

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, SEPTEMBER 23, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:10 am, Sep 20, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. AWARD PRESENTATION

A. Golden Driller Award - Employee Appreciation and Award Presentation

IV. MINUTES

A. Board of County Commissioner's Meeting of September 16, 2024

V. UNFINISHED BUSINESS

A. Bid Openings

1. Social Services - Social Services Building Foundation Repair
2. TC Departments - Temporary to Hire Staffing

B. Bid Award & Recommendation - (Administrative Services) - Print Cartridges to The Tree House, Inc., the lowest and best bid received, for six months beginning 10/7/2024

C. Amendment - (Parks) - #4 to the bid for Food Service Requirements awarded to Ben E. Keith Foods, CMF #20203015, renewed annually with the most recent renewal on 9/18/2023, CMF #20231592, for an additional one-year period beginning 12/10/2024

D. Requests for Approval

1. Engineers - correction of CMF #20241688, approved on September 9, 2024, acceptance of an easement for CLLA-31, which was mistakenly identified as CLLA-524, due to a scrivener's error
2. Parks - Tulsa Public Schools, to correct a scrivener's error which was mistakenly submitted to the BOCC with an event fee of \$200, when in fact the agreed-upon fee was \$450, for Cross Country Races at O'Brien Park Field #4, Golf Course, approved on 9/16/2024, CMF #20241763

VI. ACTION ITEMS

A. Memorandum of Understanding - (Sheriff) - City of Tulsa, for the Edward Bryne Memorial Justice Assistance Grant (JAG) in which Tulsa County will receive \$16,441, for Law Enforcement purposes

B. Requests for Approval

1. Human Resources:

- a. of Tulsa County Policy, Paid Jury Duty Time for Full-Time Regular Employees (TCP 107-E)
- b. of Tulsa County Policy, Paid Personal Time for Full-Time Regular Employees (TCP 107-B)
- c. of Tulsa County Policy, Paid Vacation Time for Full-Time Regular Employees (TCP 107-C)
- d. of Tulsa County Policy, Reasonable Accommodation of Employees & Applicants with Disabilities (TCP 124)

2. Sheriff, for Major John Bryant to retain peace officer status, retired, with full rights as authorized under Oklahoma Title 19, §553 and §554 and to retain his badge, service weapon and body armor and to retain and wear a long sleeve uniform shirt, pants, Ike jacket, hat and tie which would display the retired tab on the shoulder patch

C. Resolution - (Engineers) - Oklahoma Department of Transportation, for Tulsa County to participate in the FY25 County Road Machinery and Equipment Revolving Fund

D. Agreements

1. Board of County Commissioners:

- a. Lorena Martin, to purchase real property described as Lots Twelve (12) and Thirteen (13), Block 'D', JOE SUBDIVISION, Tulsa County, State of Oklahoma, according to the recorded Plat No. 451, in the amount of \$75,000
- b. City of Sand Springs, ARPA Supplemental Subrecipient Agreement to provide funding for the extension of a sanitary sewer system from the City of Sand Springs to the Berryhill Schools, approved on 1/1/2023, CMF #20230098 in the amount of \$2,700,014
- c. Family Caregiver Assistance LLC, for ARPA Supplemental Subrecipient Agreement, for funding to provide workforce training and economic assistance in the healthcare sector in the amount of \$200,000, approved on 6/5/2023, CMF #20230887, and a recommendation for additional funding in the amount of \$50,000 approved on 8/26/2024, in the amount of \$50,000, bringing the total not-to-exceed amount to \$250,000
- d. Indian Nations Council of Governments (INCOG) - Community Development Block Grant (CDBG) Urban County:
 - 1) BA Neighbors Senior Complex Outreach, to allocate funds in the amount of \$8,946, through 5/31/2025
 - 2) Broken Arrow Neighbors Outreach, to allocate funds not to exceed \$22,824, from 7/1/2024 through 5/31/2025
 - 3) Broken Arrow Seniors, to allocate funds not to exceed \$27,000, from 7/1/2024 through 5/31/2025
 - 4) Caring Community Friends, Inc., to allocate funds not to exceed \$20,000, from 7/1/2024 through 5/31/2025

- 5) Child Advocacy Network, to allocate funds not to exceed \$20,500, from 7/1/2024 through 5/31/2025
- e. TAEMA, for Robin Hausner Demolition, LLC for demolition Contractor Voluntary Buyout Program approved on 8/26/2024, CMF #20241586, for demolition services for the VBP program; in the amount of \$54,545.75
2. Inspections - Granicus, LLC, for SmartGov software subscription and support; cost of \$30,831, through 6/30/2025
3. IT - Workday, Inc., for Adaptive Planning Administrator Training for ten users; cost of \$7,500
4. Parks - World Acceptance Corporation, for a company picnic at Chandler Park Reception Room, Kitchen, and Gym on 10/12/2024, from 12:00 p.m., to 3:00 p.m.; fee of \$725
- E. Inventory Resolutions:
 1. Assessor, asset transfer to Sheriff; computer equipment
 2. District Attorney, asset disposal; junked Dell Laptop Cto 5580
 3. Engineering/Highway, asset disposal; sold vehicles and equipment
 4. Juvenile Bureau, asset disposal; junked electric fans and laptop
 5. Parks, asset disposal; junked small tools
- F. Utility Permits - Engineers:
 1. Cox Communications, for the cross and parallel of S. 65th W. Ave., approximately 0.39 mi. S. of the 65th W. Ave., and W. 51st St. S. junction
 2. ONE Gas, Inc.
 - a. for the crossing of S. 185th W. Avenue, approximately 3.76 mi. S. & 1.65 W. of the SH 51 & Creek Tpk. junction
 - b. for the crossing of S. Yale Ave., approximately 2.41 mi. S. & 2.01 W. of the US 64 & SH 67 junction
 3. Okmulgee Rural Water District #6, for the crossing of 171st St. S. approximately 0.1 mi. W. of the 171st St. S. & Sheridan Rd. junction
- G. Travel/Training
 1. Board of County Commissioners, for James Rea to attend Tulsa Regional Chamber of Commerce's InterCity visit in Detroit, MI, from 10/6-9/2024; cost of \$1,639
 2. Human Resources, for Xai Xiong and Peter Xiong to attend the Consolidated Administrative Services (CAS) Conference in Little Rock, AR, on 10/3/2024; cost of \$100
- H. Claims
- I. Blanket Purchase Orders and Emergency Purchase Orders
- J. Juvenile Detention Home Update - to Accept and File

K. Executive Session - District Attorney:

1. Andrew Higginbotham - TAEMA Voluntary Flood Acquisition Program – VBP #977, Destiny Huddleston, I am requesting that the above matter be set for Executive Session at the September 23, 2024, meeting of the Board of County Commissioners. Pursuant to 25 O.S. § 307(B)(3), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding the purchase or appraisal of real estate.
2. Andrew Mihelich
 - a. Earnestine Akbar Workers' Compensation Cases, Pursuant to 25 O.S. 307(b)(4). I am requesting these matters to be discussed in Executive Session between the Board and its attorney, Mr. Jay McAtee for the purpose of confidential communications concerning a pending WC claim, to-wit: *Earnestine Akbar, Workers' Compensation Case CM3-2022-07252N*. Disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 - b. Tanner Chronister Workers' Compensation Cases, Pursuant to 25 O.S. 307(b)(4). I am requesting these matters to be discussed in Executive Session between the Board and its attorney, Mr. Jay McAtee for the purpose of confidential communications concerning pending a WC claim, to-wit: *Tanner Chronister, Workers' Compensation Case CM3-2023-03042Y*. Disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
 - c. Brandon Hendrix Workers' Compensation Case (*CM-20-04436H*), On behalf of Jay McAtee, I am requesting that the above matter be set for Executive Session at the regular meeting of the Board of County Commissioners on Monday, September 23, 2024. Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Brandon Hendrix- Worker's Compensation Claim, Case CM-20-04436H*. Disclosure of the details of which its attorney advises would seriously impair ability of the Board to proceed in the public interest.

L. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN