

MINUTES
Monday, March 3, 2025

APPROVED
3/10/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Michael Craddock, representing Commissioner Saltee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk First Deputy Traci Scullawl, representing Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Chief Deputy Michael Craddock - present; Commissioner Dunkerley - present; Commissioner Sims - present.

III. PLEDGE OF ALLEGIANCE

Chief Deputy Darren Gantz led the Pledge of Allegiance.

IV. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

V. MINUTES

A. Board of County Commissioner's Meeting of February 24, 2025

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Amendments

1. Board of County Commissioners - Revised 2nd to the Capital Improvements Agreement with City of Broken Arrow for the Gateway Signage Project - Consider and take action on the approval or disapproval of certain form of Agreement presented to this meeting in connection with Vision 2025, authorizing the Chairman, upon advice of counsel, to make changes to the form of such Agreement and to execute and deliver this Agreement and all documents and agreements as may be necessary or required: Second Amendment to Capital Improvements Agreement by and between the Board of County Commissioners of Tulsa County, Oklahoma and the City of Broken Arrow, Oklahoma (Clerk's Misc. File No. 20250308)
2. Procurement - Opus 2, for eighty Hosted Enterprise Licenses to Annotate Software to be used for in-document collaboration during contract review from 3/1/2025 to 2/28/2026; cost \$27,125 (Clerk's Misc. File No. 20250309)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. New or Replacement Procurement Officers

1. County Clerk - designating Natalia Melnik and Miyuki Dwyer as Requisitioning Officers and Receiving Specialists (Clerk's Misc. File No. 20250310)
2. OSU Extension - designating Jan Dawson as Receiving Specialist to replace Catherine (Kitty) Gies (Clerk's Misc. File No. 20250311)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Appointment - (Board of County Commissioners) - Commissioner Sims - of Jacob Parra to the Greater Tulsa Area Hispanic-Latinx Affairs Commission, replacing Elsie Urueta- Pollock, for a three-year term to expire 3/3/2028 (Clerk's Misc. File No. 20250312)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the appointment. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Reappointments - (Board of County Commissioners) - Commissioner Sims, to the Greater Tulsa Indian Affairs Commission, for three-year terms to expire 3/31/2028:

1. Erica Waletz-Carter, as the Broken Arrow Intertribal Veterans Association representative (Clerk's Misc. File No. 20250313)
2. Linda Leaf Bolin, as the Greater Tulsa Cherokees representative (Clerk's Misc. File No. 20250314)
3. Waynetta Lawrie, as the North Tulsa Cherokees Organization representative (Clerk's Misc. File No. 20250315)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the reappointments. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Board of County Commissioners - Oklahoma Department of Environmental Quality (DEQ), for one-time lump sum payment of the \$50 Million Appropriation (HB 2890) under Section II, Paragraph 2, of the Interagency Agreement between the Oklahoma Department of Environmental Quality and the Board of County Commissioners, Purchase Order #2929026108 (Clerk's Misc. File No. 20250328)

Motion made by Lonnie Sims, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. to accept a revised offer of compensation from Betty Lou Hargrove Revocable Trust, in the amount of \$2,150 for Tulsa County; Parcel: 9.1 to acquire a permanent right of way, plus damages affected by the project at 91st Street US Highway 75 to Elwood Ave. (Clerk's Misc. File No. 20250316)
- b. to accept a revised offer of compensation from Firey Oil & Gas, Inc., in the amount of \$32,400 for Tulsa County; Parcel: 10.0 and 10.A to acquire a permanent right of way, plus damages affected by the project at 41st Street 137th to Coyote Trail (Clerk's Misc. File No. 20250317)
- c. Leon A. Bishop & Bernetta M. Bishop Revocable Living Trust, to accept a second offer of compensation in the amount of \$94,000 for Tulsa County; Parcel: 9 to acquire a permanent right of way, plus damages affected by the project at 86th Street North US Highway 75 to Memorial (Clerk's Misc. File No. 20250318)

- d. Luis Manuel Acosta and Rebeca Gutierrez, to accept a revised offer of compensation in the amount of \$19,825 for Tulsa County; Parcel: 14 to acquire a permanent right of way, plus damages affected by the project at 41st Street 137th to Coyote Trail (Clerk's Misc. File No. 20250319)
- e. Oklahoma Department of Transportation (ODOT):
 - 1) to accept Meshek & Associates, LLC, from ODOT's pre-approved service providers list, to provide Right of Way Acquisition Services for the Bridge Replacement on 106th Street North over Hominy Creek (Clerk's Misc. File No. 20250320)
 - 2) of project design cover signature for the 76h Street North Microsurfacing Project, State Project JP35939(04) (Clerk's Misc. File No. 20250321)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- 3. Human Resources - of Tulsa County Policy, Wellness Incentives (TCP 2009) (Clerk's Misc. File No. 20250322)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- 4. INCOG - Environmental Review for FY2024 HOME Consortium Rental Housing activity for the proposed Project Pioneer Townhomes, a single-phase new construction of 40 rental units of townhomes, located in Pawhuska, Osage County on the southeast corner of E. 8th St. and Parker Ave., to: 1 - Designate the County's Chief Executive Officer, the Chairperson, as the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications, and 2 - to Make a finding of No Significant Impact on the Environment on the project (Clerk's Misc. File No. 20250323)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- 5. Tulsa Area Emergency Management Agency, (TAEMA):
 - a. of closing settlement for property involved in the Voluntary Flood Acquisition Program, for the property located at 2706 South Bermuda Ave, Sand Springs, OK 74063, VBP #949, Ward (Clerk's Misc. File No. 20250324)
 - b. of closing settlement for property involved in the Voluntary Flood Acquisition Program, for the property located at 2793 S. Bahama Ave., Sand Springs, OK 74063, #978, Fleming (Clerk's Misc. File No. 20250325)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- 6. Social Services - of Tulsa County Policy, Admittance to Tulsa County Transitional Living Center (TCP 704) (Clerk's Misc. File No. 20250326)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Requests for Public Hearings

- 1. INCOG - to be held at 9:30 a.m., March 24, 2025 in the Tulsa County Headquarters Building, Room 132 at 218 W. 6th Street, Tulsa, to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County

CDBG Urban County. Tulsa County anticipates receiving \$1,049,423 in FY 2025 HOME funds and \$1,492,079 in FY 2025 CDBG funds from the Department of Housing and Urban Development. Citizens are requested to participate in the Hearing and express their views on the allocation of these funds. Comments or proposals, where feasible, will be incorporated into the Plan to be submitted to HUD by 5/15/2025. This request for Public Hearing includes authorization of publication in the Tulsa World (Clerk's Misc. File No. 20250327)

2. Tulsa International Airport Economic Development Project Plan, for two hearings to be held in Room 132, Tulsa County Headquarters Building, 218 W. 6th St., Tulsa, Oklahoma 74119 at 9:30 a.m. on March 24, 2025, for the purpose of providing information, including an analysis of potential positive or negative impacts, and answering questions regarding the proposed Amended Project Plan and on April 7, 2025 for the purpose of giving members of the public an opportunity to be heard prior to any vote on the proposed Amended Project Plan. This request for Public Hearing includes authorization of publication in the Tulsa World (Clerk's Misc. File No. 20250329)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the requests for public hearings. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- F. House Mover's Bond - (Inspections) - Houston Garrison, dba Garrison House Movers as Principal and RLI Insurance Company as Surety, in the amount of \$2,500 for the period of 2/11/2025 - 2/11/2026 (Clerk's Misc. File No. 20250330)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Agreements

1. Court Clerk - JD Young, Think Healthy Systems:
 - a. Rental and servicing of the water filtration system 3i, serial #551M31362, located at 2929B E. Apache St., Tulsa, OK 74110, from 2/1/2025 to 1/31/2026; monthly cost \$46.95 (Clerk's Misc. File No. 20250331)
 - b. Rental and servicing of the water filtration system PWIR Black, serial #942226122, located at 500 S. Denver Ave., Suite 200, Tulsa, OK 74103, from 2/1/2025 to 1/31/2026; monthly cost \$46.95 (Clerk's Misc. File No. 20250332)
2. Engineers - Oklahoma Natural Gas Company, a division of ONEOK, Inc., for gas facilities relocation for the roadway improvement project located at W. 91st St. S., US-75 to S. Elwood Ave., Tulsa County Project No. 244556; Tulsa County's share of the estimated cost will be \$306,081 (Clerk's Misc. File No. 20250333)
3. Highways District #2 - Williams Scotsman, Inc., for lease a 44x10 Mobile Office for a 6-month period; cost \$12,854 (Clerk's Misc. File No. 20250334)
4. Juvenile Bureau - Humble Warrior Collective, Ltd., to provide yoga classes to the students at Phoenix Rising Alternative Program twice per week through 6/30/2025; cost \$130/week (Clerk's Misc. File No. 20250335)
5. Juvenile Detention Home - Family & Children's Services, Inc., to provide behavioral health and education services for detainees; cost of \$80,500 per position for two full-time embedded staff plus \$17,710 per position for benefits (Clerk's Misc. File No. 20250336)
6. Parks:
 - a. Hunter Burkholder, for use of O'Brien Park Baseball fields 1-5 on 3/8-9/2025 to hold baseball games; cost \$750 (Clerk's Misc. File No. 20250337)

- b. Oklahoma Golf Trail Commission, (OKGTC), for the acceptance of the official membership of LaFortune Park Golf Course to the Oklahoma Golf Trail until 12/31/2025 (Clerk's Misc. File No. 20250338)
7. Sheriff - Hall, Estill, Hardwick, Gable, Golden & Nelson, PC, pursuant to Oklahoma Statute, Title 19, § 527, for legal counsel to represent the Sheriff in Muscogee (Creek) Nation v. Tulsa County, et al., Case No. 25-cv-00075-JFJ, at the firm's reduced hourly rates (Clerk's Misc. File No. 20250339)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Inventory Resolutions

1. Board of County Commissioners - Asset registration: framed artwork by Robert Johnson (Clerk's Misc. File No. 20250340)
2. Parks - Asset disposal: junked - floor jack (Clerk's Misc. File No. 20250341)
3. Sheriff - Asset disposal: sold - Chevy Silverado (Clerk's Misc. File No. 20250342)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- I. Sole Source - (Engineers) - O.M.T. Enterprises, Inc., for one machine that will grind rock, road materials and recycle waste concrete, converting to a finished usable base for road construction on site (Clerk's Misc. File No. 20250343)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Utility Permits - Engineers:

1. Rogers County Rural Water District #3, for the crossing of E. 66th St. N., approximately 0.03 mi. W. of the 128th E. Ave. and E. 66th St. N. junction (Clerk's Misc. File No. 20250344)
2. Transource Oklahoma, LLC:
 - a. for the cross of S. 209th W. Ave., approximately 0.11 mi. S. of the W. Archer and New Drue Rd. junction (Clerk's Misc. File No. 20250345)
 - b. for the cross of S. 225th W. Ave., approximately 0.37 mi. S. of the S. 225th W. Ave. and SH 51 junction (Clerk's Misc. File No. 20250346)
 - c. for the cross of W. 8th St., approximately 0.06 mi. N. of OK 64/Hwy 412 (Clerk's Misc. File No. 20250347)
 - d. for the cross of W. 21st St., approximately 0.32 mi. N. of the W. 21st St. and SH 51 junction (Clerk's Misc. File No. 20250348)
 - e. for the cross of W. Coyote Trail approximately 0.2 mi. SE of the W. Coyote Trail and Hound Dog Hollow (S. 248th W. Ave.) junction (Clerk's Misc. File No. 20250349)
 - f. for the cross of W. Wekiwa Rd., approximately 0.17 mi. W. of the W. Wekiwa Rd. and S. 209th W. Ave. junction (Clerk's Misc. File No. 20250350)
3. Tulsa County Water Improvement District #14, for the parallel of Valley Road approximately 0.07 mi. N. of the Ridge Dr. & Valley Rd. junction, in addition to the other roads as described (Clerk's Misc. File No. 20250351)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Travel/Training - (Court Services) - Debra Cohea, to the Gangs & Narcotics Conference in Destin, Florida on 3/16-19/2025; cost \$2,500 (Clerk's Misc. File No. 20250352)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the travel/training. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Claim to be Disallowed - (County Clerk) - State of Oklahoma Dept. of Labor, Fund: 100 PO #139442 Warrant #500079283 Amt. Paid: \$210 Reason: Supplier billed incorrectly and canceled invoice (Clerk's Misc. File No. 20250353)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to cancel and disallow the claim. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Claims

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Payroll claims - Biweekly for 2/8 - 2/21/2025

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

O. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Juvenile Detention Home Update to Accept & File for February 19-26, 2025 (Clerk's Misc. File No. 20250354)

David Parker presented the following update:

- Operational: We are currently preparing for the upcoming OPI Audit, scheduled for March 11, 2025.
- Disciplinary and Grievances: Disciplinary actions have decreased from 386 between January 2024 and July 2024, to 191 between July 2024, and February 2025. Additionally, grievances have decreased from 162 between February 2024 and July 2024, to 59 between August 2024 and January 2025.
- Transports: No transports

Number of Residents: 25 Charge/Number of Residents Charged: First Degree Murder – 3; Robbery with Firearm – 2; Minor in Possession of Weapon after Adjud – 5; Violation of Condition of Release – 3; Probation Violation – 1; Bench Warrant – 3; Robbery by 2 or more persons – 1; Shooting with Intent to Kill – 1; Threaten Act of Violence – 1; Larceny of a Vehicle/Equipment – 1; Poss Firearm Minor Misd – 2; Obstruction of Public Officer - 2

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to accept and file the update. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Q. Executive Sessions - District Attorney:

1. Requested by Andrew Higginbotham - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to wit: *Tort Claim TC-2025-04, Midtown Church of Christ*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest
2. Requested by Commissioner Lonnie Sims - Pursuant to 25 O.S. § 307(B)(3) to discuss the purchase or appraisal of real property

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to go into Executive Session. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:44 a.m.

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to reconvene the regular meeting at 9:53 a.m. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

R. Discussion and Possible Action Regarding Executive Session Items

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to grant settlement authority to the District Attorney as discussed in Executive Session, to-wit: *Tort Claim TC-2025-04, Midtown Church of Christ*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250355)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to authorize the District Attorney to proceed as discussed in Executive Session, to-wit: *the purchase or appraisal of real property*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250356)

VIII. NEW BUSINESS

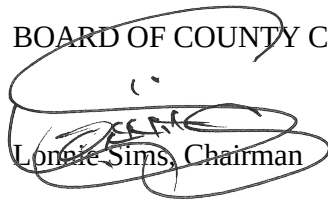
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

