

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MAY 12, 2025
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:11 am, May 09, 2025

I. CALL TO ORDER

II. ROLL CALL

III. PROCLAMATION

- A. Recognizing the employees of the Tulsa County Juvenile Detention Home for the essential services they perform daily

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

V. MINUTES

- A. Board of County Commissioner's Meeting of 5/5/2025

VI. REPORTS TO ACCEPT & FILE

A. Elected Officials:

- 1. County Clerk - Monthly for 4/2025
- 2. Treasurer:
 - a. Annual Inventory Certification
 - b. Treasurer's Depository Summary of Daily Analysis for 4/2025

- B. County Departments - (Election Board) - Monthly for 4/2025

- C. Employees' Retirement System of Tulsa County - Quarterly Treasurer for 3/31/2025

VII. UNFINISHED BUSINESS

A. Bid Openings

- 1. Highways - Reflective Sheeting & Pavement Tape

B. Bid Awards & Recommendations:

- 1. Juvenile Detention Home - RFQ for Architectural and Engineering Services for Juvenile Door Replacement - Deferred
- 2. Parks - O'Brien Park Baseball Scoreboards - Deferred
- 3. Tulsa Area Emergency Management Agency (TAEMA) - Demolition Contractors for Voluntary Buyout, to Robin Hausner, the lowest and best bid received. This award is

for 3 properties in Sand Springs: 14211 W. 17th St. South, 2605 Maple Dr. and 227 N. 44th W. Ave., for a total of \$56,724

C. Addendums

1. Assessor - #13 to the agreement with Harris Systems USA, Inc., for maintenance services of RealWare Support and Matix Support licensed software, CMF# 230887, to extend the term of the agreement for FY 2025-2026; cost \$208,691, payable in quarterly payments of \$52,172.75
2. Sheriff - to the request to advertise for Janitorial Supplies for Sheriff, set to open 5/19/2025, to provide answers to vendor questions

D. Amendments

1. Highways - #3 to the award for Rental of Construction Signs, Lights, and Barricades to Advanced Workzone Services, CMF #20230860, the most recent renewal, CMF #20240623, to exercise the option to renew for an additional one-year period beginning 6/18/2025, with no changes to the terms
2. Human Resources - #1 to the agreement with Navigate Wellness, LLC, dba Navigate Wellbeing Solutions, to update services and pricing of health and well-being programs with the new term good through 6/30/2026
3. Tulsa Area Emergency Management Agency (TAEMA) - of final settlement statement for property involved in Voluntary Flood Acquisition Program, for property located at 5333 West 11th Place, Tulsa, OK 74127, Martin VBP #1082, due to a change in the closing date and thus a change in the total amount expended

E. Change Orders

1. #1 to the agreement with Stava Building, LLC, dba Lyle Building Group, for Chandler Park Improvement Project, CMF #20240909 and CMF #20242211, to deduct 96 LF of Ornamental fence and to change boardwalk railing from steel to Permatrak PermaPicket Railing System, a decrease of \$36,618.62, bringing the new GMP to \$1,261,002.77
2. #2 to the agreement with Stava Building, LLC, dba Lyle Building Group, for Chandler Park Improvement Project, CMF #20240909 and CMF #20242211, to revise the path of the electrical conduit to power the low voltage cliff lighting, reducing conduit required, a decrease of \$1,614.38, bringing the new GMP not to exceed to \$1,259,388.39

VIII. ACTION ITEMS

- A. Memorandum of Understanding - (County Clerk) - Crawford & Associates P.C., for financial services to prepare financial statements for the Tulsa County Annual Comprehensive Financial Report as of, and for the year ended June 30, 2025; cost \$70,000
- B. Requests for Approval
 1. Administrative Services - of Tulsa County Policy, County Mail (TCP 902)
 2. Board of County Commissioners:
 - a. of the City of Tulsa Application for the Infrastructure Development Process (IDP) for revisions to the sanitary sewer system to the Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, Oklahoma 74103, IDP Project #9206; cost of \$125,043

- b. of the City of Tulsa Application for the Infrastructure Development Process (IDP) for developments to the storm water system and traffic and transportation to the Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, Oklahoma 74103, IDP Project #9533; cost \$402,295
- 3. Employees' Retirement System of Tulsa County - of audit engagement letter with Hinkle & Company for year ending 6/30/2025
- 4. Engineers:
 - a. Acceptance of Right-of-Way Easement in Tulsa County from Jennifer and Derek Jewell (CLS-78)
 - b. of Oklahoma Department of Emergency Management and Homeland Security, revised commitment letter and application of grant match for FEMA DR-4575-0013, Tulsa County Phased Flood Infrastructure Project, for funding assistance through FEMA's Hazard Mitigation Grant Program, replacing CMF #20232055 dated 12/18/2023
 - c. of Oklahoma Department of Transportation (ODOT) Administrative Settlement to purchase parcel 2 right-of-way for the 51st Street from 161st to 177th E. Ave. project, State Project JP 30885(05), in the amount of \$5,425
 - d. of Oklahoma Department of Transportation (ODOT) for payment of right of way acquisition services required for the 51st Street from 161st to 177th E. Ave. project, State Project JP 30885(05), assigned to Meshek & Associates, in the amount of \$6,300
- 5. Human Resources:
 - a. BOK Financial:
 - 1) Third party authorization and release of client information to Consolidated Admin Services (CAS) for the Post Employment Health Plan
 - 2) Web Portal User Access Form removing Jody L. Stuart from TC 401(a), 457(b) and Post Employment Health Plan
 - 3) Web Portal User Access Form adding Cynthia St. Clair and modifying Kimberley Pitchford for the Post Employment Health Plan
 - b. Sun Life Assurance Company of Canada:
 - 1) to rescind agreement for Employer FICA Match with W-2 tax reporting services for long-term disability benefits for the 2024 tax year, CMF #20250755, approved 5/5/2025, due to incomplete attachments
 - 2) to rescind the agreement for W-2 tax reporting services for short-term disability benefits for the 2024 tax year, CMF #20250756, approved 5/5/2025, due to incomplete attachments
 - c. Tulsa County Policy, Writing & Approving Policies (TCP 910)
- 6. Social Services - to accept donations of medications and various items for 4/2025
- 7. Tulsa Area Emergency Management Agency (TAEMA) - of Application for Federal Assistance for Multi-Jurisdictional Multi-Hazard Mitigation Plan, DR-4721 Severe Storms and Tornadoes, Assistance Listing 970390000; estimated funding of \$250,000 with \$83,500 match

- C. Resolution - (Treasurer) - authorizing the following language regarding the Opioid Abatement Settlement Fund be added to the Tulsa County Investment Policy: Investment income received from the Opioid Abatement Settlement Fund monies shall be placed in the Opioid Abatement Settlement Fund
- D. Tort Claim - (District Attorney) - TC-2025-10 Claimant: Holly Southern for incident on 4/15/2024, in the amount of \$1,700
- E. Agreements
 - 1. Assessor - Esri Canada Limited, to provide services on 10,000 parcels for the Tulsa County Assessor's Office. These services include sketch conversion, georeferencing, and sketch verification; cost \$9,995
 - 2. Board of County Commissioners - Greenworks Lending LLC, and PDG-Broken Arrow, LLC, for C-PACE Assessment Contract for \$21,700,000 of energy efficiency and water conservation improvements of the property described as follows: Lot One (I), Block Three (3), THE PARK AT ADAM'S CREEK-PHASE I, a Subdivision in the City of Broken Arrow, Tulsa County, State of Oklahoma
 - 3. Human Resources - Sun Life Assurance Company of Canada, for Group Life Insurance benefits for Tulsa County Employees
 - 4. Parks:
 - a. Convergent Technologies, LLC, for alarm monitoring services at the Case Tennis Center; cost \$420/year
 - b. D'Cannella Chimney Cake, LLC, to provide concessions at LaFortune Park Baseball parking lot:
 - 1) June 4 - July 5, 2025; fee \$100
 - 2) July 5 - August 4, 2025; fee \$100
 - 3) August 5 - September 4, 2025; fee \$100
 - 4) September 5 - October 4, 2025; fee \$100
 - c. RecDesk, LLC, for access to RecDesk Director as well as administrative access to the RecDesk Community software for one-year term; cost \$8,715
 - 5. Tulsa Area Emergency Management Agency (TAEMA):
 - a. Purchase Contract for Property Involved in Voluntary Flood Acquisition Program, VBP #1162 - Cypert, for property described as Lot Thirty (30), Block Seven (7), MEADOW VALLEY, an Addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255
 - b. Purchase Contract for Property Involved in Voluntary Flood Acquisition Program, VBP #1175 Klare, for property described as Lot Ten (10), Block Four (4), TOWN AND COUNTRY ACRES NO. 2, a Subdivision in Tulsa County, State of Oklahoma, according to the recorded Plat No. 3013
 - 6. Treasurer - Tulsa County Public Facilities Authority for booth space rental at SageNet Center lower level during the Tulsa State Fair from 9/25 through 10/5/2025; cost \$2,580
- F. Agreement Renewals
 - 1. Administrative Services:

- a. Crowley Micrographics, Inc., dba The Crowley Company, for renewal of CMF #20240981 for FY 2025 - 2026
 - b. ImageNet Consulting, LLC, for renewal of CMF #20240917, #20241399, #20241405, #20241484 and #20250383 for FY 2025-2026
 - c. JD Young, for renewal of CMF #20240918 and #20241606 for FY 2025-2026
2. Building Operations - Schneider Electric, for renewal of CMF #20240638 and #20240837 for FY 2025-2026
3. County Clerk:
 - a. ATM One, Inc., for renewal of CMF #20240922 for FY 2025-2026
 - b. Underground Vaults & Storage, Inc., for renewal of CMF #20240926 for 2025-2026
4. Human Resources:
 - a. VSP, for renewal of CMF #20240939 for FY 2025-2026
 - b. WEX Heath, Inc., for renewal of CMF #20240940 for FY 2025-2026
- G. Requests to Advertise for Bids
 1. Highways - PHPM-50 Tack Oil
 2. TC Departments - Coffee Service
- H. Inventory Resolutions
 1. Administrative Services - Asset transfer to Building Operations - Van Accessories - toolboxes
 2. Assessor - Asset disposal: junked - Hilti laser range meter
 3. Building Operations - Asset disposal: junked - heat pumps, A/C units, computer equipment
 4. IT:
 - a. Asset disposal: junked - computer equipment
 - b. Request tp surplus: computer equipment
 5. Juvenile Bureau - Asset disposal: junked - computer software
 6. OSU Extension - Asset disposal: junked - Enterprise licenses
 7. Parks - Asset disposal: junked - telephone equipment, small tools, miscellaneous lawn & garden equipment, gas range, golf cart, concrete mixer, plate compactor, drafting table, refrigerator/freezer; stolen - 7' x 12' tandem axle tractor
 8. Sheriff - Asset disposal: junked - computer equipment
- I. Sole Source
 1. Assessor - Geo Land Solutions, dba Valuebase, the sole provider of Proprietary Ensemble Automated Valuation Modeling which employs nine distinct mass appraisal techniques to determine land, improvement and overall property values, as well as Proprietary Statistical Algorithm for Horizontal Equity Testing and Proprietary AI Zoning Tagging Tool. This system was fully implemented by Valuebase in fiscal year 2025. Each year will be added into the algorithm to update value

2. IT - OneNet, a Division of the Oklahoma State Regents for Higher Education, to provide redundancy to the Oklahoma State Network, accommodating dark fiber resources to Tulsa County via these managed assets in addition to network engineering support that can accommodate the Border Gateway Protocol
 3. Sheriff - PortionPac Chemical Corporation, for the CorrectPac System
- J. Travel/Training
1. Board of County Commissioners - Laurie Lee to Government Social Media Conference in Orlando, FL on 5/19-22/2025; cost \$2,080
 2. Human Resources - Yuri Toledo, Xai Xiong, Peter Xiong, & Va Chang to attend the Workday Rising Conference in San Francisco, CA on 9/15-18/2025; cost \$11,224
 3. IT - Jeff Droll, to the Workday Rising Conference in San Francisco, CA on 9/14-19/2025; cost \$4,800
 4. Juvenile Bureau - Kim Baker attended the American Heart CPF class on 10/15/2024; cost \$300
- K. Claims
- L. Payroll claims - Biweekly for 4/19 - 5/2/2025
- M. Blanket Purchase Orders and Emergency Purchase Orders
- N. Consideration and Approval of Construction Program Payments
1. Vision 2025
 - a. Creditor: Program Management Group; Trust 816421-59; Item: 10,559-V2025 Program Management; Purpose: Program Administration; Amt Paid: \$22,520.50
 2. Vision Tulsa County
 - a. Sales Tax/Bond Funded Projects Recommended for Payment
 - 1) Creditor: On Call Services and Rentals LLC; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Rental; Amount Paid \$58.52
 - b. Sales Tax Funded Projects Recommended for Payment
 - 1) Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$8,401.50
 - c. Use Tax Funded Projects Recommended for Payment
 - 1) Creditor: Sherwood Construction Co, Inc.; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$1,320
 - 2) Creditor: Marquardt Engineering, PLLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Design; Amount Paid: \$42,750
 3. TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment

- a. Creditor: DG Investment Intermediate Holdings 2, Inc.; Fund: 505; Item: Invoice W2110462; Purpose: Cameras for the security system; Amount Paid: \$30,735.45
- O. Juvenile Detention Home Update to Accept & File
- P. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-562 Applicant: Dustin Kiley Mitchell, Owner Michael & Peggy Denise Woods, Location: Northwest corner of E. 105th Street North and North 135th East Avenue. The request is to rezone 4.62 ± acres from AG to CS to permit a commercial plumbing service. On meeting date of March 19, 2025, TMAPC voted 9-0-0 to recommend that the County Commission Approve rezoning of 4.62 ± acres from AG to CS
- Q. Executive Session - (District Attorney) - Requested by Andrew Higginbotham: Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program - VBP #897, Williams*
- R. Discussion and Possible Action Regarding Executive Session Items
- IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
- X. ADJOURN