

MINUTES
Monday, March 10, 2025

APPROVED
3/17/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Commissioner Sallee, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. MINUTES

A. Board of County Commissioner's Meeting of March 3, 2025

B. Board of County Commissioner's Special Meeting of March 6, 2025

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

IV. REPORTS TO ACCEPT & FILE

A. Elected Official - (County Clerk) - Monthly for 2/2025 (Clerk's Misc. File No. 20250357)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Amendments

1. Administrative Services - #1 to the Sole Source for Advantage Graphics, Inc., CMF #20250078, to add TruLine Shrink Equipment, AB Dick Printing Presses, and Polar Equipment to the brands for which Advantage Graphics, Inc. is the sole provider of maintenance, parts, supplies and service in the Tulsa area (Clerk's Misc. File No. 20250358)
2. Engineers - #3 to the award for Sign and Delineator Posts, Brackets, and Markers, to Xcessories Squared Development & Mfg. Inc., CMF #20220370, the most recent renewal, CMF #20240399, to exercise the option to renew for an additional year beginning 4/25/2025, with no changes to the terms (Clerk's Misc. File No. 20250359)
3. Highways - #1 to the award for Traffic Signal Equipment and Parts, to Consolidated Traffic Controls, Inc., Gades Sales Company, Inc., Iteris, Inc., and Traffic & Parking Control Co., Inc., dba TAPCO, Inc., CMF #20240620, to exercise the option to renew for an additional year beginning 4/24/2025 (Clerk's Misc. File No. 20250360)
4. Parks - #1 to the agreement with Linda Layman Agency, Ltd., to reserve the LaFortune reception room, meeting room one (1), and kitchen on March 1, 2025, June 7, 2025, September 13, 2025, and November 22, 2025, CMF #20242135, to change the date of March 1, 2025 to March 15, 2025 (Clerk's Misc. File No. 20250361)

5. Procurement - Revised Amendment #1 to the Opus 2 agreement for eighty Hosted Enterprise Licenses to Annotate Software, CMF #20250309, to change the format at requested by Opus (Clerk's Misc. File No. 20250362)
6. Tulsa Area Emergency Management Agency, (TAEMA), to change the settlement date to March 10, 2025 for VBP #978, Fleming, CMF #20250325, for the property located at 2793 S. Bahama Ave., Sand Springs, OK 74063 (Clerk's Misc. File No. 20250363)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Requests for Approval

1. Board of County Commissioners:
 - a. Circuit Engineering Districts Board's (OCCEDB) Solid Waste Program, grant request in the amount of \$82,248.86, for roll-off containers, purchase of chainsaw/pole saw and woodchipper, for solid waste and storm debris cleanup throughout Districts 1, 2, and 3 for fiscal year 2025-2026 (Clerk's Misc. File No. 20250364)
 - b. Crowe & Dunlevy engagement letter to retain as outside counsel to represent the Board of County Commissioners in the purchase of real property (Clerk's Misc. File No. 20250365)
 - c. John J. Carwile, engagement letter for representation in the case of City of Jenks, Oklahoma v. Sparkman Land, LLC, et al., Tulsa County Case No.: CJ-2015-1817 (Clerk's Misc. File No. 20250366)
 - d. Sharon Parker of Baum, Glass, Jayne, Peters & McVicker, PLLC, letter of engagement to retain as outside counsel to represent the Board of County Commissioners in the ongoing dispute with the Oklahoma Department of Corrections regarding the rate for housing state-sentenced inmates in the Tulsa County jail (Clerk's Misc. File No. 20250367)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Building Operations - to act as Construction Manager for the remodel of the Treasurer's office, approximate cost to be paid by the Treasurer, \$186,000 (Clerk's Misc. File No. 20250368)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the request. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

3. Court Clerk - Tulsa County Policy, Arrest & Transportation of Clients/Offenders by Court Services Officers (TCP 2101) (Clerk's Misc. File No. 20250369)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to amend the department to read Court Services. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve as amended. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

4. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from John Robert Kreder and Mark Lewis Kreder (CLS-43) (Clerk's Misc. File No. 20250370)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

5. Human Resources - Tulsa County Policy, Automatic Vehicle Location (AVL) Systems (TCP 038) (Clerk's Misc. File No. 20250371)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

6. IT - Tulsa County Policy, Internal Digital Records Requests (TCP 037) (Clerk's Misc. File No. 20250372)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

7. Parks - Facility Improvements to O'Brien Scoreboards and Lighting for fields 9/10, cost \$325,000 available in project fund (Clerk's Misc. File No. 20250373)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the request. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

8. Social Services - of donations of medications and various items for 2/2025 (Clerk's Misc. File No. 20250374)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve the donations. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Requests to Accept and File

1. Board of County Commissioners - Order Appointing Appraisers, signed by the Honorable Dawn Moody, Presiding Judge of the District Court in and for Tulsa County ("Order"); and the Oath, Report, and Bill of said appraisers, CMF #20242289 and #20242298, pertaining to real property located at Gilcrease Museum Rd. and Charles Page Blvd.; a portion of the parcel identified in Tulsa County Assessor records as Parcel # 99203-92-03-24950 (Clerk's Misc. File No. 20250375)
2. Tulsa Area Emergency Management Agency:
 - a. Warranty Deed filed by First American Title Insurance Company conveying the property located at 2605 Maple Drive, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions. This deed is part of the Voluntary Flood Acquisition Program, VBP #952 Owens, CMF #20241748 and CMF #20250235 (Clerk's Misc. File No. 20250376)
 - b. Warranty Deed filed by First American Title Insurance Company conveying the property located at 148 S. 34th W. Ave., Tulsa, OK 74127 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions. This deed is part of the Voluntary Flood Acquisition Program, VPB #1021 Martin, CMF #20241788 and CMF#20250136 (Clerk's Misc. File No. 20250377)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Agreements

1. Assessor - Home and Garden Expo of Oklahoma, for exhibit booth rental space at the Home & Garden Show, 7/18-20/2025; cost \$1,500 (Clerk's Misc. File No. 20250378)

2. Board of County Commissioners:
 - a. City of Bixby, for the construction of the Stanley Street storm sewer, utilizing funds from the Tulsa County Community Development Block Grant Urban County in the amount of \$95,626 through 6/30/2025 (Clerk's Misc. File No. 20250379)
 - b. Indian Nations Council of Government, (INCOG), for the 2025 Rural Economic Action Plan (REAP) grant award:
 - 1) Water Improvement District #3, in the amount of \$60,000, to facilitate the replacement of approximately 190 outdated meters with new Automated Meter Reading (AMR) meters (Clerk's Misc. File No. 20250380)
 - 2) to patch, overlay, and stripe East 63rd Street North from N. Garrison Ave. to N. Wheeling Ave., in the amount of \$150,000 (Clerk's Misc. File No. 20250381)
3. IT - Square 9 Softworks, Statement of Work, for the Air Support Project and Document Conversion Project in which Square 9 is to provide expert consulting advice to guide the configuration and implementation of Square 9 software purchased through State Contract #121923-SHI, PO #VISION2025.59.022 (Clerk's Misc. File No. 20250382)
4. Juvenile Bureau:
 - a. ImageNet Consulting, LLC, for the equipment lease of Konica Minolta, Model #C451i located at Tulsa County Family Center for Juvenile Justice, 500 W. Archer, Tulsa, Oklahoma 74119; cost \$172.65/monthly (Clerk's Misc. File No. 20250383)
 - b. Justice Benefits, Inc., to provide professional assistance with exploring opportunities and reviewing prospects for expansion of existing and new state funding opportunities (Clerk's Misc. File No. 20250384)
5. Parks - Oklahoma Hemophilia Foundation, for use of Chandler Park Pavilion 1 to hold an Oklahoma Unite Walk on 5/17/2025, from 8:00 a.m. to 2:00 p.m.; fee \$750 (Clerk's Misc. File No. 20250385)
6. Sheriff - ImageNet Consulting, LLC, for the lease and service of HP CLR LJ X579452 located at 218 West 6th Street Tulsa, Oklahoma 74119, cost \$96.52/monthly (Clerk's Misc. File No. 20250386)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Inventory Resolutions:

1. Budget Division - Asset disposal: sold - video camera equipment (Clerk's Misc. File No. 20250387)
2. County Clerk:
 - a. Asset disposal: sold - telephone and computer equipment (Clerk's Misc. File No. 20250388)
 - b. Asset transfer to IT: computer equipment (Clerk's Misc. File No. 20250389)
3. Election Board - Asset disposal: sold - computer equipment (Clerk's Misc. File No. 20250390)

4. IT - Asset disposal: sold - telephone and computer equipment (Clerk's Misc. File No. 20250391)
5. Sheriff - Asset disposal: sold - telephone equipment (Clerk's Misc. File No. 20250392)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Sole Sources

1. Building Operations - Schneider Electric, for products, services and parts for the energy management and control system, iNet and Ecostructure, which are installed in several Tulsa County facilities and integrated in areas of controls Struxureware (Clerk's Misc. File No. 20250393)
2. Law Library - West Group (Thomson Reuters), for Oklahoma Session Laws and Oklahoma Statutes, their updated releases and publications (Clerk's Misc. File No. 20250394)
3. Sheriff - NEOGOV, dba PowerDMS, for their PowerPolicy, a cloud-based software-as-a-service (SaaS) platform that combines document management, training and accreditation management and electronically links that content to alert users whenever a change may impact compliance. PowerDMS is the Sole Source of all maintenance, new releases and support of PowerPolicy (Clerk's Misc. File No. 20250395)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- F. Utility Permit - (Engineers) - One Gas, Inc., for the cross of N. St. Louis Ave., approximately 1.33 mi. W. & 2.89 mi. N. of the US 75 & SH 11 junction (Clerk's Misc. File No. 20250396)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- G. Travel/Training - (Building Operations) - for Trent Wilson to obtain an apprentice Mechanical license; cost \$25 (Clerk's Misc. File No. 20250397)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Claims

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Consideration and Approval of Construction Program Payments

1. TCIA Capital Improvements Construction - 2024 Bond Funded Projects Recommended for Payment: (Clerk's Misc. File No. 20250398)
 - a. Creditor: Tulsa County Public Facilities Authority; Project: PJ1655; Item: Up/Tower Arena Architectural and Civil Engineering Services; Amount Paid: \$ 266,365

- b. Creditor: Tulsa County Public Facilities Authority; Project: PJ1656; Item: RV Park Office Architectural and Civil Engineering Services; Amount Paid: \$ 21,510
 - c. Creditor: Tulsa County Public Facilities Authority; Project: PJ1657; Item: Bedding & Feed Office Architectural and Civil Engineering Services; Amount Paid: \$ 39,505
2. Vision Tulsa County (Clerk's Misc. File No. 20250399)
Sales Tax/Bond Funded Projects Recommended for Payment
 - a. Creditor: Marquardt Engineering, PLLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Design; Amount Paid: \$8,550
 - b. Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$926.50
 - c. Creditor: Meshek & Assoc., LLC; Fund#: H91SO/PJ1033; Item: 91st S. Improvements HWY 75 to Elwood Ave.; Purpose: ROWs; Amount Paid: \$3,492
 - d. Creditor: Marquardt Engineering, PLLC; Fund#: H161E/PJ1026; Item: 161st E Ave. Improvements 171st St. to 181st St.; Purpose: Design; Amount Paid: \$3,798.44
 - e. Creditor: Marquardt Engineering, PLLC; Fund#: H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Design; Amount Paid: \$3,798.44
 - f. Creditor: Barnes Construction Solutions; Fund# H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$3,325
 - g. Creditor: Economy Lumber Co.; Fund# H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$3,195
 - h. Creditor: JD Moguel Marital Trust (11/11/2017); Fund#: H121E/PJ1024; Item: 121st St. Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$12,500

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Juvenile Detention Home Update to Accept & File for February 26 - March 5, 2025
 (Clerk's Misc. File No. 20250400)

David Parker presented the following update:

- Quality of Life: Approval from Office of Juvenile Affairs (OJA) for the use of new styles of beds has been granted. Funds have been Identified, and we will be seeking BOCC approval for the purchase.
- These new designs will enable better sanitation by allowing staff and residents the ability to clean under, behind, and on the sides of the rooms. Existing beds do not allow access to those areas for sanitation. The new designs are ADA-compliant and reduce the height of the beds. The current beds allow juveniles to access lights and sprinklers, which has resulted in damages and unnecessary repair costs. Additionally, the open storage for books and clothing enhances the quality of life for residents.
- Security Updates: Secure barriers have been installed on Unit C to protect our computer equipment, Youth Specialist stations, and juvenile confidential files. Previously, juveniles could access these areas by jumping over a waist-high wall.

- Program: on February 27, 2025, The ABE CRUZ Story - Forever Faith / Mindset of Champions came to give a testimonial speech to the residents. The event had a profound impact.
- Transports: Custody and Control have successfully completed five medical transports. Four were conducted without incident and went smoothly. One transport required external intervention to comply with medical provider's orders.

Number of Residents 26 as of March 5, 2025: Charge Number of Residents Charged:

First Degree Murder – 4; Robbery with Firearm – 3; Minor in Possession of Weapon after Adjud – 3; Violation of Condition of Release – 2; Bench Warrant – 2; Robbery by 2 or more persons – 2; Shooting with Intent to Kill – 1; Threaten Act of Violence – 1; Larceny of a Vehicle/Equipment – 1; Poss Firearm Minor Misd – 3; Obstruction of Public Officer – 1; Burglary II – 2; Judicial Order to Detain – 1

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VIII. NEW BUSINESS

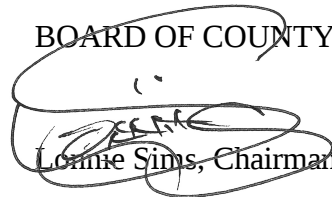
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk

