

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, OCTOBER 14, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:21 am, Oct 11, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of October 7, 2024

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fund for 9/2024
2. County Clerk:
 - a. Monthly for 9/2024
 - b. Quarterly E-911 for 7/1/2024 - 9/30/2024
3. Court Clerk
 - a. Monthly for 9/2024
 - b. Monthly Management and Preservation for 9/2024

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Board of County Commissioners - Request for Qualifications for Architect & Engineering Services for OSU Extension Building - Deferred
2. Highways - Asphalt Overlay, to APAC-Central, Inc., the lowest and best bid received

B. Addendum - Building Operations, #1 to the Request to Advertise for Tulsa County Courthouse Elevator Assessment and Repair, set to open on 10/21/2024, to provide answers to vendor questions

C. Amendments

1. Board of County Commissioners - #3 to the agreement with Lilly Architects, PLLC, for Architectural and Engineering Services for the Tulsa County Courthouse Renovation, CMF #20221790, to add an Existing Conditions Scope of Work for the Faulkner Building, to determine the feasibility of accommodating temporary

- courtrooms and swing spaces within the Faulkner Building during the construction phase of the Tulsa County Courthouse renovation; cost \$13,328.64
2. Engineers - #7 to the agreement with Guy Engineering Services, Inc., for improvements to 193rd E. Avenue Roundabout, CMF #245534, the most recent amendment, CMF #20241104, to change the design of the currently proposed storm sewer system, to avoid relocating the Verizon 10" pipeline, increasing the contract by \$22,479, bringing the total contract amount to \$953,807
 3. Sheriff:
 - a. #1 to the Request to Advertise, CMF #20241902, for the David L. Moss Fire-Rated Glass Installation, to update key bid dates while maintaining all other terms and conditions as originally specified
 - b. #2 to the award for Commissary items to Keefe Group, CMF #20231782, to exercise the option to renew for an additional one-year period beginning 10/23/2024, with no changes to the terms
 - D. Change Order - (Sheriff) - #1 to the agreement with Green Country Glass, LLC, for the replacement of Security Glass at David L. Moss, CMF #20231901, to replace the doors to accommodate the weight of the ballistic glazing, increasing the contract sum by \$10,640, for a new contract Sum of \$145,640

VI. ACTION ITEMS

- A. Reappointment - (Board of County Commissioners) - Commissioner Sallee of LaTonya Cundiff to the Tulsa County Home Finance Authority; term to expire 10/16/2029
- B. Requests for Approval
 1. Administrative Services - JD Young Technologies, of the installation plan for the Canon OCE TITAN 6330TP printer, CMF #20241606
 2. Engineers - Oklahoma Department of Transportation, for project management and acquisition services of parcels 1, 7, 8, 9, and 22 for J/P #33567(04), Project 121st St. S., Highway 75 - Elwood, in the amount of \$11,062.50
 3. Parks - of donations of pumpkins, candy and cookies from Lowe's, Pumpkin Town Farms, Pleasant Valley Farms and Walmart, total value of \$600, to be used at the 2024 "Haunting on the Hill" event on 10/26/2024 at Chandler Park
 4. Tulsa Area Emergency Management Agency, (TAEMA), United States Environmental Protection Agency (EPA), for consent to access property at Flatrock Creek, Parcel ID: 90214-02-14-14390
- C. Resolution
 1. Board of County Commissioners - authorizing application for Rural Economic Action Plan (REAP) Grant from The Indian Nations Council of Governments (INCOG)
 2. Engineers - to request a public hearing to close and vacate a portion of North 105th East Avenue which is no longer needed for public use to be held on Tuesday, November 12, 2024 at 8:30 a.m. in room 132 of the Tulsa County Headquarters Building, 218 W. 6th Street, Tulsa, OK

- D. Tort Claim - (District Attorney) - TC-2024-43 Claimant: Andrew Heisig for \$1,569.08 in connection to an incident on 8/26/2024, wherein their vehicle was struck by a Tulsa County truck
- E. Agreements
 - 1. Katie Pate Art, to provide concessions at all Tulsa County Parks from 10/21/2024 through 10/20/2025; Art/Plant Vendor fee as outlined in the Tulsa County Parks Fee Schedule
 - 2. Sheriff - International Association of Chiefs of Police, (IACP), for eleven Corporal Testing examinations; cost \$1,500
- F. Request to Advertise for Bids - (Sheriff) - Uniforms and Accessories
- G. Inventory Resolutions:
 - 1. County Clerk - Asset disposal: junked - computer
 - 2. Sheriff - Asset disposal: junked - stationary bike
- H. Sole Sources
 - 1. Highways - Diesel Laptops, LLC, for diagnostic systems, support, subscriptions/licensing, parts, and maintenance to the diagnostic hardware and software system to maintain the annual subscription/licensing, parts and service without compromising the manufacturer's warranty
 - 2. Sheriff - Broncho Company, dba Electric Power Door, for doors, hardware and service for the hydraulic folding doors used at David L. Moss available through one distributor, Royal Overhead Door of Mabelvale, AR, who is authorized to provide sales, installation and service for their products
- I. Utility Permit - (Engineers) - Cox Communications, for the cross of S. 65th W. Ave., approximately 0.44 mi. N. of the S. 65th W. Ave. and W. 41st St. junction
- J. Travel/Training
 - 1. Engineers:
 - a. Ian Cyr, to amend the previously approved amount of \$3,000, CMF #20241013, to an amount not to exceed \$6,000 (or an increase of \$3,000) to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for the period of 7/1/2024 through 6/30/2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation. This increase is driven by the need for Ian to become trained and certified as a bridge inspector, as discussed with the Board in the 9/12/2024 Management Conference meeting
 - b. Alex Mills, to amend the previously approved amount of \$6,000, CMF #20241012, to an amount not to exceed \$9,500 (or an increase of \$3,500) to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for the period of 7/1/2024 through 6/30/2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation. This increase is driven by the need for Alex to become trained and certified as a bridge inspector, as discussed with the Board in the 9/12/2024 Management Conference meeting

2. IT - Dan Pease to the Oklahoma Digital Government Summit in OKC, OK on 12/1/2024; cost \$170
3. Juvenile Detention Home - Carrie Lloyd and Laure Adams to the 2024 OJDA Conference in Watonga, OK on 10/16-18/2024; cost \$1,000
4. OSU Extension - Hannah Hough to OSU Extension STEP Onboarding In-Service in Stillwater, OK on 10/20-22/2024; cost \$290

K. Claims

L. Payroll claims - Biweekly for 09/21/2024 - 10/04/2024

M. Blanket Purchase Orders and Emergency Purchase Orders

N. Consideration and Approval of Construction Program Payments

1. Vision 2025

Creditor: Program Management; Trust # 244097-59; Item: 10,543-Vision 2025
Program Management; Purpose: Program Administration; Amount Paid: \$26,526.30

2. Vision Tulsa County

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund#: HW86N/PJ1047; Item: 86th St. N.
Improvements Memorial to HWY 75; Purpose: ROWs; Amount Paid: \$2,818.75

Creditor: On Call Services & Rentals; Fund H171S/PJ1027; Item: 171st St. S.
Improvements US Hwy 64 to 161st E. Ave.; Purpose: Construction; Amount Paid:
\$126.77

Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek
Levee & Road Improvements; Purpose: Design; Amount Paid: \$3,256

Creditor: Program Management Group, LLC; Fund#: ADMIN/PJ1001; Item: Vision
Tulsa County Administration; Purpose: Administration; Amount Paid: \$9,295

O. Juvenile Detention Home Update to Accept & File

P. Executive Session - (District Attorney) - Requested by Douglas Wilson, pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding a pending claim in the above-referenced case, to wit: *Pendergraft v. The Board of County Commissioners of Tulsa County, Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Q. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN