

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, FEBRUARY 5, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



1:21 pm, Feb 01, 2024

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

IV. MINUTES

A. Board of County Commissioner's Meeting of January 29, 2024

V. UNFINISHED BUSINESS

A. Bid Openings

1. Engineers - Cold-Milling Services

B. Bid Awards & Recommendations - Engineers:

1. Asphalt & Emulsions, to various vendors, lowest and best for their respective awarded categories and products
2. HP Storm Pipe, to Core & Main, LP and DP Supply Company, the lowest and best bids received
3. Guard Rail, to Action Safety Supply Co., Inc., the lowest and best bid received
4. Concrete Mixes & Related Products, to Barnes Construction Solutions, Inc., the lowest and best bid received
5. Reinforced Concrete Pipe & Boxes, to FOSMF, LLC dba Oklahoma Precast, the lowest and best bid received
6. Road Structure Materials & Road Salt, to various vendors, lowest and best for their respective awarded categories and products

C. Addendum - (Engineers) - #1 to the Request for Qualifications for On-Call Surveying Services, to open on 2/12/2024 to provide answers to vendor questions

D. Amendment - (Court Services) - #1 to the Master Equipment and Products agreement with Siemens Healthcare Diagnostics, Inc., to add additional assays to further assist in determining the presence and amount of a substance

VI. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 2/12/2024
- B. New Procurement Officer - (Engineers) - designating Ryan Clark as receiving officer for CC2300 Highway Maintenance
- C. Memorandum of Understanding - (IT) - to accept Fiscal Year 2022 (FEMA/DHS/CISA) State and Local Cybersecurity Grant Program funds totaling \$201,580
- D. Requests for Approval
 - 1. Budget Division - Tulsa County Agency Fund Recommended for Payment: Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered through 1/15/2024; Purpose: Work in Progress on Preparation of annual financial statements for FY23; Amount Paid: \$320
 - 2. Human Resources:
 - a. of TCP 2003 Weapons Policy
 - b. of TCP 2006 Anti-Harassment & Anti-Discrimination Policy
 - 3. INCOG - The Department of Housing and Urban Development (HUD) Home Consortium Program FY 2015 Grant Closeout, to approve the M-15-DC-40-0205 SF425 and authorize execution by the Chair and submittal to HUD
 - 4. Parks - of request to close the Parks Administration office, Athletic and Recreation centers at South County, Chandler Park, O'Brien Park and LaFortune Park on Friday, 3/1/2024 for all Parks staff training and recognition
- E. Agreements
 - 1. Assessor - Standley Systems, for monthly lease and service of Kyocera TASKalfa 6054ci printer, at monthly base payment of \$209.65 with additional excess per image charge of \$.0083 cents for black and white images and \$.028 cents for color images
 - 2. Board of County Commissioners - JE Dunn, for Construction Management of Courthouse Renovation, CMF #20230115. The total Pre-construction Phase services will not exceed the estimated \$196,492 and Tulsa County agrees to pay Construction Phase fees equal to five percent (5%) of the estimated Cost of the Work used to establish the Guaranteed Maximum Price
 - 3. Juvenile Bureau - Nixon Power Services, for maintenance on the Kohler 2000REOZMD Generator from 12/1/2023 through 11/30/2024, cost of \$2,342
 - 4. Parks:
 - a. Buel Leon Reeder, for Martial Arts at several Tulsa County Parks, meeting as requested by the instructor, from 3/1/2024 - 8/25/2024, fee of 20 percent of paid enrollment
 - b. ZFI Engineering Company, for Structural Engineering Consulting Services to address the flood plain issues at the restroom facilities at LaFortune Park and Mack Taylor Park, for fixed cost of \$8,700
 - 5. Tulsa Area Emergency Management Agency - (TAEMA) - State of Oklahoma Department of Emergency Management and Homeland Security for Tulsa County to receive Performance Training Grant funds for the Fiscal Year 2023 in the amount of \$800 made available by ODEMHS to the county to attend emergency management-

- F. Inventory Resolutions
 - 1. Assessor:
 - a. Asset disposal: junked - Chair
 - b. Asset Reinstatement: Rapid print time stamp
 - 2. Drainage District #12 - Asset Disposal: lawn & garden equipment
- G. Sole Source - (Engineers) - CitiTech Systems, Inc., the sole provider of CitiTech Management Software (CMS) and the only company authorized to provide maintenance, updates, and support
- H. Utility Permit - (Engineers) - ONE Gas, Inc., for the crossing of S. 42nd E. Ave. at 4211 E. 179th St. approximately 2.85 mi. S. & 4.53 E. of the US 75 & SH 67 junction
- I. Travel/Training - (OSU Extension) - Hannah Hough:
 - 1. to Beef Short Course Program in Collinsville, OK on 2/22/2025; cost of \$35
 - 2. to NRCS Work Day In-Service in Claremore, OK on 2/21/2024; cost of \$45
 - 3. to OKAN Cattle Conference in South Coffeyville, OK on 2/9/2024; cost of \$120
 - 4. for unplanned travel from February - June, 2024; cost of \$300
- J. Claims
- K. Payroll claims: Bi-Weekly for 1/13-26/2024
- L. Blanket Purchase Orders and Emergency Purchase Orders
- M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- N. Executive Sessions
 - 1. Board of County Commissioners - Requested by Commissioner Kelly Dunkerley, Pursuant to 25 O.S. § 307(B)(3), to Discuss the Purchase or Appraisal of Real Property
 - 2. District Attorney - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding pending claims, to wit: *Tulsa County v. City of Bixby, Case Nos. CV-2023-1198 and CV-2023-2424, pending in the Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest
- O. Discussion and Possible Action Regarding Executive Session Items

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN