

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 15, 2024, at 12:26 pm)

MINUTES
Wednesday, August 21, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley; and Mayors Larry Shafer and Debra Wimpee. Others present included: Chief Deputies Michael Craddock and James Rea; Judge David Guten, Tulsa County Courts; Aaron Wiedman, Tulsa County Clerk's Budget Office; Undersheriff George Brown, Stacie Holloway, Tamara Stanley, and Jessi Phillips, Sheriff's Office; Mary McDonald, Court Services; Dan Witham, TCCJA Sales Tax Overview Committee Chairman; Laurie Lee, Tulsa County Public Information Office; James Orbison, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - July 17, 2024

Chairman Keith explained Trustee Wimpee was sworn in before the meeting and welcomed her to the Authority. Keith called for a discussion of the minutes, none ensued.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the minutes of July 17, 2024. Upon roll call, Yes - Stan Sallee, Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman. Wiedman introduced himself to Trustee Wimpee and explained his role and the reports he provides to the Authority for review and approval.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of \$2,743,460.37

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$10,338,138.52.

3. Intrafund Transfers

The Budget Office requested approval for Intrafund Transfers in the amount of \$17,000.00.

Wiedman explained because the Appropriations are cash funds, those monies are rolled forward at the beginning of the new budget year which began July 1, 2024.

Motion made by Kelly Dunkerley, seconded by Stan Sallee, to accept and file the Tulsa County Budget Office Report dated August 21, 2024.

Upon roll call, Yes - Stan Sallee, Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Weidman reviewed the Budget, Revenues and Expenditures with the Authority. CJA Fund 700 reflects total revenues of \$3,054,718, 8% of projected; and total expenses of \$2,743,460, 5% of projected. County Contribution Fund 365 reflects monthly revenues of \$2,003,927, 13% of projected, and monthly expenses of

\$1,500,895. The use tax revenue continues to be a strong revenue source. Commissary Fund 370 reflects total monthly revenues of \$213,670; total monthly expenses of \$586,860; and total Jail Operating Expense Contribution of \$496,068. Combining Statement for Jail Related Funds July 2024 reflects a total revenue of \$5,272,314.77; total expenses of \$4,831,215.41; and a total available balance of \$19,256,299.99. Combining Statement with Detail reflects total monthly revenues of \$5,272,315, 10% of projected; and total monthly expenses of \$4,831,215, 8% of projected. Sales Tax Receipts reflect monthly revenues of \$3,014,720, which were down -0.3% year over year. Wiedman noted the August sales revenues are down too.

Motion made by Kelly Dunkerley, seconded by Larry Shafer, to accept and file the Budget, Revenues and Expenditures Report dated July 31, 2024.

Upon roll call, Yes - Stan Sallee, Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Stacie Holloway explained the inmate count is 1,341 today and has remained in the 1300s since July. US Marshal inmate count has stayed in the low 200s; the tribal inmate count stays around 140; and a few City of Tulsa inmates were booked into the jail via the overflow contract. The kitchen equipment has been ordered. The jail has partnered with Tulsa Technology Center to provide programs for the inmates and a meeting was held with them approximately a week ago. Many officers have been hired from their program and the number of staff has increased to the low seventies per shift; the optimal number per shift is ninety. The jail staff is meeting with Humble Warrior to discuss the establishment of a yoga program. In response to Trustee Wimpee's question concerning the effect of the McGirt ruling and the problem of tribal inmates being moved to other facilities, Holloway explained there have been no issues, noting a contract with the Creek Nation is in effect and a transport contract with the Cherokee Nation has alleviated the issues. Undersheriff Brown explained the contract with the Cherokee Nation. Brown explained Holloway has been the jail administrator for almost a year and there have been no grievances filed by employees. Chief Deputy Craddock explained the progress of updating the card readers.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. Mary McDonald highlighted the error in the report and verbally corrected it. The new Crew Chief is doing well, and more service hours are being completed throughout Tulsa County. From the Tulsa County Criminal Justice Planning and Policy Council, community sentencing is doing great, staying within their budget with many residential, individual, and group treatments for mental health and substance abuse. There are 506 active participants in this program. Justice Link, a partner with the Planning and Policy Council, is doing a lot of work serving 2400 clients as of the end of May 2024; they are funded by the Kasier Foundation. McDonald summarized Justice Link's program and the services they provide for released inmates. Since Justice Link's inception, 9,500 rides have been provided to their clients, 1,700 emergency food baskets, and 189 housing solutions. The Stepping-Up Committee, under the leadership of Jacob Beaumont (Housing Solutions), is getting the committee back on track addressing veterans needs, re-entry and community corrections, and Healthy Minds is tracking legislative initiatives.

D. Calendar of Meetings 2025

Keith reviewed the calendar of meetings for 2025 with the Authority.

Motion made by Stan Sallee, seconded by Debra Wimpee, to accept and file the Calendar of Meetings 2025. Upon roll call, Yes - Stan Sallee, Debra Wimpee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Keith requested a motion to adjourn.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to adjourn the meeting at 9:00 a.m.
Upon roll call, Yes - Stan Sallee, Debra Wimpee, Larry Shafer, Kelly Dunkerley, and Karen Keith. No - None.
Abstain - None. Motion carried.



for Chairman Karen Keith
Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer
Tulsa County Criminal Justice Authority

