

APPROVED
1/27/2025

MINUTES
Tuesday, January 21, 2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk First Deputy Traci Scullawl, representing Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

- A. Management Conference Meeting Minutes for November 14, 2024
- B. Management Conference Special Meeting Minutes for November 19, 2024
- C. Management Conference Meeting Minutes for December 12, 2024
- D. Board of County Commissioner's Meeting of January 13, 2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

V. REPORTS TO ACCEPT & FILE

A. Elected Officials:

- 1. Assessor - Revolving fee for 12/2024 (Clerk's Misc. File No. 20250085)
- 2. Court Clerk:
 - a. Monthly for 12/2024 (Clerk's Misc. File No. 20250086)
 - b. Management and Preservation for 12/2024 (Clerk's Misc. File No. 20250087)
- 3. Sheriff - 2024 Commissary/Inmate Trust (Clerk's Misc. File No. 20250088)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the reports. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Election Board - for Construction Management At-Risk Services for the Tulsa County Election Board Buildout - Deferred

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to defer the recommendation. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Amendments

1. Engineers - #1 to the award for On-Call Surveying Services, CMF #20240320, to revise the rate schedules of the original award with CEC Corporation, Geodeca Land Surveying Company, Guy Engineering Services, Inc., Meshek & Associates, LLC, Parkhill, dba Lemke Land Surveying, Professional Engineering Consultants PA, Tanner Consulting, LLC, Universal Surveying & Mapping, LLC, and Wallace Design Collective (Clerk's Misc. File No. 20250089)
2. Human Resources - #8 to the award for Safety Shoes to Gellco Clothing Shoes, Inc. and Red Wing Shoes, CMF #240353, the most recent renewal, CMF #20240073, to renew the award for an additional year beginning 2/23/2025, with no changes to the terms (Clerk's Misc. File No. 20250090)
3. Sheriff - #1 to the award for Janitorial Supplies to Empire Paper Company, Okie Packaging & Industrial Supplies, HD Supply Facilities Maintenance, Ltd., and Pyramid Schools Products, CMF #20241197. Procurement has been notified that an item awarded to Empire Paper Company has been discontinued, and a replacement product has been provided. Procurement requests that the replacement product be accepted with no change to the price submitted for the original product. Discontinued Item: Spartan Pro Floor Sealer #SPA555505; Replacement Item: Spartan On Base Floor Sealer #SPA545405 (Clerk's Misc. File No. 20250091)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. New or Replacement Procurement Officers

1. County Clerk - designating Kenneth Yates as new Requesting Officer and Receiving Specialist, and Brooke Napier as new Requisitioning Officer (Clerk's Misc. File No. 20250092)
2. Juvenile Bureau - designating Rebecca Reynolds as new Receiving Specialist (Clerk's Misc. File No. 20250093)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs (Clerk's Misc. File No. 20250094)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Building Operations - of Certificate of Substantial Completion from The Ross Group Construction Corporation and approved by GH2 Architects, LLC for the construction of the Tulsa County HQ 3rd and 6th Floor Renovation located at 218 W. 6th Street

Tulsa, Oklahoma 7410. Final completion of this project was reached by the contractor on 12/10/2024 (Clerk's Misc. File No. 20250095)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the certificate. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. to accept the counteroffer of compensation from Jose D. Moguel Marital Trust, in the amount of \$12,500 for Tulsa County; Parcel: 11, to acquire permanent right of way of 0.06 acres plus damages affected by the project at 121st Street, #33567 (Clerk's Misc. File No. 20250096)
- b. to accept the counteroffer of compensation from Ronnie Sue Arnold, in the amount of \$10,000 for Tulsa County; Parcel: 9 to acquire permanent right of way of .16 acres plus damages affected by the project at 121st Street, #33567 (Clerk's Misc. File No. 20250097)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Resolutions

1. Board of County Commissioners:

- a. authorizing the redistribution of Vision Tulsa Capital Improvement fund for County Highway/Roadway improvement projects, Bond proceeds as follows: The 209th St. Bridge Replacement project (H209W/PJ1029 CMF# 20240038) is complete and has \$1,190.75 unencumbered bond funding to be reassigned to the 171st St. S. Improvements from Hwy 64 to 161st E. Ave. (H171S/PJ1027 CMF# 20242354), for construction (Clerk's Misc. File No. 20250098)
- b. authorizing the redistribution of Vision Tulsa Capital Improvement fund for County Highway/Roadway improvement projects, Use Tax proceeds as follows:
The 209th St. Bridge Replacement project (H209W/PJ1029 CMF# 20240038) is complete and has \$3,983.60 of unencumbered use tax funding available for redistribution. The Posey Creek Bridge Replacement project (HHARO/PJ1042 CMF# 20240038) is complete and has \$18,382.44 of unencumbered use tax funding available for redistribution. The above unencumbered use tax funding to be reassigned to the 171st St. S. Improvements from Hwy 64 to 161st E. Ave. (H171S/PJ1027 CMF# 20242354) in the total amount of \$22,366.04 for construction (Clerk's Misc. File No. 20250099)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- c. Tulsa County Industrial Authority, (TCIA) - Consider and adopt a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority for Tulsa Christian Education Corporation; waiving competitive bidding and approving such documents as may be necessary or required (Clerk's Misc. File No. 20250100)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Engineers - designating the priorities of projects for incorporation into the County Improvements for Road and Bridges (CIRB) transportation plans as requested by Oklahoma Department of Transportation (ODOT) (Clerk's Misc. File No. 20250101)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- E. Tort Claim - (District Attorney) - Claim: TC-2024-55 Claimant: Tamara Cornell for incident on 12/27/2024, to approve in the amount of \$2,453.94 (Clerk's Misc. File No. 20250102)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the tort claim. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Agreements

1. District Attorney - Cox Business for Cox Internet Services located at 500 S. Denver Ave., Tulsa, OK 74103 through 6/30/2025; monthly cost \$254.99 (Clerk's Misc. File No. 20250103)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Parks:

- a. CISO Containers, LLC, for the rental of a twenty-foot standard shipping storage container to be located at 5501 S. Yale Ave, Tulsa, OK 74135; monthly cost \$125 (Clerk's Misc. File No. 20250104)
- b. H and H Basketball, Inc., for use of Buddy LaFortune Half-Court Gym, from 6:00 to 7:00 p.m. on Thursdays beginning 1/23/2025 through 2/6/2025, for Basketball practice; fee \$120 (Clerk's Misc. File No. 20250105)
- c. South Central Rotary Youth Exchange, for use of Chandler Park Recreation Center on 1/25-26/2025 from 8:00 p.m. to 8:00 a.m. to hold a SCRYE Lock-In event; fee \$2,400 (Clerk's Misc. File No. 20250106)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- G. Agreement Renewal - (Engineers) - Graphic Resources & Reproduction, Inc., for renewal of CMF #20240083 from 2/1/2025 through 1/31/2026 (Clerk's Misc. File No. 20250107)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - Invictus Apps, for the Prepared platform and its associated features and functions, which are unique. Additionally, Invictus Apps, Inc. is currently under an approved agreement CMF #20241055, 6/10/2024, for a subscription to the Prepared Communications Service (Clerk's Misc. File No. 20250108)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. One Gas, Inc., for the crossing of S. Yale Ave., approximately 2.46 mi. S. & 2.01 W. of the US 64 & SH 67 junction (Clerk's Misc. File No. 20250109)

2. Okmulgee County Rural Water District #6, for the crossing of 171st St. S., approximately 0.3 mi. W. of the 171st St. S. & Sheridan Rd. junction (Clerk's Misc. File No. 20250110)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- J. Travel/Training - (Building Operations) - for renewal of mechanical license for Dan Pigman; cost \$75 (Clerk's Misc. File No. 20250111)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- K. Claims

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- L. Payroll claims - Biweekly for 12/28/2024-1/10/2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- M. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- N. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20250112)
Creditor: Program Management; Trust # 244097-59; Item: 10,554-V2025 Program Management; Purpose: Program Administration; Amount Paid: \$26,230.40

2. Vision Tulsa County (Clerk's Misc. File No. 20250113)
Sales Tax Funded Projects Recommended for Payment
Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amount Paid: \$6,365

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- O. Juvenile Detention Home Update to Accept & File for January 8 -15, 2025 (Clerk's Misc. File No. 20250114)

David Parker gave the following update:

- Operational: Upon learning that the detention boilers had never been inspected, the Department of Labor conducted an inspection and classified the boilers as low-pressure boilers. Since then, a purchase order for lockable switch cover plates has been made. Additionally, a follow-up inspection will be conducted to license the boilers and register each boiler with a code for the Department of Labor.
- New kitchen tables with non-movable seats have been placed in the cafeteria. This change aims to eliminate the possibility of chairs being thrown, thereby reducing the potential for them to be used as weapons

Number of Residents 23 as of January 15, 2025: Charge/Number of Residents Charged:

First Degree Murder – 1; Robbery with Firearm – 3; Minor in Possession of Weapon after Adjud – 2; Violation of Condition of Release – 1; Probation Violation – 1; Bench Warrant – 3; Robbery by 2 or more persons – 1; Possession of Stolen Vehicle – 1; Shooting with Intent to Kill – 1; Domestic Assault & Battery - 1; Domestic

Assault & Battery w/ deadly weapon – 1; Assault & Battery – 1; Threaten Act of Violence – 1; Larceny of a Vehicle/Equipment – 1; Poss Firearm Minor Misd – 3; Elude Police/Endangering Others – 1

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Executive Sessions - District Attorney:

1. Requested by Andrew Higganbotham:

- a. Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to wit: *Tort Claim TC-2024-53, Maranatha Baptist Temple*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest
- b. Pursuant to 25 O.S. §307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate, to wit: *TAEMA Voluntary Flood Acquisition Program – VBP #949, Mr. and Mrs. Ward*

2. Requested by Mike Shouse - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning the above-referenced pending claim, to wit: *Tort Claim TC-2024-50, Victor Vidana*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest

3. Requested by Douglas Wilson - Requested by Douglas Wilson: Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending investigation, to-wit: of the County's right to reimbursement of Social Security Title IV-E allowable costs and the Tulsa County Juvenile Justice Trust Authority's contracts with the Department of Human Services and Justice Benefits Incorporated, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 8:48 a.m.

Stan Sallee left the meeting at 10:08 a.m.

Motion made by Kelley Dunkerley seconded by Lonnie Sims, to reconvene the regular meeting at 10:19 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Q. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to grant settlement authority to the District Attorney, up to the amount discussed in Executive Session, to-wit: *Tort Claim TC-2024-53, Maranatha Baptist Temple*. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250115)

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to authorize purchase as outlined in Executive Session to-wit: *TAEMA Voluntary Flood Acquisition Program - VBP #949, Mr. and Mrs. Ward*. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250116)

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to grant settlement authority to the District Attorney, up to the amount discussed in Executive Session, to-wit: *Tort Claim TC-2024-50, Victor Vidana*. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250117)

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to authorize District Attorney Doug Wilson to proceed as discussed in Executive Session, to-wit: *Tulsa County's right to reimbursement for Title IV-E allowable costs*. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250118)

VIII. NEW BUSINESS

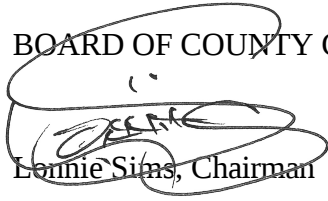
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Kelly Dunkerley, seconded by Lonnie Sims, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:





Michael Willis, Tulsa County Clerk