

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on April 11, 2024, at 11:30 a.m.)

MINUTES
Wednesday, April 17, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 am in Room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith and Kelly Dunkerley; and Mayors Cory Box, Brian Guthrie and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Aaron Wiedman and Miyuki Dwyer, Tulsa County Clerk's Office; Sheriff Regalado, Undersheriff George Brown, Stacie Holloway, and Tamara Stanley, Sheriff's Office; Mary McDonald, Court Services; Allen Vanderburg, IT Department; Kristopher Koepsel, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - March 20, 2024

Keith called for a discussion of the minutes, none ensued.

Motion made by Cory Box, seconded by Kelly Dunkerley, to accept and file the minutes of March 20, 2024. Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report / Aaron Wiedman

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders /Payroll) in the amount of \$2,693,168.02 for the report dated April 17, 2024.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,677,590.82 for the report dated April 17, 2024.

Motion made by Stan Sallee, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report dated April 17, 2024.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Report on Budgets, Revenues and Expenditures for the Authority. CJA Fund 700 reflected total revenue collections of \$2,677,591, 85% of projected, and total expenses of \$2,693,168, 57% of projected. He explained that sales tax collections have decreased slightly over the last few months. County Contribution Fund 365 reflects total revenues of \$1,114,099, 88% of projected, and total expenses of \$1,377,362; he highlighted that US Marshals revenues were \$491,400, Jail Use Tax .026 revenues were \$47,156 and the .025 revenues were \$183,426. Commissary Fund 370 reflects total revenues of \$272,824, total expenses of \$184,285, and the Jail Operating Expense Contribution was \$64,572. Combining Statement for Jail Related Funds February 2024 reflects total revenues of \$38,396,625.55, total expenses of \$36,553,867.01, and a total available balance of \$19,560,735.27; this report does not reflect what the Department of Corrections actually pays Tulsa County for the housing of their inmates. Combining Statement with Detail reflects total

revenues of \$4,064,514, 86% of projected, and total expenses of \$4,254,815, 84% of projected. The Sales Tax Receipts report reflects a total March revenues of \$2,644,876, down by -1.3%; a total of \$26,927,053 has been collected for Fiscal Year 2023-2024, 1.4% year over year.

Motion made by Stan Sallee, seconded by Cory Box, to accept and file the Tulsa County Clerk's Office Budget, Revenues, and Expenditures Report dated March 31, 2024.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

B. Sheriff's Report – Sheriff Regalado / Stacie Holloway, Jail Administrator

The Sheriff's Office provided a written report. Stacie Holloway noted the current population is 1,330 with 72% being held on felony charges, 8% with misdemeanor charges, 14% are being held on federal charges, 6% are being held on holds or writs from other agencies. Justice Link is moving into their space in mid-April to link inmates to services, such as housing, and assist them in navigating the system when they are released from jail. Northeastern State University's first Corrections Leadership Course has ten students with eight that are supervisors from the jail; it is an 8-week course and the student receives three college credit hours. The goal is for all the jail supervisors to graduate from the course.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services provided a written report. Mary McDonald reviewed the report for the Authority, noting the department is doing well.

IV. Chairman's Report

None. Keith thanked the departments for the work they are doing.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Chairman Keith requested a motion to adjourn.

Motion made by Brian Guthrie, seconded by Larry Shafer, to adjourn the meeting at 8:47 a.m.

Upon roll call, Yes - Cory Box, Brian Guthrie, Stan Sallee, Larry Shafer, Kelly Dunkerley, Karen Keith. No - None. Abstain - None. Motion carried.

Chairman Karen Keith

Tulsa County Criminal Justice Authority

ATTEST:

Secretary Larry Shafer

Tulsa County Criminal Justice Authority

