

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, APRIL 15, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM



4:53 pm, Apr 11, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

A. Board of County Commissioner's Meeting of April 8, 2024

IV. REPORTS

A. Elected Officials:

1. Assessor - Revolving Fee for 3/2024
2. Court Clerk:
 - a. Monthly for 3/2024
 - b. Management and Preservation Monthly for 3/2024

B. County Department - (Election Board) - Monthly for 3/2024

V. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - Traffic Signal Equipment and Parts

B. Bid Awards & Recommendations - (Parks) - Request for Qualifications:

1. Construction Management At-Risk for Chandler Park Improvements - Deferred
2. Construction Management At-Risk for O'Brien Park Improvements - Deferred

C. Amendments

1. Sheriff:

- a. #1 to the agreement with the City of Tulsa, CMF #20231829, for the housing, feeding, care, and upkeep of city prisoners that exceed the capacity of the city jail, to renew and extend the agreement term for FY 2024-2025 with no changes to the terms and conditions of the original agreement
- b. #1 to the award for Security Glass to Cornerstone Detention Products, Inc., CMF #20230794, to exercise the option to renew for an additional one-year beginning 6/1/2024 through 5/31/2025, with no changes to the terms

- D. Change Order - (Engineers) - #1 to the agreement with Ira M. Green, for the Hager Creek Levee Improvements and West 81st Street Reconstruction project, CMF#20231897, in the amount of \$1,557.60, for additional mobilization expense of a traffic control subcontractor due to project shutdown at the request of Tulsa County

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 4/22/2024
- B. New or Replacement Procurement Officers - (Engineering and Highways) - designating Roger Hughes to replace Megan Blackford as Receiving Specialist for CC2300 Highway Maintenance
- C. Resolution on Disposition of Funds/Cash Fund Estimate of Needs
- D. Memorandum of Understanding - (County Clerk) - Crawford and Associates, P.C., for services to prepare financial statements for the Tulsa County Annual Comprehensive Financial Report as of and for the year ended 6/30/2024
- E. Requests for Approval
 - 1. Engineers:
 - a. Oklahoma Department of Transportation, for reimbursement of right-of-way acquisition services for two parcels required for the 101st St. - Mingo to Garnett project, State Project No. JP 29345(04), assigned to Meshek and Associates, LLC, in the amount of \$4,450
 - b. Oklahoma Department of Transportation for reimbursement of right-of-way acquisition services for one parcel required for the 51st St - 161st to 177h E. Ave. project, State Project No. JP 30885(05), assigned to Meshek and Associates, LLC, in the amount of \$2,100
 - c. Luis Manuel Acosta and Rebeca Gutierrez, to extend the offer of compensation, in the amount of \$9,800 for Parcel: 14, to acquire permanent right of way of 0.25 acres, plus damages, affected by project #TC06303820, 41st Street 137th to Coyote Trail
 - 2. Parks - of a donation from Crumbl Cookies, for 50 cookie gift cards valued at \$250, for the teacher appreciation event at LaFortune Park
 - 3. Sheriff - of Certificates of Substantial Completion from Thompson Construction, approved by Lily Architects, PLLC:
 - a. for the construction of the Administration Building, located at 6500 East 66th Street North, Tulsa, Oklahoma 74117. Final completion of this project was reached by contractor on 8/16/2023
 - b. for the construction of the Operations Building, located at 6500 East 66th Street North, Tulsa, Oklahoma 74117. Final completion of this project was reached by contractor on 6/13/2023
 - c. for the construction of the Training Building located at 6500 East 66th Street North, Tulsa, Oklahoma 74117. Final completion of this project was reached by contractor on 12/14/2023

4. Tulsa Area Emergency Management Agency (TAEMA), of closing summary and instructions for the property associated with the Tulsa Voluntary Buyout Program, Case #969, reviewed and approved by the BOCC, CMF #20240406, for a contract between the County and the Seller to move forward with acquisition. As this parcel is tenant occupied, upon the seller's acceptance of the contract, the program has calculated a Tenant Relocation Assistance Packet (RAP)
- F. Request for Public Hearing - (Drainage District #12) - on May 20, 2024 at 9:30 a.m. to discuss report and budget request for FY 2024-2025
- G. Agreements
 1. Court Clerk - Underground Vaults & Storage, Inc., for secure records storage and management services for one-year from 4/7/2024 through 4/7/2025
 2. Engineers - City of Jenks, to provide equipment and labor to construct a temporary parking lot overlay at the Ranch, to be reimbursed by the City per the agreed schedule
 3. Parks:
 - a. Ladies of Elegance Association, for use of O'Brien Park gym and concession area for a Dance Showcase on 5/25/2024, from 10:00 a.m. to 2:00 p.m.; fee \$600
 - b. Lil Dude Learning, to provide concessions at all Tulsa County Parks from 4/15/2024 through 4/14/2025, fee \$25 per event attended
 - c. Moore Arts and Crafts, to provide concessions at all Tulsa County Parks from 4/8/2024 through 4/7/2025; fee \$25 per event attended
 - d. Natural Structures, for the authorization of replacement parts and services to the slide repair project at South County Recreation Center; cost \$9,773
 - e. Rainbowland Arts, to provide concessions at all Tulsa County Parks from 4/8/2024 through 4/7/2025, fee of \$200
 - f. Ruby Clay Company, to provide concessions at all Tulsa County Parks from 4/8/2024 through 4/7/2025; fee of \$25 per event attended
 4. Sheriff - Cox Business:
 - a. for internet services, at a cost of \$78.99 per month through 6/30/2025
 - b. for internet and business television services at 303 West 1st Street Tulsa, Oklahoma 74103, at a cost of \$378.58 per month through 6/30/2025
 - c. for CBI 100 internet services at 300 North Denver Avenue, Tulsa, Oklahoma 74103, at a cost of \$78.99 per month through 6/30/2025
 - d. for CBI 50 internet services at 300 North Denver Avenue, Tulsa, Oklahoma 74103, at a cost of \$78.99 per month through 6/30/2025
 - e. for cable services at 300 North Denver Avenue, Tulsa, Oklahoma 74103, at a cost of \$259.76 per month through 6/30/2025
- H. Agreement Renewals
 1. County Clerk - eRecording Partners Network, LLC, for renewal of CMF #20230537 for FY 2024-2025

2. Highway District 3:
 - a. Advance Alarms, for renewal of CMF #20230538 for FY 2024-2025
 - b. ImageNet Consulting, LLC, for renewal of CMF #20230539 for FY 2024-2025
3. Sheriff:
 - a. CC Health, for renewal of CMF #20230839 for FY 2024-2025
 - b. Sand Springs Police Department, for renewal of CMF #20230666 for FY 2024-2025
 - c. Tulsa County Bar Association, for renewal of CMF #20230667 for FY 2024-2025
- I. Request to Advertise for Bids - (Highways) - Reflective Sheeting & Pavement Tape
- J. Inventory Resolutions
 1. Assessor - Asset disposal: junked - computer equipment, software, server, TV and heating & cooling system
 2. County Clerk - Asset transfer to Sheriff: vehicle
 3. Election Board - Asset transfer to IT: computer equipment
 4. IT - Asset transfer to Building Operations: ice and water dispensers
 5. Sheriff - Surplus: vehicle
- K. Utility Permits - Engineers:
 1. ONE Gas, Inc.:
 - a. for the crossing of N. Osage Drive, approximately 1.41 mi. W. & 3.26 mi. N. of the Gilcrease Expy & SH 11 junction
 - b. for the parallel of S. 89th W. Avenue, approximately 0.45 mi. S. & 2.87 mi. W. of the US 244 & SH 344 junction
 - c. for the crossing of E. 106th St. North, approximately 4 mi. S. & 0.45 E. of the US 75 & SH 20 junction
 - d. for the crossing of W. 41st Street, approximately 1 mi. S. & 2.05 mi. W. of the SH 51 & SH 97 junction
 2. Sapulpa Rural Water Company, for the crossing of S. 109th W. Ave., approximately 1/32 mi. N. of the S. 109th W. Ave. and W. 61st St. S. junction
- L. Travel/Training - (OSU Extension) - for Ivan Thomas, Jr., for unplanned travel for 7/2023-6/2024; cost \$300
- M. Claims
- N. Payroll claims - Biweekly for 3/23/24 - 4/5/2024
- O. Blanket Purchase Orders and Emergency Purchase Orders
- P. Consideration and Approval of Construction Program Payments
 1. Vision 2025
Creditor: Program Management Group; Trust 816421-59; Item: 10,521-V2025
Program Management; Purpose: Program Administration; Amt Paid: \$27,855.30

Creditor: IDAutomation.com Inc.; Trust 816421-59; Item: 10,523-V2025 Program Administration; Purpose: Inv1214874307 Barcode Generator Software; Amt Paid: \$1,580

Creditor: Guy Engineering; Trust #719384-J1; Item: 10,520 - PJ1031 - E. 51st St. between 177th & 193rd County Rd; Purpose: Design/Engineering; Amt Paid: \$3,363.39

2. Vision Tulsa County

Sales Tax/Bond Funded Projects Recommended for Payment

Creditor: Meshek & Associates; Fund HW86N/PJ1047; Item: 86th St. N. Memorial to HWY 75 Improvements; Purpose: ROWs; Amt. Paid \$137.50

Creditor: Guy Engineering; Fund H193E/PJ1028; Item: 31st, 41st, 51st Intersection on County Line (193rd); Purpose: Design; Amt. Paid \$1,873.25

Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41ST St. Improvements from 137th W Ave. to 193rd W Ave.; Purpose: ROWs; Amt. Paid \$7,871.25

Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st So. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt. Paid \$120.75

Sales Tax Funded Projects Recommended for Payment

Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Tulsa County Administration; Purpose: Administration; Amt. Paid \$9,977.60

- Q. Zoning Application Hearing and Possible Action - (Tulsa Metropolitan Area Planning Commission) - CZ-540 - Applicant: Joe Pace, Owner: William S. Ford, Location: North of the Northeast corner of North Garnett Road and East 180th Street North. This request is to rezone from AG and RE to RS to permit a single-family development. On Meeting Date of March 22, 2023, TMAPC voted 11-0-0 to recommend that the County Commission Approve rezoning of 66.7 ± acres from AG and RE to RS
- R. Executive Session - (District Attorney) - Requested by Mike Shouse - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action a pending case to wit: *BOCC v. Lukasik, Case No. CV-2023-2089*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest.
- S. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN