

AGENDA
BOARD OF COUNTY COMMISSIONERS
TUESDAY, MAY 28, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 8:30 AM

RECEIVED



2:50 pm, May 23, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

- A. Board of County Commissioner's Special Meeting of May 17, 2024
- B. Board of County Commissioner's Meeting of May 20, 2024

IV. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations - (Sheriff) - Janitorial Supplies for Sheriff - Deferred
- B. Addendum - Juvenile Bureau, #2 to the agreement with KONE Inc., for Maintenance Services to six elevators located at 500 West Archer St., Tulsa OK 74103, CMF #20221300, the most recent renewal, CMF #20231391, for an additional one-year of maintenance services; cost of \$33,991.26
- C. Amendments
 - 1. Parks - #5 to the agreement with PDG, LLC dba Planning Design Group, for Landscape architectural services for the LaFortune Park Tennis Center Phase III Improvement, CMF# 20190358, the most recent renewal, CMF #20231788, to reflect the increase to the Design Consultants' Basic Services to add Tennis Building Site and Croquet Restroom site layout, in coordination with the project architect
 - 2. TC Departments - #3 to award for Vehicle Lubricants and Antifreeze to Crow Burlingame Co., dba Bumper to Bumper, CMF #20222180, the most recent renewal, CMF #20231955, to exercise the option to renew the award for an additional six-month period beginning 7/19/2024, with no changes to the terms
- D. Change Orders - Engineers - Ira M. Green Construction Company:
 - 1. #2 to the agreement with Ira M. Green, for the Hager Creek Levee Improvements and West 81st Street Reconstruction project, CMF#20231897, in the amount of \$12,616.15, for additional excavation, surge rock, and filter fabric required for ditch stabilization, for a new contract sum of \$1,174,045.23

2. #3 to the agreement with Ira M. Green, for the Hager Creek Levee Improvements and West 81st Street Reconstruction project, CMF#20231897, to deduct items not used and to decrease the contract sum by \$3,961.59, for a new contract sum of \$1,170,083.64

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 6/3/2024

B. Appointment/Reappointments

1. Commissioner Keith - of reappointment of Mayor Cory Box to the Tulsa County Criminal Justice Authority, for term to expire 7/31/2025
2. Commissioner Sallee:
 - a. of appointment of Vince Westbrook to the Tulsa County Park Board to replace Mr. Wallace Poplin, effective immediately, with term to expire 12/31/2026
 - b. of reappointment of John Fothergill to the INCOG Economic Development District Comprehensive Economic Development Strategy, for term to expire 6/30/2025
 - c. of reappointment of Dr. Mike Stout to the Tulsa City-County Board of Health, for term to expire 7/31/2030
 - d. of reappointment of Mayor Larry Schafer to the Tulsa County Criminal Justice Authority, for term to expire 7/31/2025
 - e. of reappointment of James Rea to the Metropolitan Environment Trust, for term to expire 6/30/2028

C. Requests for Approval

1. Board of County Commissioners:
 - a. to accept gift of the Alaska Polar Bear Marquette from NatureWorks
 - b. revocation of TC Policy (TCP005), requesting assistance from District Attorney's Office
 - c. Acceptance of Voluntary Flood Acquisition Program Deed for property located at 2706 Maple Drive, Sand Springs, OK 74063, contract purchase approved on 4/22/2024, CMF #20240637 and closing of property approved on 5/17/2024, CMF #20240812
 - d. on behalf of Tulsa County Employees' Retirement System, to submit EUCLID Vanguard Fiduciary Liability Insurance Application for Trustee insurance
2. Engineers - Acceptance of Right-of-Way Easement from Johnson Family Revocable Trust (CLS-41)
3. Human Resources - of Proposal for Excess Workers Compensation Policy to include a \$750,000 retention for Tulsa County Law Enforcement Employees and \$600,000 retention for all employees, as recommended by Tedford Insurance with Midwest Employers Mutual quote option #0205490

4. Sheriff - of request for Peace Officer Status and designation as a Peace Officer, Retired, with full rights as authorized under Title 19 Oklahoma Statutes §553 and §554 for Sergeant Tressi Mizell, along with retention of TCSO badge # 59, firearm, Class A uniform with "Retired Deputy" rockers above the shoulder patched and body armor, effective 6/20/2024

D. Resolutions

1. Board of County Commissioners:
 - a. Consider and take action with respect to a Resolution of the Board of County Commissioners of Tulsa County, Oklahoma (the "County") approving the incurrence of indebtedness by the Tulsa County Industrial Authority (the "Authority") to be evidenced by its Educational Facilities Lease Revenue Bonds, Series 2024 (Sand Springs Public Schools Project) (the "Bonds"); waiving competitive bidding and authorizing the sale of said Bonds by the Authority at negotiated sale and at a price less than par; and containing other provisions relating thereto
 - b. Appointing a person with authority to sign the closing documents for the property described as North Half of the East Half (N1/2 E1/2) of Lot Two (2), Block Three (3), Glen Acres Subdivision, Tulsa County, State of Oklahoma, according to the recorded Plat No. 225, Tax ID: 16250-92-05-00810. This property is being acquired as part of the Voluntary Flood Buyout Program and the offer was approved by the Board of County Commissioners on 3/18/2024, CMF# 20240406
 - c. Appointing a person with authority to sign the closing documents for the property described as Lot Six (6), Block Six (6), Meadow Valley, an Addition to the City of Sand Springs, Tulsa County, State of Oklahoma, according to the recorded Plat No. 3255, Tax ID: 61965-91-15-09870. This property is being acquired as part of the Voluntary Flood Buyout Program and the offer was approved by the Board of County Commissioners on 3/18/2024, CMF# 20240682
2. Drainage District #12:
 - a. Approving the proposed budget for FY 2024-2025 as submitted by the Drainage Commissioner, and setting the minimum drainage assessment at the sum of \$5
 - b. to Strike Assessment from the 2022 and 2023 Tax Roll - MCDONALDS NO 28818 - Parcel No.: 00000-50-40-00816; Tax ID 5000310; Assessed Value: \$13,876; Tax Amount: \$134; Amount to Strike: \$134; Parcel No. 00000-50-40-00186; Tax ID 5036730; Assessed Value: \$14,612; Tax Amount: \$138; Amount to Strike: \$138

E. Agreements

1. Administrative Services - Oklahoma Turnpike Authority (OTA), for access to Pikepass to pay tolls and other authorized services
2. Assessor - Tax Management Associates, Inc., to furnish auditory services to verify the accuracy of the business taxpayers' tax listing, for one-year

3. Building Operations:
 - a. Garratt-Callahan Company, for a water treatment chemical program and service, for one year beginning 7/1/2024 at a monthly rate of \$1,232
 - b. Harrison Energy Partners, for scheduled maintenance services to chiller equipment for the TC Headquarters Building, for one year beginning 7/1/2024, at a cost of \$9,952
 - c. River Parks Authority, for maintenance to seventeen (17) River Parks Authority-owned vehicles, for one year beginning 7/1/2024
 - d. Indian Nations Council of Government (INCOG), for maintenance to six (6) INCOG-owned vehicles, for one year beginning 7/1/2024
4. Board of County Commissioners:
 - a. The Metropolitan Environmental Trust, for the provision of services for citizens of Tulsa County including a waste reduction recycling program, public education concerning responsible solid waste disposal, and hazardous household waste collection, for one year beginning 7/1/2024, at a cost of \$30,862
 - b. District Attorney, to provide a lease, maintenance and fuel of six (6) County-owned vehicles, for one year beginning 7/1/2024
5. Human Resources:
 - a. Consolidated Admin Services LLC & Bank of Oklahoma, for administrative services pertaining to Tulsa County Employee Benefits Plan beginning 1/1/2024 through 12/31/2024, at an annual fee of \$250 with an ongoing administration fee of \$4 per participant per month
 - b. Tedford Insurance, LLC, to provide client broker and insurance consulting service for Tulsa County for the procurement of Excess Workers' Compensation Insurance, for one year beginning 7/1/2024, at an annual fee of \$5,500
6. Information Technology - Workday, Inc., for the increase in the number of FSE Workers and Subscription Rights, for one year beginning 7/1/2024, at a fee of \$4,124
7. Parks:
 - a. Bria's Italian Ice and Ice Cream LLC, to provide concessions at South County Recreation Center, for one year beginning 6/1/2024, at a fee of \$70
 - b. Cute Caricatures, to offer the public free face painting at LaFortune Park on 5/31/2024, from 6:00 p.m. to 8:00 p.m., with a one-time cost of \$300
 - c. D'Cannella Chimney Cake LLC, to provide concessions at LaFortune Park beginning on May 28, 2024, to June 27, 2024, at a fee of \$100
 - d. Elite Inflatables to provide concessions at all Tulsa County Parks beginning on May 28, 2024, to April 01, 2025
 - e. Essential Medical Research LLC to attend the Art in the Park Event and offer the public free access to a bounce house at LaFortune Park on May 31, 2024, from 6:00 p.m. to 8:00 p.m.

- f. Manila Ice for use of LaFortune Park baseball parking lot to provide concessions on May 31, 2024 from 6:00 p.m.to 8:00 p.m., at a fee of \$50.00
 - g. Mobile Indie Book Shop to provide concessions at all Tulsa County Parks for one year beginning 5/27/2024, at a fee of \$25 per event
 - h. Stava Building, LLC dba Lyle Building Group, to the Request for qualifications for Construction Management at Risk Services for the Chandler Park Improvements, opened on 4/8/2024 and the Board of County Commissioners accepted the qualifications awarded on 4/29/2024, CMF #20240666
 - i. Stava Building, LLC dba Lyle Building Group, to the Request for qualifications for Construction Management at Risk Services for the O'Brien Park Improvements, opened on 4/8/2024 and the Board of County Commissioners accepted the qualifications awarded on 5/6/2024, CMF #20240711
 - j. The Metropolitan Environmental Trust, for lease of a parking area at LaFortune Park through June 30, 2025, at a fee of \$50.00 per month
- 8. Sheriff:
 - a. Voice Products Service, LLC. for installation and support of voice, video, and data recording equipment to be located at 6094 E. 66th St. North, Tulsa, OK 74117, for one year beginning 7/1/2024
 - b. Tulsa County Public Facilities Authority, for the rental of a booth at the SageNet Center Upper Level during the Tulsa State Fair beginning September 26, 2024, through October 6, 2024, at a cost of \$3,760.00
- 9. Social Services, Good Samaritan Health Services for lease of the vacant clinical office space located at 2401 Charles Page Blvd. Tulsa, Oklahoma 74127 to provide medical services to the indigent citizens of Tulsa County for one-year through 4/30/2025
- 10. Treasurer:
 - a. 65th North Group LLC, to provide a complete fraud risk reduction study beginning on July 1, 2024, through June 30, 2025, with a fee cost of \$78,400.00, proportionately divided between the Treasurer, \$37,225.00, County Clerk, \$25,405.00, and all BOCC departments, \$15,770.00
 - b. Xerox Corporation for the lease of Xerox copier B8145H2 at 218 W. 6th Street, Tulsa, Oklahoma, 74119
 - c. Xerox Corporation for the lease of Xerox copiers B8170H2 and C8145H2 at 218 W. 6th Street, Tulsa, Oklahoma, 74119
- F. Agreement Renewals
 - 1. Administrative Services:
 - a. ImageNet Consulting, LLC, for renewal of CMF #20231108, 20231819 for FY 2024-2025
 - b. JD Young, for renewal of CMF #20230826 for FY2024-2025

2. Assessor - Just Appraised Inc., for Deed Reading Software-as-a-Service to sort approximately 36,000 deeds per year, approved 2/7/2022, CMF #20220182, with a most recent renewal being on 6/12/2023, CMF #20230972
3. Building Operations - JD Young, Think Healthy Systems, for renewal of CMF 20230888 for FY 2024-2025
4. County Clerk:
 - a. American Eagle Title and Abstract, LLC, for renewal of CMF #20230828 for FY2024-2025
 - b. ATM ONE, Inc., for renewal of CMF #20230974 for FY 2024-2025
 - c. First American Title, for renewal of CMF #20230829 for FY2024-2025
 - d. ImageNet Consulting, LLC, for renewal of CMF #20230977 for FY 2024-2025
 - e. Tulsa Abstract & Title Co, for renewal of CMF #20230831 for FY2024-2025
 - f. Underground Vaults & Storage, Inc., for renewal of CMF #20230980 for FY 2024-2025
 - g. Zillow Group, Inc., for renewal of CMF #20231235 for FY 2024-2025
 - h. Corporation Services Company, for renewal of CMF #20230976 for FY 2024-2025
5. Human Resources:
 - a. Allstate Cancer, for renewal of CMF #20230984 for FY 2024-2025
 - b. BOKF, NA
 - 1) for renewal of Adoption Agreement 401 (A), CMF #20230835 for FY 2024-2025
 - 2) for renewal of Tulsa County 457 Deferred Compensation Adoption Agreement, CMF #20230832 for FY 2024-2025
 - 3) for renewal of Tulsa County 457 Deferred Compensation Plan, CMF #20230833 for FY 2024-2025
 - 4) for renewal of Trust Agreement for 457 Deferred Compensation, CMF #20230837 for FY 2024-2025
 - 5) for renewal of Adoption Agreement 401 (A) (Amendment One), CMF #2023084 for FY 2024-2025
 - 6) for renewal of Financial Agreement pertaining to 401 (A), 457 and PEHP, CMF #20230836 for FY 2024-2025
 - 7) for renewal of Trust Agreement for PEHP, CMF #20230838 for FY 2024-2025
 - c. Cintas Corporation, for renewal of service of AED's, CMF #20230904 for FY 2024-2025
 - d. Identity Force, a Transunion Brand, for renewal of CMF #20230985 for FY 2024-2025
 - e. VSP, Vision Group Insurance, for renewal of CMF #20230991 for FY 2024-2025

- f. WEX Health, Inc., for renewal of Cobra Administration, CMF #20230905 for FY 2024-2025
 - 6. Procurement - Thomson Reuters, for renewal of CMF #20230823 for FY 2024-2025
- G. Requests to Advertise for Bids - (Administrative Services) - Envelope and Flatbed Printer
- H. Inventory Resolutions
 - 1. Building Operations - Request to Surplus: pickup trucks, Jeeps, automobiles, trailers, machinery and equipment
 - 2. County Clerk - Asset disposal: junked - computer equipment, small tools, typewriters and adding machines
 - 3. Sheriff - Request to surplus: capital auto and trucks
- I. Sole Source - (Highways) - Kirby-Smith Machinery, Inc., for sales, parts, and service for all Wirtgen, Dresser, Galion, Hamm, Komatsu, Lee Boy, Rosco and Gradall Products
- J. Travel/Training
 - 1. Board of County Commissioners:
 - a. Chief Deputy James Rea, for expenses incurred, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, and tolls). The total incurred for FY 2024-2025 will not exceed \$3,000
 - b. Chief Deputy Michael Craddock, for expenses incurred, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to, registration, lodging, per diem, airfare, mileage, and tolls). The total incurred for FY 2024-2025 will not exceed \$3,000
 - 2. Court Services - for Officer Paul Casteel to the 2024 OGIA Gang Conference in Oklahoma City from June 17-21, 2024; fees of \$1,112
 - 3. Human Resources - for Yuri Toledo, Xai Xiong, Peter Xiong and Kathy Burrows to attend the Workday Rising Conference in Las Vegas, NV from September 16-19, 2024. Kathy Burrows will pay in advance for the registration costs, to be reimbursed; fees of up to \$9,000
 - 4. IT - for Joe Rogers and Alan Vanderburg to attend the Workday Rising Conference in Las Vegas, NV from September 16-19, 2024; fees of \$8,000
- K. Claims
- L. Payroll claims
 - 1. Bi-weekly
 - 2. Monthly
- M. Blanket Purchase Orders and Emergency Purchase Orders
- N. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
Creditor: Riggs, Abney, Neal, Turpen; Trust# 816421-59; Item: 10,527-Vision 2025 Special Counsel; Purpose: Program Adm./Legal - File TCIA 10001; Amount Paid: \$344.25

2. Vision Tulsa County

SALES TAX/BOND FUNDED PROJECTS RECOMMENDED FOR PAYMENT

Creditor: Core & Main LP; Fund H171S/PJ1027; Item: 171ST St. S Improvements US Hwy 64 to 161st E Ave.; Purpose: Materials; Amt Paid \$4,338.00

- O. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- P. Executive Session - District Attorney - Requested by Doug Wilson, Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Scott Wood with the firm of Wood, Puhl & Wood, P.L.L.C., for the purpose of confidential communications concerning a pending claim, to-wit: *Walker v. Anderson, Case No. 23-cv-00008-CVE-MTS*, pending in the United States District Court for the Northern District of Oklahoma, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
- Q. Discussion and Possible Action Regarding Executive Session Item

VI. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VII. ADJOURN