

MINUTES
Monday, January 6, 2025

APPROVED
1/13/2025

I. SWEARING IN OF ELECTED OFFICIAL: TULSA COUNTY COMMISSIONER DISTRICT #2 - LONNIE SIMS

Judge Doug Drummond performed the swearing in of District #2 County Commissioner Lonnie Sims.

II. SWEARING IN OF ELECTED OFFICIAL: TULSA COUNTY CLERK - MICHAEL WILLIS

Judge Bill LaFortune performed the swearing in of County Clerk Michael Willis.

III. SWEARING IN OF ELECTED OFFICIAL: TULSA COUNTY COURT CLERK - DONALD NEWBERRY

Judge Kurt Glassco performed the swearing in of Court Clerk Donald Newberry.

IV. SWEARING IN OF ELECTED OFFICIAL: TULSA COUNTY SHERIFF - VIC REGALADO

Father Gary Kastl performed the swearing in of Sheriff Vic Regalado.

V. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Stan Sallee, Commissioner Kelly Dunkerley and Commissioner Lonnie Sims. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

VI. ELECTION OF CHAIRMAN FOR 2025

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to Elect Lonnie Sims as 2025 Chairman of the Board of County Commissioners. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VII. ELECTION OF CHAIRMAN PRO TEM FOR 2025

Motion made by Stan Sallee, seconded by Lonnie Sims, to Elect Kelly Dunkerley as Chairman Pro Tem. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

VIII. PLEDGE OF ALLEGIANCE

Chief Deputy Mark Vancuren led the Pledge of Allegiance.

IX. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

X. PROCLAMATION

- A. Proclaiming the month of January 2025 as Human Trafficking Prevention Month, reaffirming our commitment to increase awareness and education on human trafficking, make resources available to assist individuals and communities impacted by human trafficking, and build diverse public-private partnerships to support a more comprehensive response to prevent and respond to human trafficking (Clerk's Misc. File No. 2025001)

The proclamation was read by the Secretary and presented by the Commissioners.

XI. MINUTES

- A. Board of County Commissioner's Meeting of 12/30/2024

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

XII. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:

1. Election Board - for Construction Management At-Risk Services for the Tulsa County Election Board Buildout - Deferred

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to defer the recommendation. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- B. Amendments

1. Administrative Services - #1 to the award for Print Cartridges to The Tree House, Inc., CMF #20241777, to exercise the option to renew the award for an additional six-month period beginning 4/7/2025 with no changes to the terms (Clerk's Misc. File No. 2025002)
2. Engineers - #1 to the award for Cold-Milling Services to A&A Asphalt, Inc., CMF #20240235, to exercise the option to renew the award for an additional eight-month period beginning 2/12/2025, with no changes to the terms (Clerk's Misc. File No. 2025003)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- C. Public Hearing - (INCOG) - to receive recommendations for developing an application to be submitted to Oklahoma Department of Commerce (ODOC), for supplemental Community Development Block Grant funding from a special allocation of FY2020 CDBG CV Round 2 funds in the amount of \$300,000 to conduct a rental assistance program to assist households at risk of eviction. Citizens are requested to participate in the hearing and express their views on the allocation of these funds to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus, in Broken Arrow, Bixby, Collinsville, Glenpool, Jenks, Owasso, Sand Springs, Sapulpa, Skiatook, Sperry, and the unincorporated areas of Tulsa County (Clerk's Misc. File No. 2025004)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to enter into public hearing at 9:57 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Claudia Brierre, representing INCOG, presented the offer of supplemental funds for rental assistance. There were no members of the public who signed up to speak. There was no action requested.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to close the public hearing at 10:00 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

XIII. ACTION ITEMS

A. New or Replacement Procurement Officers

1. Assessor - designating Nicole Hunt and Zachary Oard as new Receiving Specialists and Jonathan Markus, as Receiving Specialist replacing Carah Vallelay, for cost center CS3150 (Clerk's Misc. File No. 2025005)
2. Board of County Commissioners - designating Chief Deputy Mark Vancuren as Requesting Officer replacing Jim Rea, and Amy Smith as new Requesting Officer, for multiple cost centers (Clerk's Misc. File No. 2025006)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

B. Memorandum of Understanding - (Sheriff) - 138th Fighter Wing Tulsa IAP/ANGB, to establish and coordinate the requirements and responsibilities necessary to facilitate mutual aid, training, and security assistance (Clerk's Misc. File No. 2025007)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

C. Requests for Approval

1. Budget Division - TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment (Clerk's Misc. File No. 20250008)

Creditor: DH Pace; Fund: 505; Item: Invoice no. ACR/270-18442,18443, 18444;
Purpose: Installation of heavy-duty continuous hinges at several rooms; Amount Paid: \$3,760

Creditor: DH Pace; Fund: 505; Item: Invoice no. ACR/270-18446; Purpose:
Installation of 1 steel mullion; Amount Paid: \$1,545

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

2. Engineers:

- a. Oklahoma Department of Transportation - Administrative Settlement for right-of-way acquisition on parcel 3 for the 121st Street from Hwy 75 to Elwood project, State Project JP 33567(04), in the amount of 24,750 (Clerk's Misc. File No. 20250009)
- b. Oklahoma Department of Transportation - Administrative Settlement for right-of-way acquisition on parcel 5 for the 121st Street from Hwy 75 to Elwood project, State Project JP 33567(04), in the amount of \$57,650 (Clerk's Misc. File No. 20250010)
- c. Oklahoma Department of Transportation - Amount Adjustment for right-of-way offer on parcel 9 for the 121st Street from Hwy 75 to Elwood project, State Project JP 33567(04), in the amount of \$8,800 (Clerk's Misc. File No. 20250011)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

- d. to rescind the agreement with the City of Broken Arrow, CMF #20241698, for the full-depth reclamation of 209th E. Ave. from 111th St. S. to 101st St. S. (Clerk's Misc. File No. 20250012)

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to amend the Clerk's Miscellaneous Number to #20241699. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Stan Saltee, seconded by Kelly Dunkerley, to approve as amended. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

3. Social Services:

- a. of revocation of Tulsa County Policy, Temporary Emergency Food Assistance Program (TCP 702) and First Aid Supplies (TCP 705) (Clerk's Misc. File No. 20250013)
- b. to accept donations of medications to the Tulsa County Pharmacy and various items to the Transitional Living Center for 12/2024 (Clerk's Misc. File No. 20250014)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution, as needed. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

4. Tulsa Area Emergency Management Agency (TAEMA) - of the City of Tulsa/Tulsa County Emergency Operations Plan for 2025 (Clerk's Misc. File No. 20250015)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

D. Requests to Accept & File

1. Social Services - Tulsa Area United Way 2-1-1 Reports for October 2024 (Clerk's Misc. File No. 20250016)
2. Tulsa Area Emergency Management Agency - Warranty Deed filed by First American Title Insurance Company conveying property located at 227 North 44th W. Ave. Tulsa, OK 74127 to Tulsa County, along with the previously approved Voluntary Flood Acquisition Program Deed Restrictions. This deed is part of the Voluntary Flood Acquisition Program, CMF#20241895 (Clerk's Misc. File No. 20250017)

Motion made by Kelly Dunkerley, seconded by Stan Saltee, to accept and file the report and deed. Upon roll call, Yes - Stan Saltee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

E. Agreements

1. Parks:
 - a. David Correa, Essential Table Tennis-Tulsa, for use of Buddy LaFortune, South County, Chandler, and O'Brien Recreational Centers to hold table tennis classes from 1/1/2025 through 6/30/2025; fee \$600 (Clerk's Misc. File No. 20250018)
 - b. Eastern Technical Associates, for Smokeschool event at Chandler Park Baseball Parking Lot on 4/2-3/2025 and 10/1-2/2025 from 8:00 a.m. to 2:00 p.m.; fee \$300 (Clerk's Misc. File No. 20250019)
 - c. First Serve Tulsa, for use of Buddy LaFortune, South County, Chandler, and O'Brien Recreational Centers to hold Tennis Fitness classes from 1/6/2025 through 12/31/2025; fee \$20.00 per class (Clerk's Misc. File No. 20250020)

- d. H and H Basketball, Inc., to hold practice at Buddy LaFortune Gym on 1/9 & 1/16/2025, from 6:00 - 7:00 p.m.; fee \$80 (Clerk's Misc. File No. 20250021)
 - e. Tulsa Disc Sports Association, for 30th Annual Ice Bowl at Chandler Park Disc Golf Course & Pavilion 3 on 1/11/2025; no fee in exchange for workdays and youth disc golf clinics (Clerk's Misc. File No. 20250022)
2. Sheriff - LeadsOnline, LLC, for a one-year TotalTrack Investigations System subscription, aiding in tracking stolen property leads for law enforcement investigations; cost \$8,532 (Clerk's Misc. File No. 20250023)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

F. Requests to Advertise for Bids - Highways:

1. Asphalt & Emulsions (Clerk's Misc. File No. 20250024)
2. Concrete Mixes & Related Products (Clerk's Misc. File No. 20250025)
3. Guard Rail (Clerk's Misc. File No. 20250026)
4. HP Storm Pipe (Clerk's Misc. File No. 20250027)
5. Reinforced Concrete Pipe & Boxes (Clerk's Misc. File No. 20250028)
6. Road Structure Materials & Road Salt (Clerk's Misc. File No. 20250029)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the requests to advertise. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

G. Utility Permit - (Engineers) - Rogers County Rural Water District #4, for the crossing of N. 161st E. Ave., approximately 0.13 mi. N. of the E. 166th St. N. and N. 161st E. Ave. junction (Clerk's Misc. File No. 20250030)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Board of County Commissioners - Mark Vancuren, for expenses incurred, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, and tolls) which are required for County business, not exceed \$3,000 for 1/1/2025 through 6/30/2025 (Clerk's Misc. File No. 20250031)
2. Building Operations - Plumbing apprentice license for Haven Ray; cost \$25 (Clerk's Misc. File No. 20250032)

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve the travel/training. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

I. Claims

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

J. Payroll claims - Biweekly for 11/30-12/13/2024

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision Tulsa County

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Harold D & April A Nichols; Fund#: H121E/PJ1024; Item: 121st St.

Improvements US HWY 75 to Elwood; Purpose: ROWs; Amount Paid: \$14,700

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to strike the payment. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

M. Juvenile Detention Home Update to Accept & File (Clerk's Misc. File No. 20250033)

David Parker presented the following update:

- Operational changes: We wanted to provide you with information regarding our upcoming policy on volunteers and programs. There is an important change that may not be well received, and we wanted to communicate this as soon as possible.
- In order to meet many standards, we will now require complete background checks on all volunteers and program providers, similar to those conducted for employees

Number of Residents 31 as of December 30, 2024 - Charge/ Number of Residents Charged:

First Degree Murder-1; Robbery with Firearm-2; Minor in Possession of Weapon after Adjud-2; Violation of Condition of Release-2; Probation Violation-1; Burglary III-2; Bench Warrant-5; Robbery by 2 or more persons-1; Possession of Stolen Vehicle-4; Shooting with Intent to Kill-1; Failure to appear-1; Domestic Assault & Battery-1; Minor possession w/firearm misd.-5; Domestic Assault & Battery w/ deadly weapon-1; Driving under Influence -1; Possession of an Illegal Weapon-1

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the update. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

N. Zoning Application Hearings and Possible Actions - Tulsa Metropolitan Area Planning Commission

1. CZ-558 and Related TCCP-13 Applicant: Tanner Consulting, LLC - Owner: 75 Investments, LLC, Location: Northeast corner of East 56th Street North and US Highway 75 Tract Size: $\pm$ 21.9 acres. The request is to rezone subject properties from AG to IL to permit trade center/office-warehouse. On meeting date of November 6, 2024, TMAPC voted 10-0-0 to recommend that the County Commission Approve rezoning of $\pm$ 21.9 acres from AG to IL. TCCP-13 is for a change of zoning regulations on this tract from present AG zoning district classification to IL zoning district classification (Clerk's Misc. File No. 20250034)
2. CZ-559 Applicant: MP Advocates - Owner: Leslie & Maria Young, Location: East of the Northeast corner of East 56th Street North and North Utica Place. the request is to rezone subject properties from AG RM-0 to permit duplex and townhouse units, Tract size: $\pm$ 9.32 acres. On meeting date of November 6, 2024, TMAPC voted 10-0-0 to recommend that the County Commission Approve rezoning of $\pm$ 9.32 acres from AG to RM-0 (Clerk's Misc. File No. 20250035)

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to enter into public hearing at 10:13 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Jay Hoyt presented both zoning applications. There were no members of the public that wished to speak on either application.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to close the public hearing at 10:17 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

O. Executive Session - (District Attorney) - Requested by Andrew Mihelich: Pursuant to 25 Motion made by Stan Sallee, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 10:18 a.m.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to reconvene the regular meeting at 10:21 a.m. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

P. Discussion and Possible Action Regarding Executive Session Item

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to grant settlement authority to Jay McAtee, up to the amount discussed in Executive Session, to-wit: *Michael Johns, Worker's Comp. unrepresented claim*. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20250036)

XIV. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

XV. ADJOURN

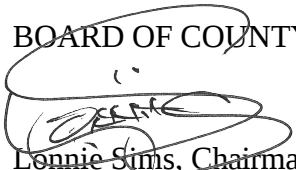
Motion made by Kelly Dunkerley, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Stan Sallee, Kelly Dunkerley, Lonnie Sims. No - None. Abstain - None. Motion carried.

ATTEST:


Michael Willis, Tulsa County Clerk



BOARD OF COUNTY COMMISSIONERS


Lonnie Sims, Chairman