

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, OCTOBER 21, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM



8:58 am, Oct 18, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

- A. Board of County Commissioner's Meeting of October 14, 2024
- B. Management Conference Meeting of September 12, 2024
- C. Management Conference Special Meeting of September 20, 2024

IV. REPORTS

- A. Elected Official - (Treasurer) - Monthly for 9/2024
- B. County Department - (Election Board) - Monthly for 9/2024

V. UNFINISHED BUSINESS

- A. Bid Openings
 - 1. Building Operations - Request for Proposals for Tulsa County Courthouse Elevator Assessment & Repair
- B. Bid Awards & Recommendations:
 - 1. Board of County Commissioners - Request for Qualifications for Architect & Engineering Services for OSU Extension Building - Deferred

VI. ACTION ITEMS

- A. New or Replacement Procurement Officers - (Assessor) - designating Emily Koss as new Requisitioning Officer
- B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
- C. Requests for Approval
 - 1. Board of County Commissioners - Acceptance of Right-of-Way Easement in Tulsa County from Mark A Boatmun RevTrust (CLS-57)

2. Engineers:
 - a. Brown and Perkins, LLC, to accept the second counteroffer of compensation in the amount of \$15,000 for Tulsa County Parcels 5 and 5.1 to acquire permanent right of way of .33 acres m/l plus damages affected by the widening of 51st St. from 161st to 177th #30885(05)
 - b. Capital Market Properties, LLC, to accept a counteroffer of compensation in the amount of \$15,000 for Tulsa County; Parcel: 26.0, 26.A to acquire a permanent right of way, second driveway, plus damages affected by the project at 86th Street North US Highway 75 to Memorial, the original offer letter CMF #20241181 was approved on 6/24/2024 in the amount of \$10,275, the second offer letter CMF #20241686 was approved on 9/9/2024 in the amount of \$12,000
 - c. Darrell and Connie Boerstler, to accept a counteroffer of compensation in the amount of \$21,500 for Tulsa County; Parcel: 6 to acquire a permanent right of way, driveway modification, plus damages affected by the project at 86th Street North US Highway 75 to Memorial, the original offer letter CMF #20241183 was approved on 6/24/2024, in the amount of \$15,150, the second offer letter CMF #20241687 was approved on 9/9/2024 in the amount of \$20,150
 - d. Shawn Dietze and Pamela Dietze, to extend a second offer of compensation in the amount of \$20,150 for Tulsa County; Parcels: 11.0, 11.1, and 11.A to acquire permanent right of way of .10 acres on parcel 11.0, .161 acres on parcel 11.1, and .01 acres on parcel 11.A for a total of .271 acres plus damages affected by the project at 86th St. N. Memorial Drive to US 75 #19TCO01
 - e. The Leslie N. Jr. and Ada S. Johnston Revocable Trust, in the amount of \$37,855 for Tulsa County; Parcels: 7 and 8 to acquire permanent right of way of .004 acres on parcel 7, and .45 acres on parcel 8 plus damages affected by the project at 86th St. N. Memorial Drive to US 75 #19TCO01
 - f. Thomas Igler, Chairman, Jimmie Zinn and James L. Danyeur, Trustees of the Gospel Assembly Church Trust, in the amount of \$16,350 for Tulsa County; Parcel: 32 to acquire permanent right of way of .27 acres plus damages affected by the project at 86th St. N. Memorial Drive to US 75 #19TCO01
 - g. Traci Horner, to extend a revised offer of compensation in the amount of \$21,375 for Tulsa County; Parcels: 12.0, 12.1, 12.A to acquire permanent right of way of 0.08 acres on parcel 12.0, 0.15 acres on parcel 12.1 and 0.04 acres on parcel 12.A for a total of .27 acres plus damages affected by the project at 86th St. N. Memorial Drive to US 75; Tulsa County #19TCO01
 - h. of Sign Shop Ordering & Pricing Changes, effective 1/1/2025
3. Human Resources - of amendment to increase the current Health FSA Contribution Limit to \$3,200 and the Carryover amount to \$640, effective 1/1/2025
4. INCOG:
 - a. Environmental review record for Urban County CDBG project activity, City of Sand Springs FY24 5th Street Waterline Replacement Project, designating the County's Chief Executive Officer, the Chairperson, the certifying officer under

- the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process, including signing required certifications and finding no significant impact on the environment for this project
 - b. of Certification of Consistency with the Tulsa County Consolidated Plan for Continuum of Care Program Competition for submission to HUD
 - 5. Parks - of donation of a full resolution photo of Chandler Park valued at \$300 from Tyler Layne photography. This photo will be utilized as a mural for the Tulsa County Parks Department Headquarters Office wall to replace the current mural of Chandler Park Splash Park
 - 6. Tulsa Area Emergency Management Agency (TAEMA):
 - a. Dr. Kary Stackelbeck, State Archaeologist, Oklahoma Archaeological Survey, University of Oklahoma - Section 106 Consultation for Tulsa County Voluntary Buy-Out Program (VBP)
 - b. State Historic Preservation Office of the Oklahoma Historical Society - of Section 106 Consultation for Tulsa County Voluntary Buy-out Program (VBP)
 - c. Turner Hunt, Tribal Historic Preservation Officer of Muscogee Nation - Section 106 Consultation for Tulsa County Voluntary Buy-out Program (VBP)
- D. Resolution - to approve a purchase contract and designate a closing signer for the property located at 14211 W. 17th St. S., Sand Springs, OK 74063 under the Tulsa County Voluntary Flood Acquisition Program
- E. Agreements
 - 1. Board of County Commissioners:
 - a. Transitional Living Centers of Oklahoma, dba Lindsey House, ARPA Beneficiary in the amount of \$25,000, CMF #20241917, to provide funding for a non-profit that serves a disproportionately impacted community including women and children living in poverty
 - b. The Oklahoma State University, acting for and on behalf of its Cooperative Extension Service (OSU Extension), and the United States Department of Agriculture, for FY 2024-2025 Extension Services
 - 2. Juvenile Detention Home - Tulsa Public Schools, to provide educational services for the 2024-2025 school year to qualified residential students placed in the Juvenile Detention Home
 - 3. Parks:
 - a. D'Cannella Chimney Cake, LLC, for use of LaFortune Park Baseball Parking Lot to provide concessions from 11/3/2024 through 12/2/2024; fee \$100
 - b. H and H Basketball, Inc., for use of Buddy LaFortune Half-Court Gym for basketball practice every Thursday beginning 10/24 through 12/19/2024, from 6:00 to 7:00 p.m.; fee \$280
 - c. K Life Ministries, for the High School Senior Night at Haikey Creek Pickleball Courts 1-6 on 10/21/2024, from 6:30 to 8:30 p.m.; fee \$112.50
 - d. Magz & Wags Treats, to provide concessions at LaFortune Park on 10/25/2024, from 6:00 to 8:00 p.m.; fee \$35

- e. Pawdicure Mobile Nail Trims, to provide concessions at LaFortune Park on 10/25/2024, from 6:00 to 8:00 p.m.; fee \$25
 - f. RCH Tumblers & More, to provide concessions at all Tulsa County Parks from 10/21/ 2024 through 10/20/2025; art/plant vendor fee as outlined in the Tulsa County Parks fee schedule
 - g. The Brothers Moore, to perform at LaFortune Park on 10/25/2024, from 6:00 to 8:00 p.m.; cost \$1,500
 - h. The Dogfather, to provide concessions at LaFortune Park Art in the Park event on 10/25/2024 from 6:00 to 8:00 p.m.; fee \$50
 - i. The Dogfather, to provide concessions at Chandler Park Haunting on the Hill event on 10/26/2024, from 5:30 to 8:30 p.m.; fee \$50
 - j. Urban Dirt Life, for use of all Tulsa County Parks, to provide concessions from 10/21/2024 through 10/20/2025; art/plant vendor fee as outlined in the Tulsa County Parks fee schedule
4. Sheriff:
- a. The Office of Attorney General, (OAG), for the 2024 Sheriff's Office Funding Grant Program in which the Tulsa County Sheriff's Office will receive \$300,000 for Law Enforcement purposes
 - b. Wood, Puhl & Wood, P.L.L.C, to represent the individual defendants in the case of Janson v. Regalado et al., Tulsa County District Court, Case No. CJ-2024-02374
5. Social Services, Myers-Cherry Construction, LLC, for Social Services Building Foundation Repair; cost \$85,625
6. Tulsa Area Emergency Management Agency - (TAEMA) - Oklahoma Department of Emergency Management and Homeland Security, for the Oklahoma Emergency Management Performance Grant Agreement and Application
- F. Notice to Proceed - (Social Services) - authorization for Myers-Cherry Construction, LLC, to proceed with the scope of work as defined in the approved agreement
- G. Requests to Advertise for Bids - (Juvenile Detention Home) - Request for Proposals for Tablets and Software for the Tulsa County Detention Home
- H. Inventory Resolution - Administrative Services - Asset disposal: junked - Uv Printer
- I. Utility Permits - Engineers:
- 1. One Gas, Inc.
 - a. for the crossing of N. Madison Ave., approximately 1.81 mi. W. and 4.15 N. of the US Highway 75 and SH 11 junction
 - b. for the crossing of S. Harvard Avenue, approximately 2.51 mi. South & 3.00 mi. W. of the US 64 & SH 67 junction
- J. Travel/Training
- 1. OSU Extension:
 - a. Debbie Owens, to Admin. Staff Conference in Stillwater, Oklahoma on 10/28-30/2024; cost \$500

- b. Kitty Gies, to Admin. Staff Conference in Stillwater, Oklahoma on 10/28-30/2024; cost \$500
 - c. Laurie Peetoom, to Admin. Staff Conference in Stillwater, Oklahoma on 10/28-30/2024; cost \$500
 - 2. Social Services - Savannah Crandall, to the 2025 Innovations and Solutions for Ending Unsheltered Homelessness Conference, on 2/26-28/2025 in Los Angeles, CA; cost \$3,500
- K. Claims
- L. Blanket Purchase Orders and Emergency Purchase Orders
- M. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
 Creditor: CEC Corporation; Trust # 094026-C9; Item: 10,544-Route 66; Purpose: Route 66 - Crybaby Hill (Route 66 Experience); Amount Paid: \$8,050

 Creditor: Native Plains Surveying & Mapping; Trust # 094026-C9; Item: 10,545-Route 66; Purpose: Route 66 - Crybaby Hill (Route 66 Experience); Amount Paid: \$2,850

 Creditor: Smith Brothers Abstract & Title Co, Inc.; Trust # 094026-C9; Item: 10,547-Route 66; Purpose: Route 66 - Crybaby Hill (Route 66 Experience); Amount Paid: \$225
 - 2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
 Creditor: Samuel Slavens; Fund#: HW86N/PJ1047; Item: 86th St. N. Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$28,500

 Creditor: Builders Supply; Fund HERJR/PJ1085; Item: Ray Jordan Building Renovation General; Purpose: Materials; Amt Paid: \$1,110
- N. Juvenile Detention Home Update to Accept & File
- O. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-556 and related PUD-869, Applicant: Megan Pasco, Property Owner: Bagwell, Eva Sue Rev Trust, Location: West of the northwest corner of E. 151st St. S. and S. East Ave. The request is to rezone 100 ± acres from AG to RS for residential use. On meeting date of August 7, 2024, TMAPC voted 8-0-0 to recommend that the County Commission approve the rezoning of 100 ± acres from AG to RS, and from AG to PU-869
- P. Executive Sessions - District Attorney:
 - 1. Requested by Andrew Higganbotham - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning a pending claim against the County, to wit: *Notice of Tort Claim - Creek County Rural Water District #2, TC-2024-23*
 - 2. Requested by Andrew Mihelich - Pursuant to 25 O.S. § 307(B)(4), and on behalf of Jay McAtee, I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential

communications concerning a pending claim, to-wit: *Brandon Hendrix, Worker's Compensation Commission file CM-20-04436H (represented claim)*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

3. Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Scott Wood with the firm of Wood, Puhl & Wood, P.L.L.C., for the purpose of confidential communications concerning a pending claim, to-wit: *Walker v. Anderson, Case No. 24-5110, pending before the Tenth Circuit Court of Appeals*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.

Q. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN