

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 7, 2024 at 3:52 p.m.)

MINUTES
Tuesday, November 12, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 8:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 8:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of November 4, 2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

III. UNFINISHED BUSINESS

A. Bid Openings - Sheriff:

1. David L. Moss Fire-Rated Glass Installation

a. Green County Glass, LLC (Clerk's Misc. File No. 20242103)

b. Timekey Enterprise, LLC (Clerk's Misc. File No. 20242104)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on 11/18/2024. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Uniforms and Accessories

a. Baysingers Police Supply, Inc. (Clerk's Misc. File No. 20242106)

b. Bordova Outfitters, LLC - Rejected: Did not acknowledge Addendum and did not use revised bid form (Clerk's Misc. File No. 20242107)

c. COPS Products (Clerk's Misc. File No. 20242108)

d. Galls Parent Holdings, LLC dba Galls, LLC (Clerk's Misc. File No. 20242109)

e. G T Distributors, Inc. (Clerk's Misc. File No. 20242110)

f. Oklahoma Police Supply, LLC (Clerk's Misc. File No. 20242111)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to refer the bids to Sheriff and Procurement for analysis, review and recommendation on 11/18/2024. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Board of County Commissioners - Request for Qualifications for Architect & Engineering Services for OSU Extension Building - Deferred

Motion made by Kelly Dunkerley, seconded by Karen Keith, to defer the award. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Building Operations - Request for Proposals for Tulsa County Courthouse Elevator Assessment & Repair, to Legend Lifts, LLC, the lowest and best bid received (Clerk's Misc. File No. 20242071)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the award. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- C. Addendum - (Juvenile Detention Home) - #1 to the Request to Advertise for Proposals for Tablets & Software, set to open 11/25/2024, to provide answers to vendor questions (Clerk's Misc. File No. 20242072)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Amendments

1. Board of County Commissioners - ARPA Performance Period Extension through 12/31/2026 for:
 - a. City of Collinsville, CMF #20240078 (Clerk's Misc. File No. 20242073)
 - b. River Parks, CMF #20230610 (Clerk's Misc. File No. 20242074)
 - c. SquareOne Compassion, Inc., dba SquareOne Medical Center, CMF #20222093 and #20241446 (Clerk's Misc. File No. 20242075)
 - d. TCF Greater Tulsa, LLC, CMF #20230425 (Clerk's Misc. File No. 20242076)
 - e. Tulsa Regional Chamber, dba Tulsa Regional Tourism, CMF #20222155 (Clerk's Misc. File No. 20242077)
 - f. Tulsa Regional Chamber, dba Tulsa Regional Tourism, CMF #20222156, #20230963 and #202417477 (Clerk's Misc. File No. 20242078)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Engineers - #3 to the award for Installation and Construction of Concrete Products to 3 Angels Construction, CMF #20220741, the most recent renewal, CMF #20231886, for an additional one-year period beginning 1/4/2025, with no changes to the terms (Clerk's Misc. File No. 20242079)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- E. Public Hearing - (Engineers) - to consider the vacation and closure of portions of North 105th E. Ave., a tract of land located in the South Half (S/2) of Section 6, Township 20 North, Range 14 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the U.S. Government Survey thereof. Said tract of land being more particularly described as follows: Commencing at the South Quarter Corner of said Section 6; thence N 01° 52'38"W along the East line of the Southwest Quarter (SW/4) of said Section 6 a distance of 40.00 feet to the Point of Beginning; thence S88°44'13"W and parallel with the South line of said SW/4 a distance of 40.00 feet to the Southeast corner of Block 2, Northeast Industrial District, an addition to the City of Tulsa, Tulsa County, State of Oklahoma; thence N 01°52'38"W along the East line of said Block 2 a distance of 2,561.48 feet to the Northeast corner of said Block 2; thence S88°59'52"W along the north line of said Block 2 a distance of 509.25 feet to the Northwest corner of said Block 2 and being a point on the Easterly right-of-way of the A.T. & S.F. Railway Company; thence along said Easterly right-of-way on a curve to the left having a radius of 5,779.58 feet, an arc length of 32.55 feet, a chord bearing N 21°50'30"E and a chord distance of 32.55 feet to a point on the North line of said S/2; thence N88°59'52"E along the North line of said S/2 a distance of 596.17 feet; thence S01° 52'38"E a distance of 2591.04 feet; thence S88°44'01"W and parallel with the South line of the Southeast Quarter (SE/4) of said Section 6 a distance of 60.00 feet to the Point of Beginning. Said tract of land contains 6.29 acres, more or less

Motion made by Karen Keith, seconded by Kelly Dunkerley, to enter into public hearing at 8:36 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

County Engineer Alex Mills, presented the closure request from the City of Tulsa to close North 105th East Avenue North at N. of 56th St. North at the waste water treatment plant to make it a private road to increase security without impacting the adjoining property owners. There were no members of the public that wished to speak.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to close the public hearing at 8:38 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman a resolution and order vacating and closing a public road. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20242080)

IV. ACTION ITEMS

- A. Appointment - (Board of County Commissioners) - Commissioner Dunkerley, of Mayor Joyce Calvert to the Tulsa County Justice Authority Sales Tax Overview Committee, to complete the term of Don Crall, Jr., which expires 12/1/2026, due to his resignation (Clerk's Misc. File No. 20242081)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the appointment. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Budget Division - for cash flow transfer in the amount of \$896,660.28 from PJ1584 – Retailers Oklahoma Opioid Settlement into PJ1635 – FMA Flood Buyout Assistance – Local Share, for the sole purpose of funding the local match portion of FMA grant awarded to the TAEMA and approved, CMF# 20241557. The expenditures for this grant are expressly related to the Voluntary Buyout Program and will be fully reimbursed by FEMA. This transfer will stay within the Special Projects Fund 300. No portion will be transferred to any other fund. Once the FMA expenditures have been submitted to and fully reimbursed by FEMA, the funds will be transferred back to PJ1584 and will be utilized solely for those qualifying expenditures

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the request. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Human Resources:

a. Approval of Tulsa County Policies:

- 1) Employees' Use of Social Media & Social Networking (TCP 129) (Clerk's Misc. File No. 20242083)
- 2) Military Leave for Qualifying Employees (TCP 107-G) (Clerk's Misc. File No. 20242084)
- 3) Paid Funeral Time for Full-Time Regular Employees (TCP 107-D) (Clerk's Misc. File No. 20242085)
- 4) Paid Voting Leave (Election Time Off) for Full-Time Regular Employees (TCP 107-F) (Clerk's Misc. File No. 20242086)
- 5) Tulsa County Policy, Traffic Control (TCP 036) (Clerk's Misc. File No. 20242088)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- b. Revocation of Tulsa County Policies: County Golf Courses (TCP 405), LaFortune Park Tennis Center Operation (TCP 425), Banquets and Parties at Restaurants in County Parks (TCP 427), Computer Lab Operations in County Parks (TCP 434) (Clerk's Misc. File No. 20242089)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

3. Social Service - to accept donations of medication and various items for the month of October 2024 (Clerk's Misc. File No. 20242090)
4. Tulsa Area Emergency Management Agency (TAEMA) - of the updated Tulsa County Voluntary Buyout Program Guidelines (Clerk's Misc. File No. 20242091)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Agreements

1. Administrative Services - Service Recycling, LLC, for print shop recycling

Motion made by Kelly Dunkerley, seconded by Karen Keith, to defer the agreement until 11/25/2024 at the request of Matthew Spassov, Director of Administrative Services, at the meeting. Upon roll call, Yes- Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Board of County Commissioners:

- a. City Lights Foundation of Oklahoma, ARPA Beneficiary, CMF #20231982, for an additional \$100,000, CMF #20242028 approved 10/28/2024, bringing the total not-to-exceed amount to \$600,000 (Clerk's Misc. File No. 20242094)
- b. Eden Village of Tulsa, Inc., ARPA Beneficiary, CMF #20231687, for an additional \$100,000, CMF #20242028 approved 10/28/2024, bringing the total not-to-exceed amount to \$600,000 (Clerk's Misc. File No. 20242093)

3. Parks:

- a. D'Cannella Chimney Cake, LLC, to provide concessions at LaFortune Park Baseball parking lot from 12/2/2024 through 1/1/2025; fee \$100 (Clerk's Misc. File No. 20242095)
- b. Little Bitty Acres, LLC, to provide concessions at Chandler Park, 11/16/2024 from 3:00 to 8:00 p.m. (Clerk's Misc. File No. 20242096)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- D. Agreement Renewal - (Treasurer) - RP Solutions, Inc., for renewal of CMF #20231995 for 1/23/2025 - 1/22/2026 (Clerk's Misc. File No. 20242097)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Inventory Resolutions - Juvenile Bureau:

1. Asset disposal: junked - fans (Clerk's Misc. File No. 20242098)
2. Request to Surplus: Ford Explorer (Clerk's Misc. File No. 20242099)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- F. Utility Permit - (Engineers) - ONE Gas, Inc., for the crossing of E. 136th Street North, approximately 1.01 mi. S. & 1.29 E. of the US 75 & SH 20 junction (Clerk's Misc. File No. 20242100)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Claims

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Payroll claims - Biweekly for 10/5-19/2004

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

- J. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein (Clerk's Misc. File No. 20242101)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the appropriations. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Juvenile Detention Home Update to Accept & File (Clerk's Misc. File No. 20242102)

David Parker presented the following update:

- Staffing: Interviewed 5 potential candidates; two will be moving forward with the pre-hire process.
- Education: The Director of Education for OJA, Melissa White, and Assistant Director, Kendra Cope, provided GED books for the Education Department. They discussed options for individual learning for students and GED testing. They will return to meet with the teachers at the facility and observe the classroom for future opportunities.
- Meeting: Meet with Stephen Grissiom and Judge Fransien regarding instructional mental health training. Impact Meeting: Attended the Impact meeting to connect with organizations that seek to find employment opportunities for people with minimal disabilities.

Current Facility Population Report: Number of residents 22 as of 11/6/2024: First Degree Murder – 1; Possession Firearm Minor Misd. – 1; Minor in Possession of Weapon after Adjudicated – 1; Larceny of Vehicle – 3; Shooting with Intent to Kill – 2; Pointing a firearm at another – 1; Burglary III – 2; Burglary II – 2; Burglary I – 1; Domestic Assault w/dangerous weapon – 2; Obstruction of Public Officer – 2; Runaway – 1; Domestic Assault and Battery – 2; Robbery with firearm – 1

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the update. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement,

Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VII. ADJOURN

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk