

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on July 11, 2024, at 3:52 p.m.)

MINUTES  
Wednesday, July 17, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in Room 132 of The Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee and Karen Keith; and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Undersheriff George Brown, Stacie Hoilloway, Jessie Phillips, and Tamara Stanley, Sheriff's Office; Mary McDonald, Court Services; Richard Oltmann, TCCJA Sales Tax Overview Committee Member; Laurie Lee, Board of County Commissioners, PIO; Alan Vanderburg, IT Department; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - June 26, 2024

Chairman Keith called for a discussion of the minutes, none ensued.

Motion made by Brian Guthrie, seconded by Larry Shafer, to accept and file the minutes of June 26, 2024. Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Karen Keith. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of \$2,959,173.25.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,949,670.30.

3. Intrafund Transfers

The Budget Office requested approval for Intrafund Transfers in the amount of \$200.00.

Motion made by Larry Shafer, seconded by Stan Sallee, to accept and file the Tulsa County Budget Office Report dated July 17, 2024.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Karen Keith. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Report on Budgets, Revenues, and Expenditures for the Authority. CJA Fund 700 reflects year-to-date total revenues of \$36,089,011, 113% of projected; year-to-date total expenses of \$34,423,426, 75% of projected. County Contribution Fund 365 reflects year-to-date total revenues of \$17,521,285, 117% of projected; and year-to-date total expenses of \$17,670,730. Commissary Fund 370 reflects year-to-date total revenues of \$2,820,790; year-to-date total expenses of \$2,404,120; and a total contribution to the Jail Operating Expense of \$805,934. Combining Statement for Jail Related Funds June 2024 reflects a total revenue balance of \$56,431,086.33; total expenses of \$54,498,276.86; and a total available balance of \$23,349,833.10. Combining Statement with Detail reflects year-to-date total revenues of \$56,431,086, 114% of projected; and year-to-date total expenses of \$54,498,277, 112% of projected. The

Sales Tax Report reflects total collections of \$35,683,760, 1.1% year over year and 6.3% year over two years.

Motion made by Stan Saltee, seconded by Cory Box, to accept and file the Report on Budgets, Revenues and Expenditures dated June 30, 2024.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Saltee, Larry Shafer, Karen Keith. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Stacie Holloway explained the current inmate count is in the 1300s, down from the July 7, 2024, count of 1427. The Master Control renovation project is complete. The next project will be the kitchen renovation; new kitchen equipment has been ordered. OSU Extension is teaching parenting classes for the Spanish-speaking population. Justice Link's space is in the old locker area, and they will begin working with released inmates the week of July 22, 2024.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. Mary McDonald explained the new Crew Chief is doing a good job. The releases to pretrial supervision have increased, the alternative court programs have shown a steady increase, in line with funding from the 780/781 funds; and the GPS and alcohol monitoring clients have increased.

D. Sales Tax Overview Committee – Richard Oltmann

Richard Oltmann, Sales Tax Overview Committee (STOC) member, explained he was a new member of the committee and summarized his background for the Trustees.

IV. Chairman's Report

None,

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Keith requested a motion to adjourn.

Motion made by Larry Shafer, seconded by Stan Saltee, to adjourn the meeting at 8:45 a.m.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Saltee, Larry Shafer, Karen Keith. No - None. Abstain - None. Motion carried.



Chairman Karen Keith

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

