

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on October 13, 2023, at 2 p.m.)

MINUTES
Monday, October 30, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2 p.m. in the 2nd Floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on October 30, 2023, with the following members present: Mike Lester, Paul McCurtain, Stacy Pratt, Alec Richmond, Erik Stuckey, Troy Zickefoose, Dr. Tyler and Dan Witham. Other attendees: Aaron Wiedman, Tulsa County Clerk's Budget Office, Chief Deputy Kitch, Stacie Holloway, and Tamara Stanley, Sheriff's Office; and Sherry Langston, Recording Secretary.

II. Approval of Minutes

A. Minutes of Meeting - July 31, 2023

Chairman Witham called for a discussion of the minutes, none ensued.

Motion made by Dr. Donald Tyler, seconded by Mike Lester, to accept and file the minutes of July 31, 2023. Upon roll call, Yes - Mike Lester, Paul McCurtain, Stacy Pratt, Alec Richmond, Erik Stuckey, Dr. Donald Tyler, Dan Witham. No - None. Abstain - Troy Zickefoose. Motion carried.

III. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office provided written reports which were reviewed by Aaron Wiedman. Wiedman explained the small changes he made to the report format. He explained the sales tax collections have continued to increase and that he thought they would stay at 1-2% for the upcoming fiscal year. CJA Fund 700 for the first quarter reflects total revenues collected as \$9,158,387, 29% of projected; and total expenses of \$8,280,434, 18% of projected. County Contribution Fund 365 reflects total revenues of \$4,015,082, 27% of projected, highlighting the jail use tax revenues and US Marshal housing revenues; total expenses of \$5,083,629. Commissary Fund 370 reflects total revenues of \$659,325 and total expenses of \$335,444 with \$194,050 transferred to the jail operating expense contribution amount. Combining Statement with Detail reflects total revenues of \$13,832,795, 28% of projected, and expenses of \$13,699,507, 28% of projected. In response to Troy Zickefoose's question about the federal grant, Wiedman and Tamara Stanley explained it is a SCAAP grant. Stanley explained it has to be used for expenses that are stipulated in the grant program.

B. Tulsa County Sheriff's Office Report – Chief Deputy Eric Kitch, Jail Administrator

Chief Deputy Eric Kitch explained not much has changed in the jail; focusing on cleaning and sprucing the jail up. Kitch explained he will be gone beginning October 31, 2023, and he introduced the new jail administrator, Stacie Holloway and gave a summary of her background. The committee expressed their appreciation to Kitch for his service.

C. STOC Representation for the TCCJA Meetings November 15, 2023, December 20, 2023, and January 17, 2024, Which are Held Wednesdays at 8:30 a.m.

TCCJA STOC representation for the Tulsa County Criminal Justice Authority meetings are: Dan Witham will attend the November 15, 2023 meeting; Stacy Pratt will attend the December 20, 2023 meeting; and Dr. Tyler will attend the January 17, 2024 meeting.

D. Nomination for STOC Officers for 2024 Calendar Year*

*Note: The Election of Officers shall be conducted at the regular meeting of the STOC in

January, 2024.

1. Nomination for Chairman for Calendar Year 2024

Dr. Tyler nominated Dan Witham as Chairman for calendar year 2024.

2. Nomination for Vice-Chairman for Calendar Year 2024

Troy Zickefoose nominated Dr. Tyler as Vice-Chairman for calendar year 2024.

Motion made by Troy Zickefoose, seconded by Mike Lester, for the slate of officers to remain the same as calendar year 2023 for calendar year 2024, Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman. Upon roll call, Yes - Mike Lester, Paul McCurtain, Stacy Pratt, Alec Richmond, Erik Stuckey, Troy Zickefoose, Dr. Donald Tyler, Dan Witham. No - None. Abstain - None. Motion carried.

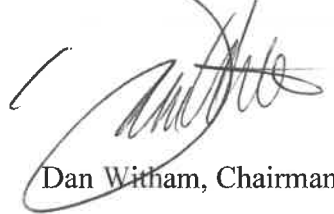
IV. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Witham thanked Chief Deputy Kitch for his service. Dr. Tyler noted the positive transition over Kitch's administration of the jail. Witham explained to the committee that he mentioned at the last TCCJA meeting he attended that the commissary pricing had been shared with the committee members; he explained Commissioner Keith asked what was the committee's opinion of costs, and he said he did not know. He encouraged the members to share their opinion with Commissioner Keith.

V. Vote to Adjourn

Motion made by Troy Zickefoose, seconded by Mike Lester, to adjourn the meeting at 2:25 p.m. Upon roll call, Yes - Mike Lester, Paul McCurtain, Stacy Pratt, Alec Richmond, Erik Stuckey, Troy Zickefoose, Dr. Donald Tyler, Dan Witham. No - None. Abstain - None. Motion carried.



Dan Witham, Chairman

