

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on December 14, 2023, at 3:30 p.m.)

MINUTES
Wednesday, December 20, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee and Kelly Dunkerley, and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Sheriff Regalado, Undersheriff George Brown, Lieutenant Stacie Holloway, and Tamara Stanley, Sheriff's Office; Mary McDonald, Court Services; Dan Witham, TCCJA Sales Tax Overview Committee; Andrew Higginbotham, District Attorney Office, Civil Division; Alan Vanderburg, Tulsa County IT Department; Leslie Fisher, BOCC; James Orbison, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - November 15, 2023

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Brian Guthrie, seconded by Cory Box, to accept and file the minutes of November 15, 2023. Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Budget Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders/Payroll) in the amount of \$2,993,387.04.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$3,020,230.54.

Sallee called for a discussion of the claims, none ensued.

Motion made by Larry Shafer, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report of December 20, 2023.

Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues, and Expenditures Report for the Authority. CJA Fund 700 sales tax revenue collections were \$2,985,545, 47% of projected during November; total expenses were \$2,993,387, 31% of projected. County Contribution Fund 365 US Marshals' revenues were \$467,250; Other Inmates' revenues were \$248,850; use tax revenues were \$57,876 for the .026 use tax and \$286,504 for the .025 use tax; total revenues collected were \$1,919,424, 50% of projected; and expenses were \$1,345,809. Commissary Fund 370 reflects total revenues of \$213,891 and total expenses of \$68,107 with \$7,791 being contributed to the operation of the jail. Combining Statement for Jail Related Funds October 2023 reflects a revenue total of \$23,834,210.90; total expenses of \$22,852,149.50; and a total available balance of \$18,455,879.47. Combining Statement with Detail reflects total revenues of \$5,153,546, 48% of projected; and total expenses of

\$4,407,303, 47% of projected. Sales tax revenues reflected for November were \$2,985,545; total revenues were \$15,154,019; 2.4% year over year.

B. Sheriff's Report – Sheriff Regalado / Lieutenant Stacie Holloway

The Sheriff's Office submitted a written report. Sheriff Regalado provided a brief background on Ms. Holloway. Holloway noted the inmate count for today was 1,379 and have been staying in the high 1300s. She gave a summary of the bookings, highlighted a few programs have been added back since COVID-19, there have been a few inmates graduating with their GED, etc. A construction meeting took place pertaining to the remodel of master control. There are approximately 100 chain-pulls ready Department of Corrections inmates.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services submitted a written report. Mary McDonald explained there has been a slight increase in pretrial release and electronic monitoring programs. The department has begun using SmartLink. Community Service hours have decreased slightly; she is planning to research to see if this is a trend or is it due to it being colder.

D. Sales Tax Overview Committee – Mr. Stacy Pratt, Committee Member

Dan Witham provided a summary pertaining to the TCCJA Sales Tax Overview Committee in the absence of Stacy Pratt. Witham noted there is a vacancy on the committee that is Mayor Bynum's appointment to make.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Sallee called for a vote to adjourn.

Sallee made the motion to adjourn the meeting at 8:45 a.m. and called for the vote.

Upon roll call, Yes - Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None Abstain - None. Motion carried.



Chairman Karen Keith

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

