

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 14, 2024, at 1:50 pm.)

MINUTES
Wednesday, November 20, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6 Street, Tulsa, OK, with the following members present: Commissioners Karen Keith and Kelly Dunkerley; and Mayors Larry Shafer and Debra Wimpee. Others present included: Chief Deputies Michael Craddock, James Rea, and Darren Gantz; Aaron Wiedman and Miyuki Dwyer, Tulsa County Clerk's Office; Undersheriff George Brown, Major Marcus Berry, Tamara Stanley, and Jessi Phillips, Sheriff's Office; Mary McDonald, Court Services; Laurie Lee, Public Information Officer; Sharon Weaver, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - October 16, 2024

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Larry Shafer, seconded by Kelly Dunkerley, to accept and file the minutes of October 16, 2024.

Upon roll call, Yes - Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders and Payroll) in the amount of \$2,910,473.43.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$3,115,927.88.

Keith called for discussion, none ensued.

Motion made by Debra Wimpee, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report dated November 16, 2024.

Upon roll call, Yes - Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues, and Expenditures for the Authority, explaining sales tax revenue collections have decreased slightly for the month. CJA Fund 700 reflects total monthly revenues of \$3,115,399, 34% of projected, and total monthly expenditures of \$2,910,473, 21% of projected. County Contribution Fund 365 reflects total monthly revenues of \$1,584,698, 46% of projected; and total monthly expenses of \$638,053, 24% of projected. He explained the U.S. Marshals' revenue continues to be a strong revenue stream along with the revenues from the Other Inmates and the jail use tax collections. Commissary Fund 370 reflects monthly total revenues of \$228,634, 32% of projected; total expenses of \$165,875; and a jail operating expense contribution of \$113. Combining Statement for Jail Related Funds October 2024 reflects

total revenues of \$20,269,855; total expenses of \$18,501,214; and an available balance of \$19,668,927.46. Combining Statement with Detail reflects total monthly revenues of \$4,928,731, 37% of projected, and total expenses of \$3,715,401, 30% of projected. Total sales tax revenues for fiscal year 2025 were \$12,205,471, reflecting a 0.3% increase year over year; and a 2.4% year over two years.

Motion made by Debra Wimpee, seconded by Larry Shafer, to approve the Budget, Revenues, and Expenditures Report for October 31, 2024.

Upon roll call, Yes - Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Major Marcus Berry reviewed the report for the Authority in Stacie Holloway's absence. The current jail population is 1,298; of those, 69.8% are being held on felony charges, 8.47% are being held on misdemeanor charges; 12.94% are being held on federal charges; 8.55% are being held on holds or writs from other agencies, and 0.23% are City of Tulsa inmates. The American Correctional Association (ACA) audit is scheduled for December 17-19, 2024; and the Prison Rape Elimination Act's (PREA) pre-audit is scheduled for December 10-11, 2024 with the final audit February 11-13, 2025. The staff is looking at various ways to address the inmates' mental health issues and house the mental health population.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. Mary McDonald reviewed the report for the Authority detailing the various programs and the current participants in the programs. McDonald noted the Stepping Up Committee is working to reduce the homeless population, address mental health issues, and resolve bigger issues in the community.

D. Sales Tax Overview Committee – Dan Witham

Dan Witham, Chairman of the TCCJA Sales Tax Overview Committee, provided a verbal report. He noted the City of Tulsa and City of Jenks have a vacancy to fill on the committee. He also explained the assistance provided by Tamara Stanley pertaining to the jail payroll.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Debra Wimpee, seconded by Kelly Dunkerley, to adjourn the meeting at 8:50 a.m.

Upon roll call, Yes - Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.



Chairman Karen Keith
Tulsa County Criminal Justice Authority

ATTEST:

Larry Shafer

Secretary Larry Shafer

Tulsa County Criminal Justice Authority

