

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 7, 2024 at 8:54)

MINUTES
Thursday, August 8, 2024

I. CALL TO ORDER

Management Conference met at 9:34 a.m. with the following members present: Commissioner Stan Sallee, Chief Deputy James Rea and Chief Deputy Darren Gantz. Others present were Kathy Burrows and Cheryl King-Human Resources; Beau Blackford, Alan Vanderberg, Dan Pease and Joe Lord-IT; Gwen Freeman and Tommy Neal-Election Board; Mary McDonald-Court Services; Ronny Walker and Nathan Krotzer-Building Ops; Sherry Langston-BOCC; LeiLani Armstrong-Early Settlement; Teresa Tosh-Inspections; John Fothergill-Treasurers Office; Tamara Stanley-Sheriff's Office; Julie Blew-Recording Secretary.

Stan Sallee, Chairman, called the meeting to order at 9:33 a.m. and the following business was transacted:

II. OLD BUSINESS

None

III. ACTION ITEMS

A. TC Building Ops - Single Card Access Updates - Joe Lord and Nathan Krotzer
Access control at Apache warehouse is complete with cameras and back door access added. David L. Moss now has the ability to print their own badges and control access levels for their facility. TSCO North Campus will be compatible with Lenel soon and will then have the ability to print their own badges and control access levels. The new Election Board Building has received necessary quotes and has had PO's issued in order to start the installation process. They are now waiting for parts delivery. The Courthouse secured the Minute Clerk area last year. There is ongoing discussion about securing other areas with badge access vs keys.

B. Tulsa County Highway Engineering GIS Update - Alex Mills - County Engineer
The GIS system is constantly evolving and being updated by the engineering department. They have created a school system layer which indicates the bridges that are not conducive for bearing the load of school buses, and provides alternate routes for the buses to use. Engineering will send this layer to the bus superintendents of the various school systems to be used as a tool by the superintendents to map bus routes. The school system layer can be updated immediately, affecting the school systems awareness of hazardous conditions of roads, bridges or weather conditions in real time. There is a mowing layer being developed which will allow the third party mowers to see where they are supposed to mow. It will also allow the constituents to see the same schedule and what and when the county intends to mow. A winter treatment layer has been created. It is a great way for the county to partner with the municipalities.

C. Human Resources - 2024 Workers Compensation Update - Kathy Burrows and Cheryl King
The Workers Compensation department has substantially decreased payout in the last 4 years, while the number of claims has remained about the same. The Supervisor of that department can attribute that to several new initiatives which have been implemented in the last three years. Improvements have been made to the reporting process and the employees are now required to report their claim within 24 hour of the incident, allowing the opportunity to get care started more quickly. Visiting with the employee immediately following the completion of their claim process to learn what worked well and what didn't work well. Employees have returned to work sooner in a facility where they can work within the limitations of the claim restrictions. Also, asking for 24 hour reporting within the safety incentive program. These changes have caused a decrease in the claim cost by about \$1/2 mil while the number of claims have remained about the same without increasing.

D. Election Board - Update on Election Board Building - Gwen Freeman

Since taking possession of the new election board in May of 2024 we are now looking at what it will take to get it ready from safety, security, and administrative standpoints. Converting the designated warehouse space to assembly space is necessary. Also, the walls, lighting, sprinkler system, restrooms and IT wiring need to be brought up to code.

E. BOCC Appointee Report

BOCC has two appointments to the Juvenile Justice Trust Authority and one to the Board of Adjustment to fill. There was some discussion about whether to make the Commissioner's appointment to the Tulsa County Juvenile Justice Authority a rotating appointment.

IV. **NEW BUSINESS**

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None

V. **ADJOURN**

Motion was made by Darren Gantz and seconded by Jim Rea to adjourn the meeting at 10:51 a.m. Upon roll call, Yes-Jim Rea, Darren Gantz and Stan Sallee. No-None. Motion Carried.

BOARD OF COUNTY COMMISSIONERS

Stan Sallee, Chairman

ATTEST:

Michael Willis, Tulsa County Clerk