

MINUTES
Monday, February 10, 2025

APPROVED
2/18/2025

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Chief Deputy Michael Craddock, representing Commissioner Stan Saltee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Lonnie Sims, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ROLL CALL

Chief Deputy Craddock, present; Commissioner Dunkerley, present; Commissioner Sims, present.

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

IV. MINUTES

A. Board of County Commissioner's Meeting of February 3, 2025

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

V. REPORTS TO ACCEPT & FILE

A. Elected Official - (County Clerk) - Monthly for 1/2025 (Clerk's Misc. File No. 20250212)

B. County Department - (Election Board) - Monthly for 1/2025 (Clerk's Misc. File No. 20250213)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to accept and file the reports. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Asphalt & Emulsions - Deferred
2. Concrete Mixes & Related Products - Deferred
3. Guard Rails - Deferred
4. HP Storm Pipe - Deferred
5. Reinforced Concrete Pipe & Boxes - Deferred
6. Road Structure Materials & Road Salt - Deferred

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to defer the recommendations. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Amendments

1. Administrative Services - #10 to the award for Office Supplies to Admiral Express, CMF #20200598, the most recent renewal, CMF #20241427, to exercise the option to renew the award for an additional six-months beginning 4/7/2025, with no changes to the terms (Clerk's Misc. File No. 20250214)
2. Board of County Commissioners - GH2 Architects, LLC, for architect and engineering services for the Tulsa County HQ building renovation, CMF #243850, to extend the scope of work to include a structural review of the HQ 6th floor to establish load-bearing limits; cost \$6,500 (Clerk's Misc. File No. 20250215)
3. Building Operations - #6 to the award for Lumber and Building Materials to Economy Lumber Co., Inc., CMF #247562, most recent CMF #20240324, to exercise the option to renew for an additional one-year beginning 4/16/2025, with no changes to the terms (Clerk's Misc. File No. 20250216)
4. Engineers - #5 to the award for Geotechnical Testing Services, to EST, Inc., Hunter Construction & Geotechnical Consultants (HCGC) and Terracon Consultants Inc., CMF #20200755, most recent renewal CMF #20240325, to exercise the option to renew for an additional one-year beginning 4/13/2025, with no changes to the terms (Clerk's Misc. File No. 20250217)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ACTION ITEMS

A. New or Replacement Procurement Officers

1. Board of County Commissioners - designating Deborah Medley as Requisitioning Officer for CC1000 County Commissioners and David Parker as Requesting Officer for CC3725 Juvenile Administration and 3750 Juvenile Detention (Clerk's Misc. File No. 20250218)
2. Juvenile (Clerk's Misc. File No. 20250219)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Appointments - Board of County Commissioners:

1. Commissioner Dunkerley - of Edward Huff to the Tulsa County Criminal Justice Authority Sales Tax Overview Committee, replacing Alec Richmond, who resigned, for term to expire 12/1/2027 (Clerk's Misc. File No. 20250220)
2. Commissioner Sims - of Mark Vancuren to the Greater Tulsa Area Indian Affairs Commission, replacing Carly Griffith-Hotvedt, for term to expire 12/31/2027 (Clerk's Misc. File No. 20250221)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve the appointments. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Memorandums of Understanding - Social Services

1. Counseling and Recovery Services of Oklahoma, Inc., (CRSOK), to provide onsite and/or telehealth Behavioral Health Services to eligible residents aiming to support mental health, wellness, and the successful transition of residents from the Transitional Living Center to CRSOK, including Behavioral health assessments, individual counseling, crisis intervention, care coordination and staff education with TLC staff as needed (Clerk's Misc. File No. 20250222)
2. Family and Children's Services, Inc., to develop a cooperative relationship with clients who utilize mental health services and housing services (Clerk's Misc. File No. 20250223)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Requests for Approval

1. Budget Division - TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment (Clerk's Misc. File No. 20250224)
Creditor: DH Pace; Fund: 505; Item: Invoice no. ACR/270-18910; Purpose: Furnish and install a metal frame at Unit A Shower 3; Amount Paid: \$2,207
2. Building Operations - of Certificate of Substantial Completion for Shoemaker Mechanical, for the replacement of a boiler at the Tulsa County HQ Building located at 218 W. 6th Street, Tulsa, Oklahoma 74119. Final completion of this project was reached by the contractor on 1/13/2025, which is also the date of commencement of applicable warranties (Clerk's Misc. File No. 20250225)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

3. Engineers:

- a. to accept a settlement of compensation with MidFirst Bank, in the amount of \$13,000 for Tulsa County; Parcel: 24 to acquire a permanent highway easement, plus damages affected by the project at 121st Street South US Highway 75 to Elwood (Clerk's Misc. File No. 20250226)
- b. to extend a second offer of compensation to Thomas Igler, Chairman, Jimmie Zinn and James L. Danyeur, Trustees of the Gospel Assembly Church Trust in the amount of \$23,000 for Tulsa County; Parcel: 32 to acquire permanent right of way of .27 acres plus damages affected by the project at 86th St. N. Memorial Drive to US 75 #19TCO01 (Clerk's Misc. File No. 20250227)
- c. to extend a second offer of compensation to The Kerns Family Trust in the amount of \$29,675 for Tulsa County; Parcels 6 and 6.1 to acquire permanent right of way of .04 acres plus damages affected by the project at 91st St U.S 75 to Elwood Avenue (Clerk's Misc. File No. 20250228)
- d. to extend a second offer of compensation to David J. Plunkett and Sarah E. Plunkett in the amount of \$29,675 for Tulsa County; Parcels 8 and 8.1 to acquire permanent right of way of .08 acres plus damages affected by the project at 91st St US 75 to Elwood Avenue (Clerk's Misc. File No. 20250229)
- e. Oklahoma Department of Transportation (ODOT) - payment for Avery Drive: Stabilization of Slide Area from 21st St. to SH-97 - Site 1, State Project JP

35937(04), assigned to GSI, in the amount of \$1,116, 859 (Clerk's Misc. File No. 20250230)

- f. of revocation of Tulsa County Policy, Operation of County Sign Shop (TCP 600) (Clerk's Misc. File No. 20250231)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

4. Juvenile Bureau - of credit application with Two-Way Direct, Inc. (Clerk's Misc. File No. 20250232)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

5. Social Services - to accept donations of medications and various items for 1/2025 (Clerk's Misc. File No. 20250233)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve the donations. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

6. Tulsa Area Emergency Management Agency (TAEMA)
 - a. of updated settlement statement for VBP #1021 for the property located at 148 South 34th West Avenue, Tulsa, OK, CMF# 20250136, due to a change in the date of disbursement and a change in the closing costs (Clerk's Misc. File No. 20250234)
 - b. of the final settlement statement for VBP #952 for the property located at 2605 Maple Drive, Tulsa, OK 74063 as part of the Voluntary Flood Acquisition Program (Clerk's Misc. File No. 20250235)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Resolutions

1. Engineers - authorizing the filing of The Meadows II plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes (Clerk's Misc. File No. 20250236)
2. Treasurer - designating that the following language regarding the State Levee Aide Fund be added to the Tulsa County Investment Policy: 11. Investment income received from the State Levee Aide Fund monies shall be placed in the State Levee Aide Fund (Clerk's Misc. File No. 20250237)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Agreements

1. County Clerk - Kognitiv, Inc.
 - a. Professional Services Agreement, for the execution of professional support services (Clerk's Misc. File No. 20250238)
 - b. for Post-Production Support Scope of Work (Clerk's Misc. File No. 20250239)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Tulsa Area Emergency Management Agency (TAEMA):
 - a. Oklahoma Department of Emergency Management, for Hazard Mitigation Assistance Funds, in the amount of \$896,660.28 in federal funding, for flood mitigation assistance (Clerk's Misc. File No. 20250240)
 - b. Eric L. Ward and Rebecca A. Ward, for the purchase of real property in the amount of \$153,431.15, for property described as Lot Four (4), Block Eight (8), MEADOW VALLEY, an addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255 (Clerk's Misc. File No. 20250241)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Inventory Resolutions

1. Sheriff - Asset disposal: exchanged - Glocks; junked - body armor (Clerk's Misc. File No. 20250242)
2. Treasurer - Asset disposal: junked - computer equipment (Clerk's Misc. File No. 20250243)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- H. Sole Source - (Sheriff) - Black Creek Integrated Systems Corporation, to provide upgrades, service, equipment and security components for full integration of the Super Display Touchscreen Control System for the David L. Moss Correctional Center (Clerk's Misc. File No. 20250244)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Utility Permits - Engineers:

1. Cox Communications:
 - a. for the cross of N. 145th E. Ave., and parallel of E. 66th St. N., approximately 1.0 mi. N. of the E. 56th St. N. and N. 145th E. Ave. junction (Clerk's Misc. File No. 20250245)
 - b. for the parallel of N. Sand Springs Road approximately 1.0 mi. West then South of the NE/C section 06-19N-13E (Clerk's Misc. File No. 20250246)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. One Gas, Inc.:

- a. for the crossing of S. 33rd W. Ave., approximately 0.22 mi. S. & 0.86 W. of the US 75 & SH 364 junction (Clerk's Misc. File No. 20250247)
- b. for the cross of E. 141st St., approximately 1.48 mi. E. & 1.01 mi. N. of the US 64 & SH 67 junction (Clerk's Misc. File No. 20250248)

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Travel/Training - Human Resources:

1. Kathy Burrows, for expenses incurred in addition to in County & out of County travel, expenses for training, conferences, and meetings (including, but not limited to: registration, lodging, per diem, airfare, mileage, and tolls) which are required for Tulsa County business through 6/30/2025; not to exceed \$2,000 (Clerk's Misc. File No. 20250249)
2. Cheryl King, for expenses incurred in addition to in County & out of County travel, expenses for training, conferences, and meetings (including, but not limited to: registration, lodging, per diem, airfare, mileage, and tolls) which are required for Tulsa County Safety and Workers Compensation business through 6/30/2025; not to exceed \$1,500 (Clerk's Misc. File No. 20250250)
3. Eddy Tijerina, for expenses incurred in addition to in County & out of County travel, expenses for training, conferences, and meetings (including, but not limited to: registration, lodging, per diem, airfare, mileage, and tolls) which are required for Tulsa County Safety and Workers Compensation business, through 6/30/2025; not to exceed \$1,500 (Clerk's Misc. File No. 20250251)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve the travel/training. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Claims

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to approve and authorize execution by the Commission. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County (Clerk's Misc. File No. 20250252)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Marquardt Engineering; Fund H161E/PJ1026; Item: 161st E. Ave. Improvements 171st St. S. to 181st St. S.; Purpose: Design; Amount Paid \$6,547.75

Creditor: Marquardt Engineering; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Design; Amount Paid \$6,547.75

Creditor: FOSMF; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Materials; Amount Paid \$23,895.20

Creditor: On Call Services & Rentals; Fund H171S/PJ1027; Item: 171st St. S. Improvements US Hwy 64 to 161st E. Ave.; Purpose: Construction; Amount Paid \$105.73

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Juvenile Detention Home Update to Accept & File for January 29 through February 5, 2025
(Clerk's Misc. File No. 20250253)

Penny Lewis presented the following update:

- Meeting: Met with Pursuit of Prosperity Strategies to discuss programming possibilities. They are currently partnering with OJA's COJAC facility. Most of their lessons revolve around emotion management. A tour of the facility is scheduled for 2/6/2025. Vetting will continue, with updates to follow.
- Transportation: Custody and Control have successfully completed five medical transports.

Number of Residents 28 as of February 5, 2025 - Charge/Number of Residents Charged:

First Degree Murder – 1; Robbery with Firearm – 3; Minor in Possession of Weapon after Adjud – 2; Violation of Condition of Release – 5; Probation Violation – 1; Bench Warrant – 3; Robbery by 2 or more persons – 3; Shooting with Intent to Kill – 2; Assault & Battery – 2; Threaten Act of Violence – 1; Larceny of a Vehicle/Equipment – 1; Poss Firearm Minor Misd – 2; Burglary III – 1; Burglary I – 3;

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to accept and file the update. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

O. Executive Sessions - District Attorney:

1. Requested by Andrew Mihelich - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: Jamie Allen, Workers' Compensation unrepresented claim, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
2. Requested by Grecia Gramajo - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning the above-referenced pending claim, to wit: *OK24-09657, BOCC v. T. Peal*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:48 a.m.

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to reconvene the regular meeting at 9:56 a.m. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Items

Motion made by Michael Craddock, seconded by Kelly Dunkerley, to grant settlement authority to Jim Cassody, representing Jay McAtee, up to the amount discussed in Executive Session, to-wit: *Jamie Allen, Workers' Compensation unrepresented claim*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250254)

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to authorize the District Attorney to proceed as discussed in Executive Session, to-wit: *OK24-09657, BOCC v. T. Peal*. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250255)

VIII. NEW BUSINESS

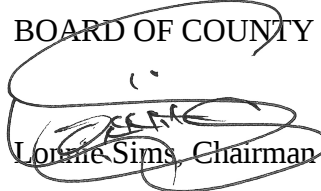
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

IX. ADJOURN

Motion made by Kelly Dunkerley, seconded by Michael Craddock, to adjourn the meeting. Upon roll call, Yes - Michael Craddock, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk

