

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MARCH 10, 2025
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



8:59 am, Mar 07, 2025

- I. CALL TO ORDER
- II. ROLL CALL
- III. MINUTES
 - A. Board of County Commissioner's Meeting of March 3, 2025
 - B. Board of County Commissioner's Special Meeting of March 6, 2025
- IV. REPORTS TO ACCEPT & FILE
 - A. Elected Official - (County Clerk) - Monthly for 2/2025
- V. UNFINISHED BUSINESS
 - A. Amendments
 - 1. Administrative Services - #1 to the Sole Source for Advantage Graphics, Inc., CMF #20250078, to add TruLine Shrink Equipment, AB Dick Printing Presses, and Polar Equipment to the brands for which Advantage Graphics, Inc. is the sole provider of maintenance, parts, supplies and service in the Tulsa area
 - 2. Engineers - #3 to the award for Sign and Delineator Posts, Brackets, and Markers, to Xcessories Squared Development & Mfg. Inc., CMF #20220370, the most recent renewal, CMF #20240399, to exercise the option to renew for an additional year beginning 4/25/2025, with no changes to the terms
 - 3. Highways - #1 to the award for Traffic Signal Equipment and Parts, to Consolidated Traffic Controls, Inc., Gades Sales Company, Inc., Iteris, Inc., and Traffic & Parking Control Co., Inc., dba TAPCO, Inc., CMF #20240620, to exercise the option to renew for an additional year beginning 4/24/2025
 - 4. Parks - #1 to the agreement with Linda Layman Agency, Ltd., to reserve the LaFortune reception room, meeting room one (1), and kitchen on March 1, 2025, June 7, 2025, September 13, 2025, and November 22, 2025, CMF #20242135, to change the date of March 1, 2025 to March 15, 2025
 - 5. Procurement - Revised Amendment #1 to the Opus 2 agreement for eighty Hosted Enterprise Licenses to Annotate Software, CMF #20250309, to change the format at requested by Opus
 - 6. Tulsa Area Emergency Management Agency, (TAEMA), to change the settlement date to March 10, 2025 for VBP #978, Fleming, CMF #20250325, for the property located at 2793 S. Bahama Ave., Sand Springs, OK 74063

VI. ACTION ITEMS

A. Requests for Approval

1. Board of County Commissioners:
 - a. Circuit Engineering Districts Board's (OCCEDB) Solid Waste Program, grant request in the amount of \$82,248.86, for the purchase of roll-off containers, chainsaw/pole saw and woodchipper, for solid waste and storm debris cleanup throughout Districts 1, 2, and 3 for fiscal year 2025-2026
 - b. Crowe & Dunlevy, engagement letter to retain as outside counsel to represent the Board of County Commissioners in the purchase of real property
 - c. John J. Carwile, engagement letter for representation in the case of City of Jenks, Oklahoma v. Sparkman Land, LLC, et al., Tulsa County Case No.: CJ-2015-1817
 - d. Sharon Parker of Baum, Glass, Jayne, Peters & McVicker, PLLC, letter of engagement to retain as outside counsel to represent the Board of County Commissioners in the ongoing dispute with the Oklahoma Department of Corrections regarding the rate for housing state-sentenced inmates in the Tulsa County jail
2. Building Operations - to act as Construction Manager for the remodel of the Treasurer's office, approximate cost to be paid by the Treasurer, \$186,000
3. Court Clerk - Tulsa County Policy, Arrest & Transportation of Clients/Offenders by Court Services Officers (TCP 2101)
4. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from John Robert Kreder and Mark Lewis Kreder (CLS-43)
5. Human Resources - Tulsa County Policy, Automatic Vehicle Location (AVL) Systems (TCP 038)
6. IT - Tulsa County Policy, Internal Digital Records Requests (TCP 037)
7. Parks - Facility Improvements to O'Brien Scoreboards and Lighting for fields 9/10, cost \$325,000 available in project fund
8. Social Services - of donations of medications and various items for 2/2025

B. Requests to Accept and File

1. Board of County Commissioners - Order Appointing Appraisers, signed by the Honorable Dawn Moody, Presiding Judge of the District Court in and for Tulsa County ("Order"); and the Oath, Report, and Bill of said appraisers, CMF #20242289 and #20242298, pertaining to real property located at Gilcrease Museum Rd. and Charles Page Blvd.; a portion of the parcel identified in Tulsa County Assessor records as Parcel # 99203-92-03-24950
2. Tulsa Area Emergency Management Agency:
 - a. Warranty Deed filed by First American Title Insurance Company conveying the property located at 2605 Maple Drive, Sand Springs, OK 74063 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions. This deed is part of the Voluntary Flood Acquisition Program, VBP #952 Owens, CMF #20241748 and CMF #20250235

- b. Warranty Deed filed by First American Title Insurance Company conveying the property located at 148 S. 34th W. Ave., Tulsa, OK 74127 to Tulsa County, Oklahoma along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions. This deed is part of the Voluntary Flood Acquisition Program, VPB #1021 Martin, CMF #20241788 and CMF#20250136

C. Agreements

- 1. Assessor - Home and Garden Expo of Oklahoma, for exhibit booth rental space at the Home & Garden Show, 7/18-20/2025; cost \$1,500
- 2. Board of County Commissioners:
 - a. City of Bixby, for the construction of the Stanley Street storm sewer, utilizing funds from the Tulsa County Community Development Block Grant Urban County in the amount of \$95,626 through 6/30/2025
 - b. Indian Nations Council of Government, (INCOG), for the 2025 Rural Economic Action Plan (REAP) grant award:
 - 1) Water Improvement District #3, in the amount of \$60,000, to facilitate the replacement of approximately 190 outdated meters with new Automated Meter Reading (AMR) meters
 - 2) to patch, overlay, and stripe East 63rd Street North from N. Garrison Ave. to N. Wheeling Ave., in the amount of \$150,000
- 3. IT - Square 9 Softworks, Statement of Work, for the Air Support Project and Document Conversion Project in which Square 9 is to provide expert consulting advice to guide the configuration and implementation of Square 9 software purchased through State Contract #121923-SHI, PO #VISION2025.59.022
- 4. Juvenile Bureau:
 - a. ImageNet Consulting, LLC, for the equipment lease of Konica Minolta, Model #C451i located at Tulsa County Family Center for Juvenile Justice, 500 W. Archer, Tulsa, Oklahoma 74119; cost \$172.65/monthly
 - b. Justice Benefits, Inc., to provide professional assistance with exploring opportunities and reviewing prospects for expansion of existing and new state funding opportunities
- 5. Parks - Oklahoma Hemophilia Foundation, for use of Chandler Park Pavilion 1 to hold an Oklahoma Unite Walk on 5/17/2025, from 8:00 a.m. to 2:00 p.m.; fee \$750
- 6. Sheriff - ImageNet Consulting, LLC, for the lease and service of HP CLR LJ X579452 located at 218 West 6th Street Tulsa, Oklahoma 74119, cost \$96.52/monthly

D. Inventory Resolutions:

- 1. Budget Division - Asset disposal: sold - video camera equipment
- 2. County Clerk:
 - a. Asset disposal: sold - telephone and computer equipment
 - b. Asset transfer to IT: computer equipment
- 3. Election Board - Asset disposal: sold - computer equipment

4. IT - Asset disposal: sold - telephone and computer equipment
 5. Sheriff - Asset disposal: sold - telephone equipment
- E. Sole Sources
1. Building Operations - Schneider Electric, for products, services and parts for the energy management and control system, iNet and Ecostructure, which are installed in several Tulsa County facilities and integrated in areas of controls Struxureware
 2. Law Library - West Group (Thomson Reuters), for Oklahoma Session Laws and Oklahoma Statutes, their updated releases and publications
 3. Sheriff - NEOGOV, dba PowerDMS, for their PowerPolicy, a cloud-based software-as-a-service (SaaS) platform that combines document management, training and accreditation management and electronically links that content to alert users whenever a change may impact compliance. PowerDMS is the Sole Source of all maintenance, new releases and support of PowerPolicy
- F. Utility Permit - (Engineers) - One Gas, Inc., for the cross of N. St. Louis Ave., approximately 1.33 mi. W. & 2.89 mi. N. of the US 75 & SH 11 junction
- G. Travel/Training - (Building Operations) - for Trent Wilson to obtain an apprentice Mechanical license; cost \$25
- H. Claims
- I. Blanket Purchase Orders and Emergency Purchase Orders
- J. Consideration and Approval of Construction Program Payments
1. TCIA Capital Improvements Construction - 2024 Bond Funded Projects Recommended for Payment:
 - a. Creditor: Tulsa County Public Facilities Authority: Project: PJ1655; Item: Up/Tower Arena Architectural and Civil Engineering Services; Amount Paid: \$ 266,365
 - b. Creditor: Tulsa County Public Facilities Authority: Project: PJ1656; Item: RV Park Office Architectural and Civil Engineering Services; Amount Paid: \$ 21,510
 - c. Creditor: Tulsa County Public Facilities Authority: Project: PJ1657; Item: Bedding & Feed Office Architectural and Civil Engineering Services; Amount Paid: \$ 39,505
 2. Vision Tulsa County Sales Tax/Bond Funded Projects Recommended for Payment
 - a. Creditor: Marquardt Engineering, PLLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: Design; Amount Paid: \$8,550
 - b. Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$926.50
 - c. Creditor: Meshek & Assoc., LLC; Fund#: H91SO/PJ1033; Item: 91st S. Improvements HWY 75 to Elwood Ave.; Purpose: ROWs; Amount Paid: \$3,492

- d. Creditor: Marquardt Engineering, PLLC; Fund#: H161E/PJ1026; Item: 161st E Ave. Improvements 171st St. to 181st St.; Purpose: Design; Amount Paid: \$3,798.44
- e. Creditor: Marquardt Engineering, PLLC; Fund#: H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Design; Amount Paid: \$3,798.44
- f. Creditor: Barnes Construction Solutions; Fund# H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$3,325
- g. Creditor: Economy Lumber Co.; Fund# H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$3,195
- h. Creditor: JD Moguel Marital Trust (11/11/2017); Fund#: H121E/PJ1024; Item: 121st St. Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$12,500

K. Juvenile Detention Home Update to Accept & File for February 26 - March 5, 2025

VII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

IX. ADJOURN