

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on January 22, 2025, at 3:01 p.m.)

MINUTES
Wednesday, January 22, 2025

I. Call to Order

The Tulsa County Criminal Justice Authority was called to order at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 East 6 Street, Tulsa, OK.

II. Roll Call

Roll call was taken with the following present: Commissioners Stan Sallee, Lonnie Sims and Kelly Dunkerley; and Mayors Larry Shafer and Debra Wimpee.

Others present included: Chief Deputies Michael Craddock and Mark Vancuren; Miyuki Dwyer, Jennifer Wynn, and Aaron Wiedman, Tulsa County Clerk's Office; Stacie Holloway, Tamara Stanley and Jessi Phillips, Sheriff's Office; Mary McDonald, Court Services; John Fothergill, Tulsa County Treasurer; Alan Vanderburg, IT Department; Kirk Vanderslice, Hinkle & Company; Sharon Parker, Authority Attorney; and Amy Smith and Sherry Langston, Recording Secretary.

III. Announcement of TCCJA Chairman for Calendar Year 2025

A. Commissioner Kelly Dunkerley, Chairman of the TCCJA for Calendar Year 2025

Secretary Larry Shafer announced the Chairman of the TCCJA board for calendar year 2025 as Commissioner Kelly Dunkerley.

IV. Nomination and Election of Officers for Calendar Year 2025

A. Vice-Chairman of the TCCJA for the Calendar Year 2025

Chairman Dunkerley asked for nominations for Vice Chairman of the TCCJA for Calendar Year 2025. Commissioner Sallee nominated Mayor Debra Wimpee.

Motion made by Stan Sallee, seconded by Lonnie Sims, to approve Mayor Debra Wimpee as Vice-Chairman for 2025.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Secretary of the TCCJA for the Calendar Year 2025

Chairman Dunkerley asked for nominations for Secretary of the TCCJA for Calendar Year 2025. Sallee nominated Larry Shafer as secretary.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve Mayor Larry Shafer as Secretary for 2025.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. Consider and Vote on Minutes

A. Minutes of meeting - December 18, 2024

Dunkerley called for a discussion of the minutes, none ensued.

Motion made by Larry Shafer, seconded by Lonnie Sims, to accept and file the minutes of December 18, 2024.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. Reports, Recommendations and Possible Action

A. Budget Office Report - Aaron Wiedman, Senior Budget Analyst

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of \$3,171,321.99.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$3,224,828.15.

Motion made by Stan Sallee, seconded by Lonnie Sims, to accept and file the Tulsa County Budget Office Report dated January 22, 2025.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues and Expenditures Report for the Authority. CJA Fund 700 reflects monthly total revenues of \$3,224,828 and total expenses of \$3,171,322. County Contribution Fund 365 reflects total monthly revenues of \$1,557,469 and total expenses of \$2,372,988; revenues from U.S. Marshals, Other Inmates and the sales and use tax revenues continue to be steady. Commissary Fund 370 reflects total revenues of \$239,661, total expenses of \$316,091, and a total jail operating expense contribution of \$139,812. Wiedman noted capital expenditures have been higher than usual due to a couple of projects at the jail. Combining Statement for Jail Related Funds reflects total revenues of \$29,887,851.61, total expenses of \$29,127,546.56, and a total available balance of \$20,208,564.66. Combining Statement with Detail reflects total revenues of \$5,021,958, and total expenses of \$5,860,400. Sales tax collections for December were \$3,185,798.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Stacie Holloway reviewed the report for the Authority, noting the inmate count has remained steady in the 1,200s. During the month of December, 1,174 bookings were recorded. The U.S. Marshals relationship continues to be good, and the belief is the number of inmates will increase. Currently, Tulsa County only holds ICE inmates for a total of 72 hours, but the facility is accredited by ICE which would allow an easy transition to house their inmates for longer periods of time. The American Correctional Association audit has been completed and the jail passed the audit with a 100% on mandatory and non-mandatory items. Negotiations are ongoing with the Cherokee Nation for the housing of their inmates. Holloway explained an employee committed suicide.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. Mary McDonald reviewed the report for the Authority. McDonald noted the participant numbers of the various programs have remained steady with an increase in PR Bond/Electronic Monitoring and Urine Analysis programs. Community Service Worker Crews' hours have increased. The Stepping-Up Committee meeting is scheduled for February 2, 2025. There is a Warrant Clearing Event scheduled for February. She explained Justice Link is doing a phenomenal job with released inmates helping them to obtain vital documents, such as birth certificates and drivers licenses; helping to attend court; and referrals to community providers.

D. Sales Tax Overview Committee –Stacy Pratt

Sherry Langston provided an oral report pertaining the Sales Tax Overview Committee in Stacy Pratt's absence. She explained the next meeting is January 27, 2025.

E. Accept and File Annual Auditor's Report of the Tulsa County Criminal Justice Authority Financial Statement and Independent Auditor's Report for June 30,2024 - Kirk Vanderslice, Hinkle & Company / Jennifer Wynn, Tulsa County Clerk, Financial Services Director.

Hinkle and Company provided a written report. Jennifer Wynn introduced Kirk Vanderslice who reviewed the audit for the Authority. He explained it was a clean, unmodified audit. The process was smooth with no adjustments or changes to the report. There was an increase in the fund statements and the financial numbers were good.

Motion made by Stan Sallee, seconded by Lonnie Sims, to accept and file the Hinkle and Company's Annual Audit Report of the Tulsa County Criminal Justice Authority Financial Statements and Independent Auditor's Report, June 30, 2024 and 2023.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VII. Chairman's Report

None.

VIII. New Business

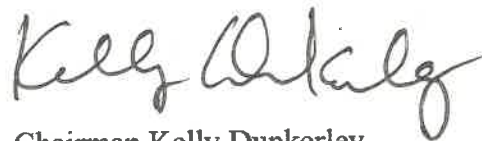
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

IX. Vote to Adjourn

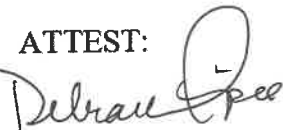
Motion made by Debra Wimpee, seconded by Stan Sallee, to adjourn the meeting at 9 a.m.

Upon roll call, Yes - Stan Sallee, Lonnie Sims, Larry Shafer, Debra Wimpee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Kelly Dunkerley
Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer
Tulsa County Criminal Justice Authority

