

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on January 25, 2024 at 11:55 a.m.)

MINUTES
Monday, January 29, 2024

I. Call to Order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2:00 p.m. in the 1st Floor Training Room 17 of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on January 29, 2024, with the following members present: Don Crall, Jr, Paul McCurtain, Todd Pals, Alec Richmond, Joe Shelton, Pam Vreeland, Troy Zickefoose, and Dan Witham. Others present: Aaron Wiedman, Tulsa County Clerk's Budget Office, Stacie Holloway, Sheriff's Office; and Sherry Langston, Recording Secretary.

A. New STOC Member, Todd Pals - Appointed by Mayor Box, City of Jenks, OK
Chairman Witham introduced Todd Pals, a new member representing Jenks, to the committee. Pals summarize his background for the committee.

II. Election of Officers for 2024 Calendar Year

A. Chairman: Dan Witham

B. Vice-Chairman: Dr. Donald Tyler

Witham explained the slate of officers for Calendar Year 2024 are Dan Witham as Chairman and Dr. Tyler as Vice Chairman. He called for a discussion, none ensued. He asked for a motion to approve the slate of officers.

Motion made by Paul McCurtain, seconded by Troy Zickefoose, to approve the slate of officers for Calendar Year 2024 of Dan Witham as Chairman and Dr. Donald Tyler as Vice-Chairman of the Tulsa County Criminal Justice Authority Sales Tax Overview Committee.

Upon roll call, Yes - Don Crall, Jr., Paul McCurtain, Todd Pals, Alec Richmond, Joe Shelton, Pam Vreeland, Troy Zickefoose, Dan Witham. No - None. Abstain - None. Motion carried.

III. Approval of Minutes

A. Minutes of Meeting - October 30, 2023

Witham called for a discussion of the October 30, 2023 minutes, none ensued.

Motion made by Joe Shelton, seconded by Paul McCurtain, to accept and file the minutes for October 31, 2023. Upon roll call, Yes - Paul McCurtain, Alec Richmond, Joe Shelton, Troy Zickefoose, Dan Witham. No - None. Abstain - Don Crall, Jr., Todd Pals, Pam Vreeland. Motion carried.

IV. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office provided written reports which were reviewed by Aaron Wiedman. Wiedman noted sales tax revenues were \$2,964,177, explaining they were 2% year over year and 9.2% year over 2 years. CJA Fund 700 reflected total revenue collections for second quarter actuals as \$9,143,331, 57% of projected, and total expenses as \$8,987,764, 38% of projected. County Contribution Fund 365 reflects total revenues of \$4,832,994, 59% of projected, and total expenses of \$3,833,457. Wiedman noted the revenues of the US Marshal Housing, Use Tax, and Other Inmate performed well during this quarter. Commissary Fund 370 reflects total revenues collected as \$679,991 and total expenditures as \$712,071 with \$317,527 being contributed towards jail operating expenses. Combining Statement with Detail

reflects total revenue collections of \$14,656,316, 58% of projected, and total expenditures of \$13,533,292, 56% of projected. Wiedman explained the Criminal Justice Authority (CJA) payroll needs to be monitored. In response to Witham's question pertaining to administration costs, Wiedman explained the CJA categories are detailed as dictated by the CJA Trustees; long-term the payroll budget is problematic if the payroll exceeds the sales tax revenues.

B. Tulsa County Sheriff's Office Report – Stacie Holloway, Jail Administrator

Witham introduced Jail Administrator Stacie Holloway. Holloway provided a summary of her duties as a Tulsa County Sheriff's Office employee. She explained the daily inmate count has remained steady, in the 1300s. The US Marshals inmate count has remained steady around 200; Creek inmate count has remained steady. She explained the conference room is being used as master control while its previous space is being remodeled. Holloway explained during COVID-19 the jail shifts were understaffed and the open positions are slowly being filled. In response to Todd Pals' question concerning the inmates that are held in the facility, Holloway responded the inmates are made up of Muscogee Creek Nation, U.S. Marshals, county, FBI holds, and ICE inmates for less than 72 hours stay. Due to the City of Tulsa moving their safety center to east Tulsa, the city jail may close; they are having discussions with the Sheriff's Office about housing their inmates. In response to Don Crall's question pertaining to capacity, Holloway explained the Sheriff's Office is not worried about that, but the numbers will be watched. In response to Paul McCurtain's questions pertaining to tribal issues, Holloway said there have been no issues. In response to Joe Shelton's question concerning the inmates housed in the mental health pods, Holloway explained there is a criteria to be met when diagnosed with a mental health issue. The Health team assesses each inmate when they are booked in the facility.

C. STOC Representation for the TCCJA Meetings February 21, 2024, March 20, 2024, and April 17, 2024, Which are Held Wednesdays at 8:30 a.m.

TCCJA STOC representation for the TCCJA meetings are: Dan Witham for the February 21, 2024 meeting; Todd Pals for the March 20, 2024 meeting; and no representation for the April 17, 2024 meeting.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Witham called for a motion to adjourn.

Motion made by Paul McCurtain, seconded by Troy Zickefoose, to adjourn the meeting at 2:45 pm.

Upon roll call, Yes - Don Crall, Jr., Paul McCurtain, Todd Pals, Alec Richmond, Joe Shelton, Pam Vreeland, Troy Zickefoose, Dan Witham. No - None. Abstain - None. Motion carried.


Dan Witham, Chairman

