

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 13, 2024, at 9:01 a.m.)

MINUTES
Wednesday, December 18, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 East 6 Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley; and Mayors Cory Box and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Michael Willis, Aaron Wiedman and Miyuki Dwyer, Tulsa County Clerk's Budget Office; Sheriff Regalado, Undersheriff George Brown, Stacie Holloway, and Jessi Phillips, Sheriff's Office; Dr. Donald Tyler, TCCJA Sales Tax Overview Committee; Sharon Weaver, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - November 20, 2024

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the minutes of November 20, 2024.

Upon roll call, Yes - Cory Box, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of \$3,192,109.32.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,931,846.89.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report dated December 18, 2024.

Upon roll call, Yes - Cory Box, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues and Expenditures Report for the Authority. CJA Fund 700 November total sales tax revenues were \$2,931,847, 42% of projected; November total expenditures were \$3,192,109, 27% of projected. County Contribution Fund 365 reflects total revenues of \$1,496,946, 56% of projected; total expenditures were \$1,431,401, 30% of projected; he noted the US Marshals, Other Inmates, and the jail use tax revenues continue to be a strong revenue stream. Commissary Fund 370 reflects total revenues of \$167,246; total expenses of \$142,422; and a total of \$112 to the Jail Operating Expense Contribution. Combining Statement for Jail Related Funds November 2024 reflects total revenues of \$24,865,893.56, total expenses of \$23,267,146.27, and a total available balance of 19,233,554.12. Combining Statement with Detail reflects monthly total revenues of \$4,596,039, 45% of projected, and total expenses of \$4,765,932, 37% of projected. The Sales Tax Receipts reflected a decrease for November; the total sales tax revenues were \$2,889,347, a 3.2% decrease year over year; and a 2% increase year over two years.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Stacie Holloway reviewed the report for the Authority noting the inmate count as 1,229 on December 9, 2024, with 68.59% held on felony charges; 8.87% were held on misdemeanor charges; 14.24% held on federal charges; 7.97% held on holds or writs from other agencies, and 0.33% were City of Tulsa inmates. Holloway noted the facility is in the second day of their American Correctional Association (ACA) audit; this audit occurs every three years. In February, the ICE Prison Rape Elimination Act (PREA) audit will be conducted. Holloway explained there is a need for someone to take care of pets for those inmates who do not have anyone to do that for them. After speaking with Sherri Carrier, Director of the City of Tulsa Animal Shelter, about this need, a form will be completed by the inmate during the intake process which will notify the Animal Shelter their services are needed.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. In Mary McDonald's absence, Keith called for a discussion of the report, none ensued.

D. Sales Tax Overview Committee – Dr. Donlad Tyler

Dr. Donald Tyler advised the Authority that the City of Tulsa has one opening on the TCCJA Sales Tax Overview Committee to be filled.

IV. Chairman's Report

None. Keith noted this is her last TCCJA meeting thanking everyone for their service on the Authority.

V. New Business

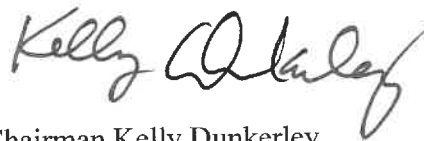
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting at 8:45 am.

Upon roll call, Yes - Cory Box, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.



Chairman Kelly Dunkerley
Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

