

MINUTES
Monday, June 2, 2025

APPROVED
6/9/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. PLEDGE OF ALLEGIANCE

Chief Deputy Vancuren led the pledge of allegiance.

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Public Information Officer, Office of Government Efficiency & Transparency, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Bureau, Juvenile Detention, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

V. MINUTES

A. Board of County Commissioner's Meeting of May 27, 2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. REPORTS TO ACCEPT & FILE

A. County Departments

1. Alternative Courts - Annual Inventory Certification for FY 2024-2025 (Clerk's Misc. File No. 20251016)
2. Engineers - Annual Inventory Certification for FY 2024-2025 (Clerk's Misc. File No. 20251017)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the reports. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. UNFINISHED BUSINESS

A. Bid Openings

1. TC Departments - Correctional-Institutional Supplies

- a. Acme Supply Co., Ltd. (Clerk's Misc. File No. 20251018)
- b. Bob Barker Company, Inc. (Clerk's Misc. File No. 20251019)
- c. Char-Tex, Inc. (Clerk's Misc. File No. 20251020)
- d. Mini Wing USA (Clerk's Misc. File No. 20251021)
- e. Victory Supply, LLC (Clerk's Misc. File No. 20251022)
- f. Pyramid Paper Company, dba Pyramid School Products (Clerk's Misc. File No. 20251023)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to refer the bids to TC Departments and Procurement for analysis, review and recommendation on 6/9/2025. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Building Operations - Janitorial Services - Deferred
2. Juvenile Detention Home - RFQ for Architectural and Engineering Services for Juvenile Door Replacement - Deferred
3. Sheriff - Janitorial Supplies for Sheriff - Deferred

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to defer the recommendations. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Addendums

1. Building Operations - #1 to the Request for Qualifications for Architectural and Engineering Services for the Tulsa County Courthouse Emergency Alert System, set to open on 6/9/2025, to provide answers to vendor questions (Clerk's Misc. File No. 20251024)
2. TC Departments - #1 to the Request to Advertise for Coffee Service, set to open on 6/9/2025, to provide answers to vendor questions (Clerk's Misc. File No. 20251025)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the addendums. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- D. Public Hearing - (INCOG) - to hear the request from Quartz Mountain Properties, LLC, to create a Tax Incentive District(s) to facilitate the construction of a major economic development in an unincorporated area of north Tulsa County (Clerk's Misc. File No. 20251026)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to enter into public hearing at 9:38 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

There were no members of the public signed up to speak.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to close the public hearing at 9:39 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VIII. ACTION ITEMS

A. Requests for Approval

1. Building Operations - of Certificate of Substantial Completion from Atwell Roofing Co., Inc., and approved by SGA Design Group, for the roof replacement project at Chandler Park Recreation Center. Final completion was reached on 5/28/2025 (Clerk's Misc. File No. 20251027)
2. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from Glen and Diana Brown (CLS-87) (Clerk's Misc. File No. 20251028)

3. Tulsa Area Emergency Management Agency (TAEMA) - Submission letters for Tiered Environmental Review process for the Voluntary Buyout Program (VBP) applications:
 - a. Dr. Kary Stackelbeck, Oklahoma Archaeological Survey for application #921, 1023, 1053 and 1180 (Clerk's Misc. File No. 20251029)
 - b. Elizabeth Toombs, Cherokee Nation Tribal Historic Preservation Officer, for #921 (Clerk's Misc. File No. 20251030)
 - c. Elizabeth Toombs, Cherokee National Tribal Historic Preservation Officer - Archaeology for #912 (Clerk's Misc. File No. 20251031)
 - d. Savannah Waters, Muscogee Nation Tribal Historic Preservation Officer, for #954, 1023, 1051, 1180 (Clerk's Misc. File No. 20251032)
 - e. Savannah Waters, Muscogee Nation Tribal Historic Preservation Officer - Archaeology for #1023, 1051, 1180 (Clerk's Misc. File No. 20251033)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Agreements

1. Building Operations:
 - a. River Parks Authority, for lease of 21 county-owned vehicles, maintenance and fuel for FY 2025-2026 (Clerk's Misc. File No. 20251034)
 - b. Tulsa Area Emergency Management Agency (TAEMA), for lease of eight county-owned vehicles, maintenance and fuel for FY 2025-2026 (Clerk's Misc. File No. 20251035)
2. Court Clerk:
 - a. Cox Business - for Ethernet Service at the Apache Warehouse located at 2929 E. Apache St. Building B, Tulsa, Oklahoma 74110 for FY 2025-2026; cost \$715/mo. (Clerk's Misc. File No. 20251036)
 - b. Kodak Alaris, Inc., for software and maintenance for Kodak Imagelink Retrieval Workstation and a Film Controller located at 500 S. Denver Ave., room 212, Tulsa, OK 74103 for FY 2025-2026; cost \$897.04/quarterly (Clerk's Misc. File No. 20251037)
3. District Attorney:
 - a. JD Young Think Healthy Systems, for the rental and service of six PWT water filtration systems, for FY 2025-2026; cost \$281.70/monthly (Clerk's Misc. File No. 20251038)
 - b. Thomson Reuters Enterprise:
 - 1) Civil Division, for a 36-month subscription license to West ProFlex to aid in legal research; cost of \$1,248.22/monthly (Clerk's Misc. File No. 20251039)
 - 2) Criminal Division, for a 36-month subscription license to West ProFlex to aid in legal research; cost \$1,181.56/monthly (Clerk's Misc. File No. 20251040)
4. Engineers - TLS Group, Inc., for traffic signal maintenance services for 18 signalized intersections and one signalized crosswalk for a 12-month period; cost \$570/monthly (Clerk's Misc. File No. 20251041)

5. Inspections - Crandall Professional Services, LLC, for consulting services consisting of plan review, inspections, interpretation, compliance and acceptance testing in regard to fire code and all other codes directed by Tulsa County Planning Commission for a period of one year beginning 6/3/2025 (Clerk's Misc. File No. 20251042)
6. OSU Extension - ImageNet Consulting, LLC, for the lease and service of two Konica Bizhub copiers located at 4116 E. 15th Street Tulsa, OK 74112; cost \$289.16/monthly (Clerk's Misc. File No. 20251043)
7. Parks:
 - a. Laughing Matter Improv, to hold comedy acting improvisation programs at Tulsa County parks from 6/2/2025 through 12/31/2025; fee \$75/per month (Clerk's Misc. File No. 20251044)
 - b. McElroy Metal, Inc., for 20-year Joint Weathertightness Limited Warranty, Warranty No. 242988, warranting the roofing system on the Case Tennis Center at LaFortune Park, CMF #20230655 (Clerk's Misc. File No. 20251045)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Agreement Renewals

1. County Clerk - Harris Recording Solutions, for renewal of CMF #20240173, #20241048 and #20241049 for FY 2025-2026 (Clerk's Misc. File No. 20251046)
2. District Attorney:
 - a. CoxCom Business - for renewal of CMF #20241365 for FY 2025-2026 (Clerk's Misc. File No. 20251047)
 - b. Cox Business - for renewal of CMF #20250103 for FY 2025-2026 (Clerk's Misc. File No. 20251048)
3. Engineers - City of Tulsa, for renewal of CMF #20241028 for FY 2025-2026 (Clerk's Misc. File No. 20251049)
4. Treasurer:
 - a. Blue Law Firm, PC, for renewal of CMF #20240697 (Clerk's Misc. File No. 20251050)
 - b. Business Imaging Systems, for renewal of CMF #20240698 for FY 2025-2026 (Clerk's Misc. File No. 20251051)
 - c. CSG Forte Payments, Inc., for renewal of CMF #20240989 for FY 2025-2026 (Clerk's Misc. File No. 20251052)
 - d. Holder's Total Security, for renewal of CMF #20240990 for FY 2025-2026 (Clerk's Misc. File No. 20251053)
 - e. Robert J. Goss, for renewal of CMF #20241328 for FY 2025-2026 (Clerk's Misc. File No. 20251054)
 - f. Xerox:
 - 1) for renewal of CMF #20240915 for FY 2025-2026 (Clerk's Misc. File No. 20251055)
 - 2) for renewal of CMF #20240916 for FY 2025-2026 (Clerk's Misc. File No. 20251056)

- 3) for renewal of CMF #20240992 for FY 2025-2026 (Clerk's Misc. File No. 20251057)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Request to Advertise for Bids

1. Treasurer - Tulsa County Treasurer's Counter Renovation (Clerk's Misc. File No. 20251058)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. .

E. Inventory Resolutions

1. Engineers - Asset disposal: junked - computer (Clerk's Misc. File No. 20251059)
2. Highway Construction - Request to surplus: Recycler and 2 dump trucks (Clerk's Misc. File No. 20251060)
3. IT - Asset disposal: junked - computers (Clerk's Misc. File No. 20251061)
4. Parks - Asset disposal: junked - backpack blower (Clerk's Misc. File No. 20251062)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Claims

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20251063)
a. Sales Tax/Bond Funded Projects Recommended for Payment
1) Creditor: Robert A. Gastel; Fund#: H41SO/PJ1030; Item: 41st St. S. 137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amount Paid: \$4,700
b. Use Tax Funded Projects Recommended for Payment
1) Creditor: Camo Farms; Fund#: H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid: \$3,338.88

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Juvenile Detention Home Update to Accept & File for May 21- 28, 2025 (Clerk's Misc. File No. 20251064)

David Parker provided the following update:

Transports: The Custody and Control team successfully completed one medical transport.

Staffing: We conducted a total of 12 interviews -10 for the Youth Development Specialist position and 2 for the Recreation Supervisor role.

Meeting: I received an invitation from the Council of State Governments (CSG) Justice Center to attend the Oklahoma Juvenile Justice Process Mapping event. This session aims to provide insight into the new mapping for Oklahoma's juvenile justice landscape.

Number of Residents 23 as of May 28, 2025: Charge/Number of Residents Charged:

First Degree Murder – 4; Robbery with Firearm – 1; Minor in Possession of Weapon after Adjud – 1; Bench Warrant – 2; Robbery by 2 or more persons – 2; Burglary II – 3; Judicial Order to Detain – 1; Threatening Violent Act-Misd – 1; A/B w/Deadly Weapon – 2; Shooting with intent to kill – 1; Lewd Proposals/Acts w/Child – 1; Assault/Batt on Police Officer – 1; Rape I – 1; Poss Firearm Minor Misd – 2

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- J. Executive Session - (Board of County Commissioners) - Requested by Commissioner Dunkerley - Pursuant to 25 O.S. § 307(B)(1), the Executive Session is requested for the purpose of discussing the employment, hiring, appointment, promotion, transfer, demotion, disciplining or resignation of County's Public Information Officer, potentially including a new hire

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - Stan Sallee. Abstain - None. Motion Carried.

Executive Session commenced at 9:42 a.m.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:54 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- K. Discussion and Possible Action Regarding Executive Session Item

There was no action taken regarding the Executive Session item.

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

X. ADJOURN

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Lonnie Sims, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

