

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, NOVEMBER 4, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



4:43 pm, Oct 31, 2024

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

IV. PROCLAMATION

- A. As a Green Light for Veterans County, Tulsa County hereby declares November 4th through Veterans Day, November 11, 2024, a time to salute and honor the service and sacrifice of our men and women who served in the military; and that in observance of Operation Green Light, the Tulsa County Board of Commissioners encourages its citizens to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence

V. MINUTES

- A. Board of County Commissioner's Meeting of October 28, 2024
B. Board of County Commissioner's Special Meeting of October 31, 2024

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Request for Qualifications for Architect & Engineering Services for OSU Extension Building - Deferred
2. Building Operations - Request for Proposals for Tulsa County Courthouse Elevator Assessment & Repair - Deferred

B. Amendments

1. Board of County Commissioners - Family Safety Center, Inc., ARPA Beneficiary agreement CMF #20230652, to amend the performance period from 12/31/2024 to 12/31/2026
2. County Clerk - #1 to the agreement with Kofile Technologies, Inc., CMF #20241755, to change the services for Commissioner Minutes volumes 2-20 to include new additional binders at a cost of \$350 each, for a revised cost of \$116,212.78

C. Change Orders

1. Board of County Commissioners - #1 to the agreement with J.E. Dunn Construction, CMF #20240200, for the Preconstruction Phase for the Tulsa County Courthouse, to provide Supplemental Funding of Contractor's preconstruction services, increasing the contract by \$87,855 for a new contract sum of \$284,347
2. Sheriff - #1 to the agreement with Scissor Tail Construction, CMF #20232022, for the David L. Moss Master Control Room & Operations Desk Remodel, for the removal of F hall desk and flooring repair and change to master control sliding deal tray per state Fire Marshall, increasing the contract by \$19,611.25, for a new contract sum of \$294,512.25

- D. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-556 and related PUD-869, Applicant: Megan Pasco, Property Owner: Bagwell, Eva Sue Rev Trust, Location: West of the northwest corner of E. 151st St. S. and S. East Ave. The request is to rezone 100 $\pm$ acres from AG to RS for residential use. On meeting date of August 7, 2024, TMAPC voted 8-0-0 to recommend that the County Commission approve the rezoning of 100 $\pm$ acres from AG to RS, and from AG to PU-869 - Deferred from 10/21/2024 agenda

VII. ACTION ITEMS

- A. New or Replacement Procurement Officers - (Court Fund) - designating Danielle Rutledge as new Receiving Specialist for CC 4150 Public Defender
- B. Appointment - (Board of County Commissioners) - Commissioner Dunkerley - of Shayne Buchanan to the Glenpool Area Medical Services District, effective immediately, to complete the term of Brandon Kearns who resigned on 10/7/2024. This appointment is for a five-year term to expire 5/31/2027
- C. Requests for Approval
1. Board of County Commissioners - Submission of proposed floodplain regulations to the the Oklahoma Water Resources Board
 2. Budget Division:
 - a. Tulsa County Agency Fund Recommended for Payment:
Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered through 10/15/2024; Purpose: Work in Progress on Preparation of annual financial statements for FY24; Amount Paid: \$3,600
 - b. TCIA Juvenile Justice Capital Improvement 16 Construction Fund Payment:
Creditor: DaVco Heating Cooling and Plumbing LLC.; Fund: 505; Item: Invoice no. i6769; Purpose: Replacement of RTU; Amount Paid: \$74,433
Creditor: Scovil & Sides Hardware Company.; Fund: 505; Item: Invoice no. 0123230-IN; Purpose: Repair of door locks and their parts; Amount Paid: \$8,192.50
 3. Building Operations - Oklahoma Department of Environmental Quality, to permit 3 Astrophysics XIS 6040 X-Ray Machines located at the Tulsa County Courthouse for the purpose of utilizing the equipment to scan bags, briefcases, documents, and package delivery screening
 4. Court Services - of Tulsa County Policy (TCP 2106) Prohibited Relationships between Court Services Employees and Current or Recent Clients/Offenders, which

establishes policies for prohibiting certain inappropriate activities and relationships between Court Services employees and current or recent clients/offenders

5. Engineers - Acceptance of Right-of-Way Easement in Tulsa County from James and Marie Koelsch (CLS-54)
6. Human Resources:
 - a. of Tulsa County Pharmacy Operation Policy (TCP 730)
 - b. Revocation of Tulsa County Policies:
 - 1) Data Processing Standards, Regulations and Forms (TCP 301), Assigning System, Job, and Program Numbers (TCP 302), and Telephone Services (TCP 303), Using Direct Inward Dial Number for Heavy Phone Usage (TCP 304), Updating County Numbers in SW Bell Blue Pages (TCP 305), County Switchboard Operations Training (TCP 306), Money & Valuables Found in the Courthouse (TCP 307), and System Development and Maintenance (TCP 381)
 - 2) Military Leave for Qualifying Employees (TCP 107-G)
 - 3) Paid Funeral Time for Full-Time Regular Employees (TCP 107-D)
7. INCOG - Urban County CDBG Project: City of Glenpool - Kendalwood Boulevard Inlet and Street Rehabilitation - Certifying Officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications; and Make a Finding of Categorically Excluded/Converts to Exempt on the project

D. Agreements

1. Assessor - Home Builders Association of Greater Tulsa, Inc., for booth rental at the SageNet Center at Expo Square for the Greater Tulsa Home and Garden Show 3/6-9/2025; fee \$2,080
2. District Attorney - University of Oklahoma, Health Sciences Center, Jeffrey Sanders, M.D., MHA, to provide psycholegal case consultation, interview evaluations, report writing, and providing forensic psychiatry services, from 11/4/2024 through 6/30/2025; cost \$250/hour
3. IT:
 - a. Alias Forensics, for cybersecurity incident response planning and review; cost \$12,600
 - b. StateRAMP, for cybersecurity security reviews and to provide access to continuous monitoring reports
 - c. Workday, Inc., to acquire Training Credits, cost \$3,200
4. Juvenile Bureau - Nixon Power Services, for annual service on the Koherl 2000REOZMD Generator located at 500 W. Archer Tulsa, OK 74103 from 12/1/2024 through 11/30/2025; cost \$2,412
5. Parks - Michelle Brazzell, to provide Yoga classes at Buddy LaFortune Rec, South County Rec, Chandler Rec and O'Brien Rec from 11/5/2024 through 11/5/2025; fee 20% of paid enrollment

6. Social Services - BSCA Technology, Inc., dbaTrack Trace RX, Inc., subscription service for the George Prothro, M.D. Pharmacy; cost: \$900/yr.
 7. Treasurer - Home Builders Association of Greater Tulsa, Inc., for booth rental at the SageNet Center at Expo Square for the Greater Tulsa Home and Garden Show, 3/6-9/2025; cost \$1,230
- E. Request to Advertise for Qualifications - (Election Board) - Construction Management At-Risk Services for the Tulsa County Election Board Buildout
- F. Inventory Resolutions
1. Administrative Services - Asset disposal: junked - pin bar puncher
 2. Building Operations - Request to surplus: hutch and pedestal desk
 3. County Clerk - Request to surplus: telephone equipment
 4. Court Services - Asset reinstatement: bulletproof chest protector
 5. IT - Request to surplus: Computer & telephone equipment, cameras
 6. Sheriff - Asset disposal: junked - floor scrubber
- G. Utility Permits - Engineers:
1. Cox Communications, for the cross of N. Yale Ave., approximately 0.5 mi. N. of the SW Corner of Section 03 -20N-13E
 2. ONE Gas, Inc., for the crossing of E. 120th Street North, approximately 0.76 mi. W. & 0.38 N. of the US 169 & SH 20 junction
- H. Claims
- I. Blanket Purchase Orders and Emergency Purchase Orders
- J. Construction Program Payments
1. Vision Tulsa County
Sales Tax Funded Projects Recommended for Payment
Creditor: Pivotal Optics Inc.; Fund: ITSSN/PJ1598; Item: IT Servers, Storage, Network Switch; Purpose: Materials; Amount Paid \$1,219.02
- K. Juvenile Detention Home Update to Accept & File for 10/23-30/2024
- L. Executive Sessions - District Attorney:
1. Requested by Andrew Higginbotham - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim, to wit: *Tort Claim TC-2023-28 - Leo Bray, Sr.*, disclosure of which will seriously impair the ability of the public body to process the claim in the public interest
 2. Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim, to wit: *Tort Claim TC-2024-49: Leigh Rosas v. Tulsa County*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- M. Discussion and Possible Action Regarding Executive Session Items

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

IX. ADJOURN