Facilities Authority; Project: PJ1657-Bedding and Feed Office; Amount Paid: \$584,641.21

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- O. Juvenile Detention Home Update to Accept & File for August 6-13, 2025 (Clerk's Misc. File No. 20251689)

David Parker presented the following update:

- Transport: Custody and Control successfully conducted two medical transports.
- Staffing: We had two interviews scheduled during this period of which none will be moving forward with the pre-hire process, two terminations and two new hires.

Number of Residents 30 as of August 13, 2025, Charge/Number of Residents Charged:

First Degree Murder - 5; Robbery by 2 or more persons - 2; Robbery with firearm - 1; Threatening Violent Act-Misd - 2; A/B with Deadly Weapon - 2; Bench Warrant - 2; Domestic Asslt w/Dang Weapon - 2; Trafficking Illegal Drugs - 1; Pointing a Firearm - Felony - 1; Possession of Stolen Vehicle - 1; Burglary II - 3; Assault and Battery - 3; A&B by Means likely to Produce Death - 1; Joyriding - 1; Poss of Firearm Minor Misd - 2; Sexual Battery - 1

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the Juvenile Detention Home update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- P. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-566 - Applicant: Alan Becham - Owner Spring Hill Farms, LLC - Location: Northwest corner of E. 171st St. S. and S. Lewis Ave. The request is to rezone ± 38.48 acres from AG to RS-2 for a single family 1/2-acre residential subdivision. At the June 18, 2025 meeting, the Planning Commission voted 6-2-0 to recommend that the County Commission approve rezoning ± 38.48 acres from AG to RS-3

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to enter into public hearing at 9:46 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Kendall Davis, representing the Tulsa Metropolitan Area Planning Commission, commented on the application.

Speaking in opposition of the project: Valerie Coble, Tyler Coble, Jayson Morgan, Marilyn Rains and Kenneth Haddock.

Speaking in favor of the project: Alan Betchan

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to close the public hearing at 10:30 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to defer the zoning application to the August 25, 2025 BOCC meeting due to a clerical error on the zoning classification. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Q. Executive Sessions:

1. District Attorney - Requested by Andrew Higginbotham:

- a. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program - VBP #1023, Brandy Briscoe*
- b. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program - VBP #1180, Larry and Dawn Allem*

2. Requested by Commissioner Sims - Pursuant to 25 O.S. § 307(B)(3) to discuss the sale, purchase, lease acquisition or appraisal of real property

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 10:30 a.m.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to reconvene the regular meeting at 11:04 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

R. Discussion and Possible Action Regarding Executive Session Items

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to authorize the District Attorney to proceed as discussed in Executive Session, to-wit: TAEMA Voluntary Flood Acquisition Program, - VBP #1023, Brandy Briscoe (Clerk's Misc. File No. 20251690) and VBP #1180, Larry and Dawn Allem (Clerk's Misc. File No. 20251691). Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VIII. NEW BUSINESS

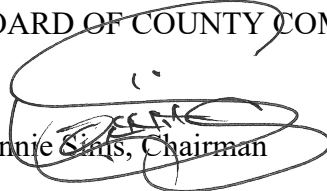
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk
by Kenneth Yates, Chief of Staff

