(Notice of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on March 31, 2025 at 4:39 p.m. and an agenda of meeting was posted on April 17, 2025 at 11:40 a.m.)

MINUTES
Tuesday, April 22, 2025

APPROVED
5/5/2025

I. CALL TO ORDER

The Budget Board met at the hour of 2:00 p.m., with the following members present: Commissioner Kelly Dunkerley, Court Clerk Don Newberry, Sheriff Vic Regalado, Commissioner Stan Sallee, County Clerk Michael Willis, Assessor John Wright, Treasurer John Fothergill and Commissioner Lonnie Sims. Others present: Director of the Tulsa County Juvenile Bureau, Dr. Keith Hall, Assistant Director Alondo Edwards and Chief Financial Officer, Rosemary Brown, Chief Deputy Michael Craddock, Manager of the Juvenile Detention Home David Parker, Budget Director Miyuki Dwyer, Senior Budget Analyst Aaron Wiedman and Budget Analyst Stephen Leonard, Human Resources Director Kathy Burrows, Director of Administrative Services Matthew Spassov, County Engineer Alex Mills and Election Board Secretary Gwen Freeman.

Lonnie Sims, Chairman, called the meeting to order at 2:00 p.m., and the following business was transacted:

II. ROLL CALL

Commissioner Dunkerley - present; Court Clerk Newberry - present; Sheriff Regalado - present; Commissioner Sallee - present; County Clerk Willis - present; Assessor Wright - present; Treasurer Fothergill - present; Commissioner Lonnie Sims - present.

III. MINUTES

A. March 17, 2025 - Regular Meeting

B. April 7, 2025 - Special Meeting

C. April 8, 2025 - Special Meeting

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

IV. ACTION ITEMS

A. Budget Interviews for FY 2025-2026 - Deferred from 4/7/2025 meeting:

1. Juvenile Bureau

Director Dr. Keith Hall, Assistant Director Alondo Edwards and Chief Financial Officer Rosemary Brown presented the FY 2025-2026 proposed budget for the Juvenile Bureau. Various members of the Budget Board had questions; questions and answers followed.

Michael Craddock commented about the events of the past years and the changes that have been made now that the Juvenile Detention home is under the supervision of the Board of County Commissioners. This necessitates changes in the budget, as going forward they will have separate budgets and it will take some time to sort out the positions and funding needed for each department.

2. Juvenile Detention Home

Manager David Parker and Financial and Administrative Coordinator Rebecca Reynolds presented the FY 2025-2026 budget for the Juvenile Detention Home. Various members of the Budget Board had questions; questions and answers followed.

B. Discussion and possible action: (Budget Division) - Request for release of reserves for Fund 400, Emergency 911 Fund

Miyuki Dwyer requested release of reserves for Fund 400, E-911 as revenue collected is 93% as of 4/14/2025. Motion made by Michael Willis, seconded by John Fothergill, to approve the release of reserves. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Discussion and possible action: (Human Resources) - Additional funding for the Educational Assistance Fund in the amount of $7,765.45 for the spring semester reimbursements

Kathy Burrows presented the request for additional funding for the Educational Assistance Fund. Motion made by Kelly Dunkerley, seconded by Michael Willis, to approve the request with funds to be taken from the General fund contingency. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Discussion and possible action: (Budget Division) - Employee raises for FY 2025-2026

Motion made by Michael Willis, seconded by Don Newberry, to approve 5% employee raises in the 3rd month of FY 2025-2026. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Discussion and possible action: (Budget Division) - Longevity pay for FY 2025-2026

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve employee longevity pay for FY 2025-2026. Michael Willis noted that the County Clerk and Treasurer will not use general fund monies for their departments. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill. No - Lonnie Sims. Abstain - None. Motion carried.

F. Discussion and possible action: (Budget Division) - Target overrun requests for FY 2025-2026

Motion made by Michael Willis, seconded by Kelly Dunkerley, to approve the target overrun request from the BOCC in the amount of $139,667. The Budget team noted that this figure does not include the proposed 5% raises approved earlier in this meeting. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by John Fothergill, seconded by Don Newberry, to approve the target overrun for General Government in the amount of $103,171 for the 15% anticipated increase in property insurance premiums. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Michael Willis, seconded by John Fothergill, to approve the target overrun from Human Resources in the amount of $19,000 for Workday Messaging Implementation. Kathy Burrows explained that this may be offset by the tech credit from Sun Life for the implementation of their product into Workday. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - Vic Regalado. Abstain - None. Motion carried.

Motion made by Michael Willis, seconded by Vic Regalado, to approve the two target overruns from Administrative Services for repair/upgrades to the cutter machine in the amount of $10,000 and for replacement of the mail van in the amount of $50,000. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Lonnie Sims, seconded by Michael Willis, to approve the Highway Maintenance target overrun of $650,000 for the architectural and engineering fees for the design of the District #2 Maintenance Facility. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Michael Willis, seconded by Stan Sallee, to approve the target overrun from Highway Maintenance in the amount of $2,341,190 to move 27 employees from the cash fund to the general fund, which includes $45,000 for overtime, to enable more paving projects to be completed. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Michael Willis suggested the use of the FY 2024-2025 Capital Improvement Reserve Fund to pay for the target overruns from Highway Maintenance for Capital Equipment upgrades in the amount of $1,500,000, The Safe Streets for All Grant Match, in the amount of $896,429, and the two TAP Grant Matches: the Cross-Country Trail in the amount of $115,200 and the W. 41st St. Sidewalk, in the amount of $36,023, and requested that this be added to the next Budget Board meeting agenda. Motion made by Michael Willis, seconded by Don Newberry, to consider this use of funds at the next meeting. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Michael Willis, seconded by Stan Sallee, to approve the target overrun from Highway Maintenance in the amount of $150,000 for Engineering Services to create shovel-ready projects. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by John Fothergill, to approve the target overrun of $300,000 for the repair of Pump #2 and engineering study for the Jenks Levee station and station rehabilitation. John Wright asked if there has been or could be any participation in these costs by the City of Jenks. Alex Mills explained that when Drainage District #13 was dissolved, the Board of County Commissioners assumed responsibility. Lonnie Sims commented that there may be grants that could be pursued for this, for which only the City of Jenks could apply. Alex Mills agreed and will pursue conversations with Jenks City officials. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Vic Regalado, seconded by Don Newberry, to approve the five target overruns for the Election Board for $20,000 in Capital Equipment for Audio Visual Equipment to set up training room at new location; $75,000 for Over-time hours worked during the midterm elections; $15,000 for Personnel moving costs to new building; $63,000 in moving costs for the three large Vertical Files to the new building; and $45,000 for Seasonal employees to keep registration files up to date and to help with upcoming elections, for a total of $218,000. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, Lonnie Sims. No - John Fothergill. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the target overruns request from the Sheriff in the amount of $457,695 for five Interdiction Unit Deputies and benefits. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Discussion and action: (Budget Division) - FY 2024-2025 Appropriations

Stephen Leonard presented Budget Appropriations of $9,943,267.92, Budget Transfers in the amount of $4,920,203.64, Interfund Transfers in the amount of $234,084.00 and Amend Roll Over Balances of $179.99, for approval.

Motion made by John Fothergill, seconded by Stan Sallee, to approve the appropriations as presented. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Chairman's Report

There was no Chairman's report.

V. ADJOURN

Motion made by Michael Willis, seconded by Don Newberry, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, John Wright, John Fothergill, Lonnie Sims. No - None. Abstain - None. Motion carried.

Lonnie Sims, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk
Secretary/Member Tulsa County Budget Board
(SEAL)