

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on April 11, 2025 at 8:58 a.m.)

MINUTES  
Monday, April 14, 2025

APPROVED  
4/21/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Michael Craddock, representing Commissioner Stan Saltee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Chief Deputy Craddock, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

- A. Management Conference Meeting Minutes of March 13, 2025
- B. Management Conference Special Meeting Minutes of April 1, 2025
- C. Board of County Commissioner's Meeting of April 7, 2025

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

V. REPORTS TO ACCEPT & FILE

A. Elected Officials:

- 1. Assessor - Revolving Fund for 3/2025 (Clerk's Misc. File No. 20250578)
- 2. County Clerk - E-911 for 3rd Quarter FY 2024-2025 (Clerk's Misc. File No. 20250579)
- 3. Court Clerk:
  - a. Monthly for 3/2025 (Clerk's Misc. File No. 20250580)
  - b. Management and Preservation Monthly for 3/2025 (Clerk's Misc. File No. 20250581)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to accept and file the reports and authorize as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

## VI. UNFINISHED BUSINESS

### A. Addendums - Parks:

1. #1 to the Request to Advertise for O'Brien Park LED Baseball Lighting, set to open on 5/5/2025, to clarify specifications and provide answers to vendor questions (Clerk's Misc. File No. 20250582)
2. #1 to the Agreement with RecDesk, LLC, for access to RecDesk portal software, CMF #20240783, to add payment processing services to run concurrently with the originally approved agreement (Clerk's Misc. File No. 20250583)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution, as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

### B. Amendments

1. Board of County Commissioners - amending Resolution, CMF #20250551 to correctly state that it is authorizing distribution, not redistribution, of Vision Tulsa Use Tax Proceeds for the 171st St. S. Improvements from Hwy 64 to 161st E. Ave. (H171S/PJ1027 CMF# 2025099) in the amount of \$310,000 and for the 161st E. Ave. Improvements from 171st St. S. to 181st. St. S. (H161/PJ1026 CMF# 20242354) in the amount of \$264,000 for construction (Clerk's Misc. File No. 20250584)
2. Parks - #1 to the agreement with USA Cycling, Inc., to change the event date from 4/5/2025 to 4/19/2025, with no further changes to the terms and conditions (Clerk's Misc. File No. 20250585)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- ### C. Public Hearing - on the Tulsa International Airport Economic Development Project Plan, to provide information, including an analysis of potential positive or negative impacts, and to answer questions regarding the proposed Amended Project Plan. The project is being undertaken through the conjunction and cooperation of the City and County to provide a planning framework and funding mechanism for a substantial portion of the local public investment required to support the area's aerospace economy and to generate additional, related private investment in the area surrounding Tulsa International Airport. The second public hearing will be held in Room 132, Tulsa County Headquarters Building, 218 W. 6th St., Tulsa, Oklahoma 74119 at 9:30 a.m. on the 28th day of April, 2025 and will be for the purpose of giving members of the public an opportunity to be heard prior to any vote on the proposed Amended Project Plan (Clerk's Misc. File No. 20250586)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to enter into public hearing at 9:34 a.m. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Daniel Regan, Director of Real Estate & Development, representing Tulsa Airports Improvement Trust, presented the project plan.

There were no members of the public who wished to speak.

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to close the public hearing at 9:39 a.m.

Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

## VII. ACTION ITEMS

- A. Reappointment - (Board of County Commissioners) - Commissioner Dunkerley, of Timothy Fox to the Glenpool Area Medical Services District Board, for term to expire 5/31/2030 (Clerk's Misc. File No. 20250587)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the appointment. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- B. Grant Application - (TAEMA) - Hazard Mitigation Assistance (HMA) Sub-application Local Match - Local Hazard Mitigation Plan Grant, 75% Federal in the amount of \$250,050, 25% local in the amount of \$83,350, for total of \$333,400 (Clerk's Misc. File No. 20250588)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- C. Requests for Approval

1. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from Brian and Elizabeth Harris (CLS-80) (Clerk's Misc. File No. 20250589)
2. Human Resources:
  - a. of FEMA Reservist Leave for Qualifying Employees (TCP 107-L) (Clerk's Misc. File No. 20250590)
  - b. of Employee Absences & Tardiness (TCP 126) (Clerk's Misc. File No. 20250591)
3. Social Services:
  - a. to accept donations of medications and various items (Clerk's Misc. File No. 20250592)
  - b. to close the George Prothro, MD Pharmacy of Tulsa County on 5/21-22/2025, to conduct the annual inventory (Clerk's Misc. File No. 20250593)
4. Tulsa Area Emergency Management Agency - Voluntary Buyout
  - a. Dr. Kary Stackelbeck, State Archaeologist, Oklahoma Archaeological Survey - Section 106 Consultation for Tulsa County Voluntary Buy-Out Program (VBP) (Clerk's Misc. File No. 20250594)
  - b. Elizabeth Toombs, Tribal Historic Preservation Officer, Cherokee Nation (Clerk's Misc. File No. 20250595)
  - c. Cherokee Nation Archaeological letter Package 1011 (Clerk's Misc. File No. 20250596)
  - d. Savannah Waters, Tribal Historic Preservation Officer, Muscogee Nation (Clerk's Misc. File No. 20250597)
  - e. THPO Submittal to Muscogee Nation - Package #933, 954, 1166 and 1168 (Clerk's Misc. File No. 20250598)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- D. Resolution - (Engineers) - acknowledging cessation of use of temporary easement for road construction purposes over the tract of land described as the North 25.0 feet of the South

75.0 Feet of Section 27, Township 21 North, Range 13 East, Tulsa County, Oklahoma granted 12/20/78, rendering the easement null and void (Clerk's Misc. File No. 20250599)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Agreements

1. Engineers - Wagoner County, OK, interlocal for highway Vision projects (Clerk's Misc. File No. 20250600)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - Moss Adams, LLP, for consulting services (Clerk's Misc. File No. 20250601)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Cox Business:

- 1) to provide CBI 100 internet services at LaFortune Park, Account #186-0668650-01 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250602)
    - 2) to provide CBI 100 internet services at LaFortune Park, Account #186-0656920-01 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250603)
    - 3) to provide CBI 100 internet services at LaFortune Park Case Tennis Center, Account #001-6311-069795102 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250604)
    - 4) to provide CBI 100 internet services at LaFortune Park, Account # 186-0068560-01 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250605)
    - 5) to provide CBI 100 internet services at LaFortune Park Recreation Center, Account #186-0757807-01 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250606)
    - 6) to provide CBI 100 internet services at O'Brien Park, account #186-75783101 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250607)
    - 7) to provide CBI 100 internet services at South County Recreation Center, Account #186-0695570-01 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250609)
    - 8) to provide CBI 100 internet services at South Lakes Golf Course, Account #001 6311 026106702 from 7/1/2025 through 6/30/2026, cost \$121/per month (Clerk's Misc. File No. 20250610)

- b. DLL Finance, LLC, for the lease and maintenance of three Club Cars; a cost \$1,403.35/month (Clerk's Misc. File No. 20250608)

- c. Hunter Burkholder, for a baseball tournament at O'Brien Park Baseball fields 1-8 on 4/18-19/2025, from 9:00 a.m. to 8:00 p.m.; fee \$150 per field/per day (Clerk's Misc. File No. 20250611)
- d. Little Bitty Acres, LLC, to provide concessions at all Tulsa County Parks from 4/14/2025 through 6/30/2025 (Clerk's Misc. File No. 20250612)
- e. Signal 88, LLC, to provide security patrol services at LaFortune Park for FY 2025-2026; cost \$805.71/month (Clerk's Misc. File No. 20250613)
- f. Tulsa Disc Sports Association, for Disc Golf Tournaments at Chandler Park, Haikey Creek Park, and O'Brien Park from 4/14/2025 through 12/31/2025, in exchange for four approved workdays (Clerk's Misc. File No. 20250614)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

4. Sheriff:

- a. Summerill Law Firm, PLLC, for assistance with preparing and submitting an application to the U.S. Marshals Service and negotiating new Per Diem under Intergovernmental Service Agreement #62-99-0145 (Clerk's Misc. File No. 20250615)
- b. West Publishing Corporation, dba Thomson Reuters Enterprise, for twelve-month subscription license to West ProFlex to aid in legal research; cost \$668.26/monthly (Clerk's Misc. File No. 20250616)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- F. Agreement Renewals - (Employees' Retirement System of Tulsa County) - Segall Bryant & Hamill, LLC, for renewal of CMF #20241065 for FY 2025-2026 (Clerk's Misc. File No. 20250617)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Requests to Advertise for Bids

- 1. Building Operations - Request for Qualifications for Architectural and Engineering Services for the Tulsa County Courthouse Fire Protection System (Clerk's Misc. File No. 20250618)
- 2. Highways - Reflective Sheeting & Pavement Tape (Clerk's Misc. File No. 20250619)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the requests to advertise. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

- 1. Building Operations - Request to surplus: vehicles & computer equipment (Clerk's Misc. File No. 20250620)
- 2. Parks - Asset disposal: junked - Lawn & garden equipment, Kitchen/Laundry equipment; large and small tools (Clerk's Misc. File No. 20250621)
- 3. Sheriff - Request to surplus: vehicles and trailers (Clerk's Misc. File No. 20250622)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Cox Communications, for the cross and parallel of E. 96th St. N. and N. Delaware Ave., approximately 0.53 mi. E. of Hwy 11 (Clerk's Misc. File No. 20250623)
2. Okmulgee County Rural Water District #6, for the crossing of 191st St. S., approximately 0.3 mi. W. of the 191st St. S. & Sheridan Rd. junction (Clerk's Misc. File No. 20250624)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Claims to be Disallowed

1. Glenn, Sharolyn Vendor #32220 Fund #100 PO #148096 Warrant #500080234 Amt. Paid \$26,94 Reason: Checks are not needed at this time. The trial date has been postponed (Clerk's Misc. File No. 20250625)
2. Thomas, James Vendor #32223 Fund #100 PO # 148097 Warrant # 500080250 Amt. Paid \$39.40 Reason: Checks are not needed at this time. The trial date has been postponed. (Clerk's Misc. File No. 20250626)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to cancel and disallow the claims. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Payroll claims - Biweekly for 3/22 - 4/4/2025

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20250627)
  - a. Sales Tax/Bond Funded Projects Recommended for Payment
    - 1) Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$539.45
    - 2) Creditor: Meshek & Assoc., LLC; Fund#: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amount Paid: \$945
    - 3) Creditor: Meshek & Assoc., LLC; Fund#: H91SO/PJ1033; Item: 91st S. Improvements HWY 75 to Elwood Ave.; Purpose: ROWs; Amount Paid: \$1,678.45
    - 4) Creditor: Carl Adams; Fund#: H91SO/PJ1033; Item: 91st S. Improvements HWY 75 to Elwood Ave.; Purpose: ROWs; Amount Paid: \$1,200

- 5) Creditor: Guy Engineering; Fund#: H193E/PJ1028; Item: 31st, 41st, 51st Roundabouts on 193rd (County Line); Purpose: Design; Amount Paid: \$1,248.01

b. Sales Tax Funded Projects Recommended for Payment

- 1) Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek Levee & Road Improvements; Purpose: Design; Amount Paid \$2,341.50
- 2) Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$8,838

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment (Clerk's Misc. File No. 20250628)

- a. Creditor: Orion Security Solutions LLC; Fund: 505; Item: Invoice # 52872; Purpose: Access Control System switch over to Lenel (per proposal 172906); Amount Paid: \$71,156.59

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

O. Juvenile Detention Home Update to Accept & File for April 2 - 9, 2025 (Clerk's Misc. File No. 20250629)

David Parker presented the following update:

- Transports: The Custody and Control team has efficiently completed one medical transport.
- Operational: Recent tariff increases on Sysco products will have a financial impact on our budget.
- Programming: Representatives from the Tulsa Oilers Indoor Football Team will be visiting on Thursday, April 10, 2025, to meet with the juveniles. This will be a great opportunity for engagement and inspiration as they share their life experiences.

Number of Residents 26 as of April 9, 2025 Charge/Number of Residents Charged:

First Degree Murder – 3; Robbery with Firearm – 1; Minor in Possession of Weapon after Adjud – 1; Violation of Condition of Release – 4; Bench Warrant – 2; Robbery by 2 or more persons – 2; Burglary II – 2; Judicial Order to Detain – 2; Assault w/Dangerous Weapon – 2; Burglary III – 2; Domestic Abuse by Strangulation - 1; Threatening Violent Act-Misd – 2; Threat, Harass by Elect – 1; Trespassing - 1

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to accept and file the update. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Executive Sessions - (District Attorney) - Requested by Douglas Wilson:

1. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding pending claims in the above-referenced matters, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

2. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning concluding matters with respect to a pending investigation, to-wit: *Tulsa County's right to reimbursement for Title IV-E allowable costs*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:49 a.m.

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to reconvene the regular meeting at 11:07 a.m. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Items

Motion made by Commissioner Dunkerley, seconded by Chief Deputy Craddock, to authorize the District Attorney and County Engineer to proceed as discussed in Executive Session, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250630)

Motion made by Commissioner Dunkerley, seconded by Chief Deputy Craddock, to authorize the District Attorney to proceed as discussed in Executive Session, to wit: *Tulsa County's right to reimbursement for Title IV-E allowable costs*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250631)

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Lonnie Sims, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

