

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on May 20, 2025, at 3:33 p.m.)

MINUTES
Wednesday, May 28, 2025

I. Call to Order

Chairman Kelly Dunkerley called the Tulsa County Criminal Justice Authority (TCCJA) to order at the hour of 8:30 a.m. in Room 132, of the Tulsa County HQ Building, 218 East 6 Street, Tulsa, OK. The following business was transacted:

II. Roll Call

Present: Commissioners Lonnie Sims and Kelly Dunkerley; and Mayors Larry Shaffer and Debra Wimpee. Absent: Commissioner Stan Sallee and Mayors Monroe Nichols and Mayor Cory Box. Others present included: Chief Deputy Michael Craddock, Board of County Commissioners; Aaron Wiedman and Miyuki Dwyer, Jennifer Wynn County Clerk's Office; Under Sheriff George Brown, Stacie Holloway, Tamara Stanley, Jessi Phillips, Sheriff's Office; Mary McDonald, Court Services; Dan Witham, TCCJA Sales Tax Overview Committee; Kristopher Koepsel, Authority Attorney; and Amy Smith and Sherry Langston, Recording Secretary.

III. Consider and Vote on Minutes

Commissioner Sims noted the change of the name of Sargent Berry to be corrected to Major Berry.

A. Minutes of meeting - April 23, 2025

Motion made by Larry Shafer, seconded by Lonnie Sims, to accept and file the, minutes of April 23, 2025. Upon roll call, Yes - Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. Reports, Recommendations and Possible Action

A. Budget Office Report - Aaron Wiedman, Senior Budget Analyst

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of 3,131,729.12.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,747,815.13.

Motion made by Larry Shafer, seconded by Lonnie Sims, to accept and file the Tulsa County Budget Office Report for May 28, 2025.

Upon roll call, Yes - Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues and Expenditures Report for the Authority. CJA Fund 700 reflects total monthly revenues of \$2,785,598 and total monthly expenses of \$283,641.15. Payroll expense is a concern due to its outpacing sales tax revenue collections; Weidman strongly stressed this could be a long-term issue. County Contribution Fund 365 reflects total monthly revenues of \$1,005,412 and total monthly expenses of \$1,522,309; revenues from U.S. Marshals, Other Inmates, City of Tulsa Inmates, and the Jail Use Tax and Sales Tax continue to be strong revenue sources. Commissary Fund 370 reflects total monthly revenues of \$260,684 and total monthly expenses of \$291,680 with \$38,749 being contributed to the Jail Operating Expense. The Combined Statement for Jail Related Funds April 2025 reflects total revenues of \$4,051,693.82, total expenses of \$4,945,717.84 and a total available balance of \$18,416,980.03. The

Combined Statement with Detail reflects total monthly revenues of \$4,051,694 and total monthly expenses of \$4,945,718. Sales tax collections for the month of March were \$2,747,815.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a report from Stacie Holloway. She noted the inmate count was 1,598 on May 19, 2025, and has remained steady. Muscogee Creek Nation 135, US Marshal 184, 287 G Detainee 211, FBI 2, and Homeland Security Investigation 4. The remaining count is for those held on felony charges, misdemeanor charges and the City of Tulsa inmates. Cherokee Nation is still in negotiation with Tulsa County for a future partnership. The Sheriff's department attended the Tulsa Tech Academy Graduation. With their partnership, they are predicting to add 20 plus detention officers. This will boost their detention numbers to meet goals. They are very satisfied with this partnership.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald, Chief Court Services Officer

Court Services provided a written report and Mary McDonald also added a comment regarding the increase in Alcohol Monitoring requests from Judges. The number is steadily increasing. This is something they will be keeping track of. They are making an effort to focus on mental health and continue to be amazed by the good work that is being done by the JusticeLink. They recorded more than 29 thousand opportunities for connection and assistance to the Tulsa community in the first quarter of 2025.

D. Sales Tax Overview Committee –Justin Little

Dan Witham, in Justin Little's absence, gave the oral report for TCCJA Sales Tax Overview Committee. He reported there are budgeting changes with the new medical contract that includes a medical team being on duty 24 hours. Witham noted the next STOC meeting will be July 25, 2025.

E. Consider and Approve Audit Engagement Letter with Hinkle and Company for the Year Ending June 2025; Authorize Chairman to Execute and Deliver Response Upon Approval of Staff – Jennifer Wynn

Jennifer Wynn asked the Board to Approve the Audit Engagement Letter and acknowledged there was a slight increase from year 2024 to year 2025.

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to accept and file the Audit Engagement Letter with Hinkle and Company for the Year Ending June 2025. Upon roll call, Yes - Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. Chairman's Report

None.

VI. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VII. Vote to Adjourn

Commissioner Dunkerley requested a motion to adjourn the meeting.

Motion made by Kelly Dunkerley, seconded by Larry Shafer, to adjourn the meeting. Upon roll call, Yes - Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

ATTEST:

Chairman Kelly Dunkerley
Tulsa County Criminal Justice Authority

Secretary Larry Shafer
Tulsa County Criminal Justice Authority