

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, MARCH 4, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



2:55 pm, Feb 29, 2024

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PROCLAMATION - Recognizing the week of March 3-9, 2024 as National Association of Women in Construction Week, and congratulates all women working in construction industries
- IV. MINUTES
 - A. Board of County Commissioner's Meeting of February 26, 2024
- V. REPORTS
 - A. Employees' Retirement System of Tulsa County - AndCo Consulting - Investment Performance Review for period ending 12/31/2023
- VI. UNFINISHED BUSINESS
 - A. Bid Awards & Recommendations:
 - 1. Engineers - On-Call Surveying Services to CEC Corporation, Geodeca Land Surveying Company, Guy Engineering Services Inc., Meshek & Associates, LLC, Parkhill, Professional Engineering Consultants PA, Tanner Consulting, LLC, Universal Surveying & Mapping, LLC and Wallace Design Collective, the highest-ranked vendors based on the evaluation criteria prescribed in the request for qualifications
 - 2. TC Departments - Amendment to Correctional-Institutional Supplies to ACME Supply Co., Ltd. and Victory Supply, LLC, the lowest and best bids received
 - B. Addendum - (Building Operations) - #1 to the agreement with Graco Roofing & Construction, LLC, for the Tulsa County Central Garage Roof Replacement, CMF #20220292, to execute the agreed upon resolution for property damage that incurred during the performance of the above-mentioned project by Graco. Graco waives their right to the project retainage payment as outlined in the original agreement in the amount of \$14,601.36 and agrees to pay Tulsa County an additional \$4,366.64 to cover the cost of property damages totaling \$18,968
 - C. Amendments
 - 1. Administrative Services - #2 to the award for Paperstock for Printing to Midland Paper Company, CMF #20230512, the most recent renewal, CMF #20231521, to exercise the option to renew for an additional six-months beginning 4/17/ 2024
 - 2. Building Operations - #5 to the award for Lumber and Building Materials to Economy Lumber Co., Inc, CMF #247562, the most recent renewal, CMF #20230364, to exercise the option to renew the award for an additional one-year beginning 4/16/2024

3. Engineers - #4 to the award for Geotechnical Testing Services, to EST, Inc., HCGC, LLC, and Terracon, CMF #20200755, the most recent renewal, CMF #20230363, to exercise the option to renew the award for an additional one-year beginning 4/13/2024

VII. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 3/11/2024
- B. Appointment - (Board of County Commissioners) - Commissioner Keith - of Tony Roda to the Levee District 12 Advisory Board, effective immediately, to replace Mr. Montie Box, who passed away while serving his term; term expires 10/31/2024
- C. Memorandum of Understanding - (Court Clerk) - City of Broken Arrow, for lease of office space located at 123 North Main Street Broken Arrow, Oklahoma 74012, through 12/31/2024, to provide services such as marriage certificates and licenses, clergy licenses, and civil and family filings
- D. Request to Accept and File - (Board of County Commissioners) - Complaint of Erroneous Assessment & Order of Correction for Tulsa County Headquarters Building, 218 W. 6th St., Tulsa, OK
- E. Requests for Approval
 1. Engineers:
 - a. of Acquisition Offer for real property from William C. Jackson Marital Trust for county project J/P: TC06303820; 41st St. 137th to Coyote Trail; Parcel(s): 6.0, 6.1 in the amount of \$38,564
 - b. of Acquisition Offer for real property from William C. Jackson Marital Trust and Robert Lewis Jackson for county project J/P: TC06303820; 41st St. 137th to Coyote Trail; Parcel(s): 5.0, 5.1, in the amount of \$37,268
 - c. of Letter of Support to the U.S. Department of Transportation for the application made by Circuit Engineering District #1 for Bridge Investment Program grant-funding for the Belford Bridge in Pawnee & Osage counties
 - d. of Letter of Support to the U.S. Department of Transportation for the application made by Circuit Engineering District #1 for Bridge Investment Program grant-funding for Bridges 257, 85, and 89 in Mayes & Creek counties
 - e. of Right-of-Way easement from Robert and Joanna Wallis (CLLA-10)
 - f. of Right-of-way Easement correction from Heath and Stephanie Timmerman (LS-21549)
 2. Parks:
 - a. of LaFortune Golf dining price adjustments
 - b. to rescind the proposed agreement with JSJ, Inc., for Professional Golf Services at LaFortune Park and South Lakes not yet executed by JSJ, Inc., CMF #20240303, approved on 2/26/2024
 3. Procurement - of Amendment #6 of award for Safety Shoes, CMF #20240073, to correct approved item to read "Amendment #7", due to scrivener error on memo

- F. Request for Public Hearing - (INCOG) - on Monday, March 25, 2024 at 9:30 a.m., to receive recommendations on housing needs for the cities and counties within the Metropolitan Tulsa HOME Consortium and non-housing community development needs for the cities within the Tulsa County CDBG Urban County. It is anticipated that Tulsa County will receive \$1,243,349 in FY 2024 HOME funds and \$1,457,941 in FY 2024 CDBG funds from the Department of Housing and Urban Development. Citizens are requested to participate in the hearing and express their views on the allocation of these funds and the development of the Consolidated Annual Action Plan to be submitted to HUD. This request also authorizes advertisement in the Tulsa World
- G. Resolutions - Employees' Retirement System of Tulsa County:
 - 1. Adopting amendment to Benefits and Plan Provisions
 - 2. Adopting amendments to the Policy and Procedure Manual for employee elections
- H. Agreements
 - 1. District Attorney:
 - a. JD Young Think Health Systems, for rental and service of PW90-R Water Filtration System located at 500 South Denver Avenue Suite 800 Tulsa, Oklahoma 74103; monthly cost \$46.95
 - b. Sheriff, partnership for BJA funds grant from U.S. Department of Justice in the amount not to exceed \$190,011.40 to support the Tulsa County Intellectual Property Enforcement Program to reduce intellectual property crimes by providing a deputy to investigate
 - 2. Parks:
 - a. Bro Kones Shaved Ice, LLC:
 - 1) to provide free snow cones to the public during the Art of Joy event at LaFortune Park on 4/26/2024 from 6:00 to 9:00 p.m.; cost of \$300
 - 2) for use of South County Recreation Center to provide concessions on a monthly basis from 4/1/2024 through 7/31/2024, fee \$100 per month
 - b. Cass and Keen Native Jewelry, for use of all Tulsa County Park locations to provide concessions from 3/1/2024 through 2/28/2025, fee \$25 per event attended
 - c. Joyce Gossom, for use of several Tulsa County Parks to provide Tai Chi classes from 3/8/2024 through 6/30/2024, fee 20% of paid enrollment
 - d. JSJ, Inc., for Golf Services at LaFortune and South Lakes golf courses
 - e. Robert Spears, for use of several Tulsa County Parks to hold Country Western Dance classes from 3/5/2024 through 6/6/2024, fee 20% of paid enrollment
 - f. Sunny Ray, for use of several Tulsa County Parks to provide Yoga classes from 3/5/2024 through 6/28/2024, fee 20% of paid enrollment
 - 3. Sheriff - Thomson Reuters Enterprise, for the subscription of West Proflex; cost \$596.73/per month for twelve months

I. Inventory Resolutions

1. Assessor - Asset Disposal: junked - file cabinet
2. Board of County Commissioners - Asset Transfer: to IT, Treasurer, Procurement and Building Operations - miscellaneous furniture
3. Building Operations - Asset Disposal: sold - vehicles
4. Engineers - Asset Disposal: junked - Dyna-Clean parts cleaner

J. Travel/Training

1. Board of County Commissioners - Darren Gantz to attend the 2024 NACo Annual Conference & Exposition, in Tampa, FL on 7/11-15/2024, cost \$2,430.50
2. Engineers - Ian Cyr, to travel and attend training, conferences, and meetings, both in-county and out-of-county, on an as-needed basis for County business for the remainder of the current fiscal year which ends 6/30/2024. Expenses may include, but are not limited to, registration, lodging, per diem, airfare, and general transportation. Total travel & training expenses shall not exceed \$1,000
3. Human Resources:
 - a. Kathy Burrows - to 2024 NACo Annual Conference & Exposition in Hillsborough County, FL, on 7/11-16/2024. I am asking for Early Bird Registration and Airfare to be taken out of FY2024 budget, which will not exceed \$1,100, and Per Diem and transportation costs be taken out of our FY2025 budget, which will not exceed \$500
 - b. EddieTijerina - Oral Fluid Testing Training in OKC, OK on 3/29/2024; cost \$295

K. Claims

L. Payroll claims - Biweekly for 2/10-23/2024

M. Blanket Purchase Orders and Emergency Purchase Orders

N. Consideration and Approval of Construction Program Payments

1. Vision 2025
Creditor: City of Tulsa; Trust #719384-L1; Project #PJ1556; Item #10515 - N. Boston Ave. Pedestrian Bridge (P2); Partial Funding per Inter-Local Agreement; Amt. Paid: \$800,000
2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Walter P. Moore; Fund H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt. Paid \$4,369.72

VIII. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

IX. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

X. ADJOURN