

MINUTES
Thursday, November 14, 2024

APPROVED
1/21/2025

I. CALL TO ORDER

The BOCC Management Conference met at 9:31 a.m. with the following members present: Commissioner Stan Sallee, Commissioner Karen Keith, Commissioner Kelly Dunkerley. Others present were Chief Deputies Mike Craddock, James Rea and Darren Gantz - BOCC; Kendra Wise, Adam Austin, Michael Morrison and Bruce Dart - Tulsa Health Department; Leilani Armstrong - Early Settlement; David Parker - Juvenile Detention Home; Matt Hancock - Parks; Alan Vanderburg - IT; Alex Mills, Megan Blackford - Engineering; Matthew Spassov - Admin Services; Ericka Jefford - Tulsa County Alternative Courts; Teresa Tosh and Kerrick Edenborough - Inspections; Jessi Phillips - Sheriffs Office; Laurie Lee, Sherry Langston - BOCC; Matney Ellis - Procurement; Savannah Crandall, Brandon Lozier, Sheryl Pilcher, Jennifer Ashley and Aimee Mirzaian - Social Services; John Wright - Assessors; Miyuki Dwyer - County Clerk; Jeff Edwards - River Parks; John Fothergill - Tulsa County Treasurer; Amanda Cottrill, Pam Green - Care ATC; Christie Kennedy - Gallagher Insurance; Kathy Burrows - Human Resources; Julie Blew - Recording Secretary

Commissioner Stan Sallee, Chairman, called the meeting to order at 9:31 a.m. and the following business was transacted:

II. OLD BUSINESS

None

III. ACTION ITEMS

- A. Tulsa County Health Department - FY 2023 nuisance abatement program review and FY 2024 nuisance abatement program properties up for consideration - Kendra Wise - EHS Manager

Tulsa County health Department shared the 2023 nuisance abatement program review. Showed slides of homes which they have abated. Often, when abandonment is initially discussed, someone will decide the property can be saved and the cleanup around the neighborhood begins. One problem they constantly run up against is not receiving bids for abatement. They advertised asking contractors to reach out to them to figure out what issues the contractors had. The dialogue was very useful, The hope is, there will be more interest in bidding on properties. Two years ago the Health Department sent out letter to homeowners of properties they are seeking to abate with one more effort to have the homeowner take care of the issue. There were 7 houses targeted with the letters. Two of the houses were sold in a tax sale. The other 5 house owners responded by asking the Health Department to give them a timeline to do the work themselves which saved the Health Department money and time. There is an averages of 30-40 hours work on each property to abated.

B. Human Resources - CareATC annual review - Amanda Cottrill - Client Success Director
The CareATC Organization has added some different methods a person can use to track their diabetes. These have proven to be very helpful for patients. There have been 241 County Employee's complete the biometric screenings. The County Health Coach is conducting group health courses and survey responses have increased with great feedback to CareACT to take action on to be of better service to Tulsa County Employees.

C. Admin Services - 1st quarter FY24/25 update - Matthew Spassov - Director
The Director of Admin Services shared the diversity of everything his department does to service all the other departments in the county. There is now a new Tulsa County Policy Library which has created an alignment on regulations and best practices across the county. His department has spent many hour digitizing and securely storing documents and producing hundreds of thousands of voting ballots this year, along with many other

projects. Director Matt Spassov wants to make certain everyone is aware that Admin Services is here to help with in-house services, if they can in order to keep costs to the County down.

D. Engineering - Gilcrease Turnpike Right-of-Way Transfer and Maintenance Responsibility Agreement with Oklahoma Turnpike Authority - Alex Mills, County Engineer

As part of the construction and operation of the Gilcrease Expressway, OTA and Tulsa County have been working on an agreement to address three things. 1.) The transfer of the County Right-of-way, under lying the Gilcrease, to the OTA. 2.) Define which segments of the new roadway will be Tulsa County's to maintain. 3.) Define which new traffic signals will be the County's to maintain. There is full agreement with the proposed right-of-way transfers and roadway maintenance responsibilities for Tulsa County. No decision has been made about which traffic signals should be maintained by whom.

E. Social Services - Social Services Overview - Savannah Crandall - Interim Director of Social Services, Pharmacy - Aimee Mirzaian, Service Navigation/Cremation Program - Brandon DeLozier, Transitional Living Center (TLC) - Sheri Pilcher

The Social Services Pharmacy has been around for 20 years and Aimee Mirzaian has been the head pharmacist for the last 3 years. The Pharmacy fills about 1000 prescriptions a month, with a distribution of 121,000 average pills monthly. Anyone can walk in and the pharmacy can help them if the drugs are available. Over the last 20 years there has been a distribution of \$3.5 mil worth of medication and this year of 2024 \$1.2 mil worth of medication distributed. Brandon DeLozier deals with eligibility for the pharmacy, cremation assistance, and locates other vital services within the community. Brandon is actively acquiring more unused medication donations to offset the increase in pharmacy traffic and needs. To be eligible for the services of the pharmacy you must be a resident of Tulsa County, meet poverty guidelines, have a pharmacy card and have a valid prescription. Shari Pilcher is Manager of the Transitional Living Center who offers temporary shelter for individuals and families experiencing homelessness. The folks who come into the shelter must be able to care for their own families, not use drugs or alcohol, obtain employment and meet curfew. One of the goals of the shelter is to prepare the people to be ready for housing in 90 days.

F. BOCC Appointee Report - Sherry Langston

There are several appointee positions which have expired. We are in the process of reaching out to see if the people in those positions want to serve for another year before finding other to replace them.

IV. **NEW BUSINESS**

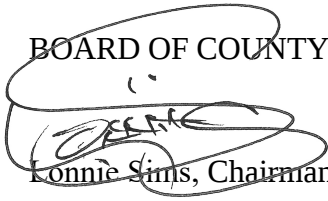
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None

V. **ADJOURN**

Motion was made by Kelly Dunkerley and James Rea to adjourn the meeting at 10:50 a.m. Upon roll call, Yes - Kelly Dunkerley, James Rea and Stan Sallee. No - None. Motion Carried.

BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman

ATTEST:





Michael Willis, Tulsa County Clerk