

AMENDED AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, JULY 29, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



9:27 am, Jul 26, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

- A. Board of County Commissioner's Management Conference Minutes of June 13, 2024
- B. Board of County Commissioner's Special Meeting of July 19, 2024
- C. Board of County Commissioner's Meeting of July 22, 2024

IV. REPORTS

- A. County Departments - (Law Library) - Receipts, Disbursements and Remittance to State Judicial Fund from 7/1/ 2023 to 6/30/2024; and the 2024 Inventory

V. UNFINISHED BUSINESS

- A. Amendments
 - 1. Administrative Services - #9 to the award to Admiral Express for Office Supplies, CMF #20200598, the most recent renewal, CMF #20240267, to exercise the option to renew for an additional six months beginning 10/7/2024, with no changes to the terms
 - 2. Building Operations - #4 to the award to American Waste Control for Trash Service, CMF #20221732, the most recent renewal, CMF #20231392, to exercise the option to renew for an additional one-year beginning 9/21/24, with no changes to the terms
 - 3. IT - #2 to the award to DCI Communications and Lighthouse Electric for Data Communication Cable and Installation, CMF #20221658, the most recent renewal, CMF #20231431, to renew the award with DCI Communications for another year beginning 9/11/2024, and to rescind the award to Lighthouse Electric, as they are unable to adhere to the original pricing for an additional year
 - 4. Treasurer - #18 to the award to Automated Mail Services, CMF #215774, most recent renewal CMF #20231437, for Production and Mailing of Data Forms and Envelopes for an additional one-year beginning 9/13/2024, with no changes to the terms

VI. ACTION ITEMS

- A. Grant Application - Board of County Commissioners, Oklahoma Attorney General Oklahoma Opioid Abatement
- B. Memorandum of Understanding .- (Board of County Commissioners) - City of Tulsa, Oklahoma, for the joint consideration of a major amendment to the Tulsa International Airport Economic Development Project Plan pursuant to the provisions of the Local Development Act
- C. Requests for Approval
 - 1. Budget Division - Tulsa County Agency Fund Recommended for Payment
Creditor: Crawford & Associates, Inc.; Fund: 500; Item: 18723; Purpose: for preparation of annual financial statements for FY 2024 for TCIA; Amount Paid: \$1,640
 - 2. Human Resources:
 - a. of BOCC General Salary Increase of 5%, effective 8/21/2024
 - b. of the General Compensation Grade and Information Technology changes effective 8/21/2024
- D. Sign Contractor's Bond - Inspections:
 - 1. Byers Outdoor Advertising, LLC, as principal and RLI Insurance Company as Surety, in the amount of \$10,000 for the period 6/5/2024 to 6/5/2025
 - 2. Whistler Sign Company, LLC, as principal and West American Insurance Company of the State of Indiana as Surety, in the amount of \$10,000 for period 6/30/2024 to 6/30/2025
- E. Resolutions
 - 1. Board of County Commissioners:
 - a. Authorizing Michael Cradock to sign on behalf of the Board of County Commissioners at the designated closing of property involved in the Voluntary Flood Acquisition Program, located at 601 W. 27th Street, Sand Springs, OK
 - b. Declaring the Intent to Consider Approval of a Major Amendment to the Tulsa International Airport Economic Development Project Plan Under the Local Development Act; Directing Preparation of a Major Amendment to the Project Plan; Approving a Memorandum of Understanding Between The County and the City Of Tulsa; Appointing a Review Committee; Directing the Review Committee to Make Findings as to Eligibility and Financial Impact, If Any, on Taxing Jurisdictions and Business Activities Within the Proposed Districts; Directing the Review Committee to Make a Recommendation with Respect to the Proposed Major Amendment to the Project Plan
 - c. Tulsa County Industrial Authority:
 - 1) Consider and take action to adopt, amend, or reject a resolution relating to the incurring of indebtedness by the Trustees of the Tulsa County Industrial Authority; approving a Projects Agreement, and other documents as may be necessary or required

- 2) Consider and Approve an Amended and Restated Resolution Levying and Imposing a Use Tax in Tulsa County on the Storage, Use or Other Consumption of Tangible Personal Property Used, Stored or Consumed within Tulsa County
2. Engineers - authorizing the filing of the Magnolia Ridge Phase III plat. This plat meets all the requirements for filing of plats under Title 19 O.S., Section 288.1 of the Oklahoma Statutes

F. Agreements

1. Assessor - CoStar Realty Information, Inc., for CoStar Suite licenses for fifteen users to support evaluations of commercial properties, to be purchased through State Contract #SW1041SH. The term of this agreement shall begin upon approval and continue for one-year
2. Board of County Commissioners:
 - a. City of Sapulpa, for the Tulsa County Community Development Block Grant Urban County Program (CDBG), providing \$130,547.00 in federal funds to make improvements to South Hickory Street from West Dewey to West Garfield Avenue. This agreement is effective 7/1/2024 to 6/30/2025, with the option to extend by mutual agreement of both parties
 - b. Food on the Move, Inc., ARPA Beneficiary, to fund the construction of a facility in a qualified census tract to address food insecurity in the amount of \$1,000,000, CMF #20230013, additional funding of \$500,000, CMF #20241380, bringing the total-not-to exceed amount to \$1,500,000
 - c. SquareOne Medical Center, ARPA Beneficiary, to fund improvements to a medical facility that serves residents in a qualified census tract, in the amount of \$185,000, CMF #20222093, with additional funding in the amount of \$215,000, CMF #20241380, bringing the total not-to-exceed amount to \$400,000
3. County Clerk - Apprentice Information Systems of OK, Inc., for web design management and maintenance through 6/30/2025, cost \$17,900
4. District Attorney - JD Young, Think Healthy Systems, for the rental and service of six PW1R water filtration systems through 6/30/2025, cost \$281.70/monthly
5. Parks:
 - a. Blondie's Shaved Ice, to provide concessions at Chandler Park from 8/1/2024 through 9/1/2024, fee \$100
 - b. Henaco Enterprises, Inc., to provide concessions at Haikey Creek Park and Chandler Park from 8/1-31/2024; fee \$200
6. Social Services - Tulsa Area United Way, for use of the 211 of Eastern Oklahoma (211EOK) program to help connect the citizens of Tulsa County with disaster preparedness, response, and recovery resources during disasters and health emergencies through 6/30/2025; cost \$25,000
7. IT - Cox Business, for Cox Fiber Internet Services for the Tulsa County Election Board, located at 11811 East 51st Street, Tulsa, Oklahoma, 74146 through 6/30/2025, cost \$120/monthly plus a one-time charge of \$200 for initial installation

- G. Agreement Renewal - (District Attorney) - ImageNet Consulting, LLC, for renewal of CMF #20231237 for FY 2024-2025
- H. Inventory Resolutions
 - 1. Administrative Services - Asset disposal: junked - miscellaneous equipment and machines
 - 2. Assessor - Asset disposal: junked - Hilti Laser Range Meter
 - 3. District Attorney - Asset disposal: junked - cameras and projectors
 - 4. Engineers - Asset Transfer to Jail County Contribution - Lounge Chairs
 - 5. Treasurer - Asset disposal: junked - Lexmark printers
- I. Utility Permit - (Engineers) - Flock Safety, to install an ALPR camera to parallel Charles Page Blvd., approximately 0.01 miles W. of the Charles Page Blvd. and S. 74th W. Ave. junction
- J. Travel/Training
 - 1. Administrative Services - Matthew Spassov to 12-week online course for High Performance Leadership through the National Association of Counties (NACo), from 8/5 through 11/8/2024; cost \$1,500
 - 2. Human Resources
 - a. Cheryl King:
 - 1) for mileage reimbursement for FY 2024-2025, for up to \$600 for in-county mileage and \$400 for out-of-county mileage as she responds to workers, compensation injuries, accidents, court hearings and various meetings
 - 2) to the Oklahoma Workers' Comp Education Association Conference, 10/10-11/2024 in Afton, OK; cost \$130
 - 3) to the Oklahoma Workers' Comp Commission Conference in Stillwater, OK on 10/24-25/2024; cost \$892.50
 - b. Kathy Burrows - to 12-week online course for High Performance Leadership through the National Association of Counties (NACo), from 8/5 through 11/8/2024; cost \$1,500
- K. Claims
- L. Payroll claims: Monthly for 7/2024
- M. Blanket Purchase Orders and Emergency Purchase Orders
- N. Consideration and Approval of Construction Program Payments
 - 1. Vision Tulsa County
 - Sales Tax/Bond Funded Projects Recommended for Payment
 - Creditor: Barnes Construction Solutions, Inc.; Fund H171S/PJ1027; Item: 171st St. Highway 64 to 161st E. Ave.; Purpose: Materials; Amt. Paid \$7,393.75

- O. Executive Session - (District Attorney) - Requested by Andrew Mihelich - On behalf of Jay McAtee, and pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Adam Clayton McHenry, Worker's Compensation Commission file CM3-2023-01651N* (represented claim), disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- P. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN