

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, JUNE 3, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



2:00 pm, May 30, 2024

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

IV. MINUTES

A. Board of County Commissioner's Meeting of 5/28/2024

V. REPORTS

A. Annual Inventory Certifications:

1. County Clerk
2. Drainage District #12
3. Human Resources

VI. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Sheriff - Janitorial Supplies for Sheriff - Deferred

B. Addendum - (Assessor) - #12 to the agreement with Harris Systems USA, Inc., CMF #230887, the most recent renewal, CMF #20230949, for an additional year of maintenance services for FY 2024-2025, cost of \$197,006

C. Amendments - TC Departments:

1. #3 to the award for Coffee Service to Imperial, LLC, CMF #20221212, the most recent renewal, CMF #20230632, to renew the award for an additional year, with no changes to the terms
2. #6 to the award for Chevrolet and GMC parts to Bob Howard Parts Distribution and Marc Miller Buick GMC, CMF #245463, the most recent renewal, CMF #20230951, to renew the award for an additional year, with no changes to the terms

VII. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending June 10, 2024

B. Requests for Approval

1. Board of County Commissioners - of acceptance of proposals and funding for the HOME Consortium program submitted by Pioneer Housing, LLC, dba American Covenant Senior Housing Foundation, Inc., in the amount of \$1,032,000 and Autumn Park, LLC, dba Vintage Housing, Inc., in the amount of \$1,182,148
2. Engineers - of payment in the amount of \$20,900 for acquisition of Right-of-Way from Baxter-Hensley Trust, for project J/P No. 30885(05), located at 51st Street and 161st to 177th, Parcels 3, 3A, 3.1 and 3.2
3. INCOG - of HUD HOME Program match waivers for the two disaster declarations, FEMA 4721-DR-OK and 4776-DR-OK for Creek, Osage, Rogers, Tulsa and Wagoner Counties for severe storm damage in Spring of 2023 and 2024

C. Resolution - (Board of County Commissioners) - for return of unused balance of \$8,837.95 from the Renovation of the Jury Room funded by the 4 to Fix 2 Tulsa Capital Improvements Program, CMF #20202951, following completion of the project

D. Agreements

1. Assessor - CRED iQ, for CRED iQ Enterprise License to grant full access to the CRED iQ-hosted platform for ten users for FY 2024-2025; cost \$22,000
2. Board of County Commissioners - Program Management Group, LLC:
 - a. Extension for Program Manager of Vision 2025, CMF #191951, the most recent renewal, CMF #20231169, for FY 2024-2025 and to provide a revised rate schedule
 - b. Extension for Program Manager of Vision Tulsa, CMF #243353, the most recent renewal, CMF #20231168, for FY 2024-2025 and to provide a revised rate schedule
3. Building Operations - Tulsa Area Emergency Agency, (TAEMA), for vehicle fleet maintenance of seven vehicles for FY 2024-2025
4. County Clerk - Tedford Insurance, LLC, to provide marketing and administrative services, coverage design, placement, and insurance consulting services for procurement of property insurance for FY 2024-2025; cost \$475
5. Engineers - City of Owasso, to identify responsibilities and duties regarding the ownership, operation, maintenance and financial obligation for public rights-of-ways
6. Juvenile Bureau:
 - a. Accurate Controls, Inc., for the service agreement including technical assistance and annual service for the security automation systems installed at Family Center for Juvenile Justice located at 500 W. Archer St., Tulsa, OK, beginning 3/1/2024; annual cost \$16,278
 - b. Claremore Police Department, to provide services regarding police officer contact with Tulsa County juvenile offenders and to monetarily support the continued operation of the Tulsa Area Community Intervention Center (TACIC) for FY 2024-2025; fee \$1,200
 - c. Malayna Hasmanis, to provide multiple services pertaining to Post Adjudication Review Board Clerk for FY 2024-2025; monthly rate \$2,500, not to exceed \$30,000

7. Parks:
 - a. A New Life Sober Living, LLC, for a 5K Walk/Run on 10/26/2024 at LaFortune Park Walking Trail and SW Pavilion, from 6:30 a.m. to 2:00 p.m.; fee \$375
 - b. Angelina Jones, for Etiquette Classes at Chandler Park Gym and Reception room on 6/8/2024 from 9:00 a.m. to 8:00 p.m.; fee \$600
 - c. King Street Productions, Inc., for use of Chandler Park for filming of scenes for Tulsa King - Season 2; fee \$900
 8. Sheriff - Motorola Solutions, for service and maintenance of cybersecurity systems for FY 2024-2025; cost \$49,003.24
- E. Agreement Renewals
1. Administrative Services:
 - a. Crowley Micrographics, Inc., dba The Crowley Company, for renewal of CMF #20230825 for FY 2024-2025
 - b. JD Young, for renewal of CMF #20240441 for FY 2024-2025
 2. Assessor - LexisNexis Risk Solutions, FL, Inc., for renewal of CMF #20231109 for FY 2024-2025
 3. Building Operations - Cox Business/CoxCom, for renewal of CMF #20231608, CMF #20231071 and CMF #20231072 for FY 2024-2025
 4. County Clerk:
 - a. Corelogic Solutions, LLC, for renewal of CMF #20230901 for FY 2024-2025
 - b. Simplifile, LC, for renewal of CMF #20230658 for FY 2024-2025
 - c. Smith Brothers Abstract & Title Co. LLC, for renewal of CMF #20230830 for FY 2024-2025
 5. Procurement - Standley Systems, for renewal of CMF #20231197 for FY 2024-2025
 6. Treasurer:
 - a. CSG Forte Payments, Inc., for renewal of CMF #20230429 for FY 2024-2025
 - b. Holder's Total Security, for renewal of CMF #20230762 for FY 2024-2025
 - c. Pitney Bowes, for renewal of CMF #20230914 for FY 2024-2025
 - d. Xerox, for renewal of CMF #20231180 for FY2024-2025
- F. Inventory Resolutions
1. Administrative Services:
 - a. Asset disposal: lost - shelving, workstation, collator tower; junked - 3 typewriters and adding machines
 - b. Asset registration: exchanged - 2 Janam XT2 Android Mobile computers
 2. Assessor - Asset disposal: junked - desks
 3. Budget Division - Asset disposal: junked - Milestone Seneca Server
 4. District Attorney - Asset disposal: junked - refrigerator and 2 legal file shelving units
 5. Engineers - Asset disposal: junked - battery charger

6. IT:
 - a. Asset disposal: junked - cameras and computer equipment
 - b. Asset transfer to Juvenile Bureau - computer equipment
 7. Sheriff - Asset disposal: retired to Deputy Tressi Mizell - body armor and Glock; lost - chair; junked - 4 Speed Queen washers, cleaning equipment, shredder, sterilizers, food delivery cart, mobile cabinet, chair, car port roof
- G. Utility Permits - Engineers:
1. East Central Oklahoma Electric Cooperative, Inc., to cross E. 171st St. S., approximately 0.09 mi. W. of the E. 171st St. S. & S. Sheridan Rd. junction
 2. Magellan Pipeline Company, LP:
 - a. for the gas line repair on N. Garnett Rd., approximately 0.25 miles S. of the N. Garnett Rd. & E. 126th St. N. junction
 - b. for the gas line repair on N. Memorial Rd., approximately 0.10 miles S. of the N. Memorial Rd. & E. 106th St. N. junction
 3. ONE Gas, Inc.:
 - a. for the cross of W. 114th Street, approximately 0.82 mi. S. & 0.70 W. of the US 75 & SH 364 junction
 - b. for the cross of E. 161st St. South, approximately 1 mi. South & 2.55 W. of the US 64 & SH 67 junction
 - c. for the cross of 13301 N. 95th E. Avenue, approximately 1.30 mi. S. & 2.86 E. of the US 75 & SH 20 junction
- H. Travel/Training
1. Board of County Commissioners:
 - a. Julie Blew, for expenses incurred for conferences in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration) which are required for County business in her role as Executive Assistant, for FY 2024-2025, not to exceed \$100
 - b. Laurie Lee, for expenses incurred with travel, training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, tolls, subscription, and memberships) which are needed or required for County business in her role as Public Information Officer, for FY 2024-2025, not to exceed \$3,000
 - c. Patricia Lord, for expenses incurred for conferences in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration) which are required for County business in her role as Executive Assistant, for FY 2024-2025, not to exceed \$100
 2. Engineers:
 - a. Alex Mills, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$6,000

- b. Ian Cyr, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$3,000
 - c. Megan Blackford, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$2,000
 - d. Roger Hughes, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for FY 2024-2025. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, parking, and general transportation, not to exceed \$3,000
- I. Claims
- J. Blanket Purchase Orders and Emergency Purchase Orders
- K. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
Creditor: First Class Heat & Air; Trust #719384-K3; Item: 10,528-Chandler Misc. Improvements; Purpose: Inv 1-7215-3; Amount Paid: \$10,981

Creditor: Murray Electric and Plumbing; Trust #719384-K3; Item: 10,529-Chandler Misc. Improvements; Purpose: Inv 314906582 Electrical; Amount Paid: \$6,280
 - 2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Cozort Properties, LLC; Fund: H91SO/PJ1033; Item: 91st So. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amount Paid \$2100
- L. Executive Session - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Doe v. Tulsa County, ex rel. Juvenile Bureau of the Tulsa County District Court, Case No. 24-cv-00182-JAR pending in the United States District Court for the Eastern District of Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- M. Discussion and Possible Action Regarding Executive Session Item

VIII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

IX. ADJOURN