

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on February 8, 2024 at 3:59 p.m.)

APPROVED
2/20/2024

MINUTES
Monday, February 12, 2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Ronny Walker, representing Commissioner Stan Sallee, Chief Deputy James Rea, representing Commissioner Karen Keith and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman Pro Tem, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of February 5, 2024

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. REPORTS

A. Elected Officials

1. County Clerk - Monthly for 1/2024 (Clerk's Misc. File No. 20240216)
2. Court Clerk:
 - a. Monthly for 1/2024 (Clerk's Misc. File No. 20240217)
 - b. Management and Preservation Monthly Report for 1/2024 (Clerk's Misc. File No. 20240218)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution, as needed. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. County Departments

1. Election Board - Monthly for 1/2024 (Clerk's Misc. File No. 20240219)
2. Social Services
 - a. Annual Burial for FY 2022-2023 (Clerk's Misc. File No. 20240220)
 - b. Annual Cremation for FY 2022-2023 (Clerk's Misc. File No. 20240221)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution, as needed. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - Request for Qualifications for On-Call Surveying Services
 - a. CEC Corporation (Clerk's Misc. File No. 20240222)
 - b. GEODECA, LLC, dba GEODECA Land Surveying Company (Clerk's Misc. File No. 20240223)
 - c. Guy Engineering Services, Inc. (Clerk's Misc. File No. 20240224)
 - d. KMCE, Inc. (Clerk's Misc. File No. 20240225)
 - e. MacArthur Associated Consultants, LLC (Clerk's Misc. File No. 20240226)
 - f. Dustin M. McNally, dba McNally Land Surveying Services, LLC (Clerk's Misc. File No. 20240227)
 - g. Meshek & Associates, LLC (Clerk's Misc. File No. 20240228)
 - h. Parkhill, Smith & Cooper, Inc., dba Lemke Land Surveying (Clerk's Misc. File No. 20240229)
 - i. Pinnacle Consulting Management Group, Inc. (Clerk's Misc. File No. 20240230)
 - j. Professional Engineering Consultants, P.A. (Clerk's Misc. File No. 20240231)
 - k. Tanner Consulting, LLC (Clerk's Misc. File No. 20240232)
 - l. Universal Surveying & Mapping, LLC (Clerk's Misc. File No. 20240233)
 - m. Wallace Design Collective, PC (Clerk's Misc. File No. 20240234)

Motion made by James Rea, seconded by Ronny Walker, to refer the bids to Engineers and Procurement for analysis, review and recommendation on 2/20/2024. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Bid Awards & Recommendations:

1. Engineers - Cold Milling Services, to A&A Asphalt, Inc., the lowest and best bid received (Clerk's Misc. File No. 20240235)

Motion made by James Rea, seconded by Ronny Walker, to approve the recommendation. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

- ### A. Gasoline & Diesel Fuel Quotes for week ending 2/20/2024 (Clerk's Misc. File No. 20240215)

Motion made by James Rea, seconded by Ronny Walker, to approve the fuel quotes. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Requests for Approval

1. Board of County Commissioners - City of Tulsa, of Application for Right-of-way/Easement Closure or Encroachment, to encroach on the easement in the alleyway behind 218 W. 6th St., for construction purposes (Clerk's Misc. File No. 20240236)
2. Building Operations - of 30 day written notice from Boston Torrence, dba, Shoe Smiles, to terminate agreement for shoeshine services in the Tulsa County Courthouse, CMF #20222138, effective 3/1/2024, and to adjust hours of operation for the remaining 30 days from 8:00 a.m. to 5:00 p.m. to 8:00 a.m. to 2:00 p.m. (Clerk's Misc. File No. 20240237)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution, as needed. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Engineers - of Acceptance of Right-of-Way Easement from Lomax Family Trust (CLS-28) (Clerk's Misc. File No. 20240238)
4. INCOG:
 - a. of The Department of Housing and Urban Development, (HUD), Home Consortium Program FY 2015 Grant Closeout Certification, to approve the M-15-DC-40-0205 and authorize execution by the Chair and submission to HUD (Clerk's Misc. File No. 20240239)
 - b. of Certification of Consistency with Tulsa County Consolidated Plan for HUD Section 811 Program Competition - Gatesway Foundation, Inc., 300 West Atlanta, Broken Arrow, OK (Clerk's Misc. File No. 20240240)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

5. Social Services - of donations of Medications and Various Items for the months of December 2023 and January 2024 (Clerk's Misc. File No. 20240241)

Motion made by James Rea, seconded by Ronny Walker, to approve the donations. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Agreements

1. Assessor - Standley Systems, for monthly lease and service of Canon DR-G2140 USB Production Scanner, monthly cost \$261.29 (Clerk's Misc. File No. 20240242)
2. Building Operations - Oklahoma Department of Rehabilitation Services, (ODRS), for the operation of the Micro Market and vending machines in the Tulsa County Courthouse and the vending machines located in other County facilities for 1 year beginning 2/1/2024 (Clerk's Misc. File No. 20240243)
3. Court Clerk - JD Young Think Health Systems:
 - a. for rental and service of a water filtration system, model 3i, serial number 1445M20548, cost \$46.95/month (Clerk's Misc. File No. 20240244)
 - b. for rental and service of a water filtration system, model PW1R Black, serial number 0942226122, cost \$46.95/month (Clerk's Misc. File No. 20240245)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Engineers - Oklahoma Department of Emergency Management and Homeland Security, (ODEMHS), for Hazard Mitigation Assistance Grand funding (Clerk's Misc. File No. 20240246)
5. Parks:
 - a. Cherokee Nation at Large Mutual Assistance, Inc., for use of Chandler Park Pavilion 2 for a Community Picnic on April 3, 2024, from 9:00 a.m. to 4:00 p.m.; fee \$450 (Clerk's Misc. File No. 20240247)
 - b. The Bible Study Group, for use of Chandler Park Gym and Pavilion for Bible Study on 4/28/2024 from 8:00 a.m. to 4:00 p.m.; fee \$795 (Clerk's Misc. File No. 20240248)

6. Sheriff:

- a. Flock Group, Inc., for the lease of license plate recognition cameras with vehicle fingerplate + machine learning software and real-alerts for unlimited users, through 6/30/2024; cost of \$44,565.04 (Clerk's Misc. File No. 20240249)
- b. Hall, Estill, Hardwick, Gable, Golden & Nelson, PC. For legal representation of the Board of County Commissioners and Tulsa County Sheriff in the matter of Crawford v Regalado, et al (Clerk's Misc. File No. 20240250)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

D. Inventory Resolution - (Sheriff) - Asset Disposal: retired to Deputy D. Wortham - miscellaneous gun range equipment (Clerk's Misc. File No. 20240251)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

E. Sole Sources

1. Engineers - O.M.T. Enterprises, Inc., the only company in this area that owns machines that will grind rock, road materials and recycle waste concrete with one machine, giving a finished ground, usable product on site (Clerk's Misc. File No. 20240252)
2. Sheriff:
 - a. Black Creek Integrated Systems Corporation, the sole manufacturer of the software required to operate the Black Creek Super Display Touchscreen Control System for the David L. Moss Correctional Center touchscreen security control system and is the only one who can provide upgrades, service, equipment, and security components for full integration within the facility. Black Creek does not allow other vendors to service their system (Clerk's Misc. File No. 20240253)
 - b. Invictus Apps, the sole provider of the Prepared platform. No other provider can deliver or enhance the Prepared platform and its associated features and functions, which are unique and not offered by any other vendor. Additionally, Prepared is currently under an agreement renewal, CMF #20230664, with the Tulsa County Sheriff's Office dated 5/1/2023 for communications services for Invictus Apps (Clerk's Misc. File No. 20240254)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

F. Utility Permit - (Engineers) - Cox Communications for the cross and parallel of E. 66th St. N. approximately 0.3 mi. E. of the E. 66th St. N. & N. Owasso Expy junction (Clerk's Misc. File No. 20240255)

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

G. Claims

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Commission. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

H. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Commission. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

I. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240256)
Creditor: Crossland Heavy Contractors, Inc.; Trust 719384-C9; Item: 10,511-V2025
Route 66; Purpose: Avery Park Southwest; Amt. Paid: \$9,500
Creditor: Program Management Group; Trust 816421-59; Item: 10,512-V2025
Program Management; Purpose: Program Administration; Amt. Paid: \$39,226.60
2. Vision Tulsa County (Clerk's Misc. File No. 20240257)
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41st St. Improvements
137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amt. Paid: \$3,860.39
Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st St. So.
Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt. Paid: \$295

Sales Tax Funded Projects Recommended for Payment

Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Tulsa
County Administration; Purpose: Administration; Amt. Paid: \$8,923.80

Motion made by James Rea, seconded by Ronny Walker, to approve and authorize execution by the Chairman Pro Tem. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- J. Executive Session - (District Attorney) - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney for the purpose of confidential communications concerning a pending claim, to-wit: *Alana Crawford, as Special Administrator of the Estate of Dean Stith, deceased v. Turn Key Health Clinics, LLC, Vic Regalado, in his official capacity, Sarah Lewis, LPN, and Rhonda Hilger, APRN, Case No. 24-cv-0006-SH, pending in the U.S. District Court for the Northern District of Oklahoma*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by James Rea, seconded by Ronny Walker, to go into Executive Session. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:47 a.m.

Motion made by James Rea, seconded by Ronny Walker, to reconvene the regular meeting at 10:15 a.m. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

K. Discussion and Possible Action Regarding Executive Session Item

There was no action taken on the Executive Session item.

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by James Rea, seconded by Ronny Walker, to adjourn the meeting. Upon roll call, Yes - Ronny Walker, James Rea, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk