

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on January 4, 2024 at 2:25 p.m.)

MINUTES
Monday, January 8, 2024

APPROVED
1/16/2024

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Kelly Dunkerley, Commissioner Karen Keith and Commissioner Stan Sallee. Others present: County Clerk Michael Willis.

Stan Sallee, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

III. MINUTES

A. Board of County Commissioner's Meeting of January 2, 2024

B. Board of County Commissioner's Emergency Meeting of January 2, 2024

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

IV. REPORT

A. Elected Official - (County Clerk) - Monthly for 12/2023 (Clerk's Misc. File No. 20240035)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

V. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Parks - Request for Qualifications for Chandler Park Improvements - Deferred

Motion made by Karen Keith, seconded by Kelly Dunkerley, to defer the recommendation. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 1/16/2024 (Clerk's Misc. File No. 20240034)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the fuel quotes. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

B. Request for Approval - (Human Resources) - of TCP 2009 Wellness Incentives Policy (Clerk's Misc. File No. 20240036)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

C. Resolutions

1. Board of County Commissioners:

- a. Authorizing the redistribution of Bond proceeds from the Vision Tulsa Capital Improvements Program for improving Tulsa County Highway/Roadway projects, CMF #243791, from The Posey Creek Bridge Replacement project (HHARO/PJ1042 CMF #20211024), \$20,495.58, Edison St. Bridge Replacement (HEDSO/PJ1037 CMF #20211024), \$6,372.78, District 1 Maintenance Facility (HDIS1/PJ1034 CMF #20210674), \$33,871.41, District 3 Maintenance Facility (HDIS3/PJ1035 CMF #20210674), \$15,229.19, Wekiwa Rd. Improvements (HWEKI/PJ1048 CMF #20211278), \$37,554.36, Ray Jordan Renovation Building design and Construction (HERJR/PJ1085 CMF #248054), \$162,132.01 for a total of \$275,655.33 of unencumbered bond funding from these completed projects to be reassigned to 51st St. South Improvements from So. Lynn Lane to County Line (H51SO/PJ1031 CMF #20231277) for right-of-way acquisitions, design, utility relocations and construction (Clerk's Misc. File No. 20240037)
- b. Authorizing the redistribution of Use Tax proceeds from the Vision Tulsa Capital Improvements Program for improving Tulsa County Highway/Roadway projects, from The 209th St. Bridge Replacement project (H209W/PJ1029 CMF #20221434), \$5,200.00, The Posey Creek Bridge Replacement project (HHARO/PJ1042 CMF #20211024), \$52,232, Edison St. Bridge Replacement (HEDSO/PJ1037 CMF #20211024), \$7,857.72, and The Horsepen Creek Bridge Replacement project (H137E/PJ1025 CMF #20211656), \$981,943.75, for a total of \$1,047,234.27 unencumbered use tax funding to be reassigned, and, Use Tax Proceeds in the amount of \$400,000.00 to The 51st St. South Improvements from So. Lynn Lane to County Line (H51SO/PJ1031 CMF #20231277), total amount of \$200,000.00 for contingency and inspections for construction, and The 193rd St. Roundabout at 51st St. (H193E/PJ1028 CMF #20230097) total amount of \$1,247,234.27 for ROW, utility relocations, construction, contingency and inspections for construction (Clerk's Misc. File No. 20240038)
- c. Authorizing the distribution of Sales Tax from the Vision Tulsa Capital Improvements Program for improving Tulsa County Highway/Roadway projects, CMF #243791, in the amount of \$5,777,000.00 for The 51st St. South Improvements from So. Lynn Lane to County Line (H51SO/PJ1031 CMF #20231277), total amount of \$3,224,000.00 for ROW, utilities, and construction and The 193rd St. Roundabout at 51st St. (H193E/PJ1028 CMF #20230097), total amount of \$2,553,000.00 for ROW, utilities and construction (Clerk's Misc. File No. 20240039)
- d. Authorizing the distribution of Sales Tax from the Vision Tulsa Capital Improvements Program for improving Tulsa County Highway/Roadway projects, CMF #243791, to redistribute sales tax from Ray Jordan Renovation Building design and construction (HERJR/PJ1085 CMF #248054), \$101,217.60 to The 51st St. South Improvements from So. Lynn Lane to

County Line (H51SO/PJ1031 CMF #20231277) for ROW, utilities, and construction (Clerk's Misc. File No. 20240040)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

2. Drainage District #12 - to Strike the Assessment from the 2023 Tax Roll: M & M Management, LLC, Parcel # 00000-52-30-01320 Item #5036420 Assessed Value: \$16,739 Tax Amount: \$158 Amount to Strike: \$158 (Clerk's Misc. File No. 20240041)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

D. Agreements

1. Assessor:
 - a. Cox Media Group Tulsa, for booth rental for Green Country Home & Garden Show at the Exchange Center at Expo Square on 1/26-28/2024 and 7/19-21/2024; cost of \$1,500 (Clerk's Misc. File No. 20240042)
 - b. City of Owasso, for the use of the City of Owasso Community Center to answer questions of citizens regarding property taxes, from 1/18 through 6/30/2024 (Clerk's Misc. File No. 20240043)
2. Building Operations - Dewberry Architects, Inc., for Architectural Services for renovations of the new Election Board building, 12000 East Skelly Drive, Tulsa, Oklahoma 74128. The estimated cost for these services is \$37,500 for Phase One, \$51,400 for Phase Two, and a reimbursement allowance amount of \$3,500, for a total cost of \$92,400 (Clerk's Misc. File No. 20240044)
3. Parks - Dancefit, LLC, for use of several locations for Jazzercise classes from 11/13/2023 through 11/1/2024, meeting as requested by the instructor, fee of 20 percent of enrollment (Clerk's Misc. File No. 20240045)
4. Treasurer - Home Builders Association of Greater Tulsa, Inc., for booth rental at Home and Garden Show, from 3/7-10/2024, cost of \$1,195 (Clerk's Misc. File No. 20240046)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

E. Requests to Advertise for Bids

1. Engineers:
 - a. Cold-Milling Services (Clerk's Misc. File No. 20240047)
 - b. Request for Qualifications - On-Call Surveying Services (Clerk's Misc. File No. 20240048)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve the requests to advertise. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

F. Inventory Resolution - (Sheriff) - Asset Disposal: retired to Deputy Wortham - Glock (Clerk's Misc. File No. 20240049)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

G. Utility Permits - Engineers:

1. Cox Communications:

- a. for the cross and parallel E. 86th St. N., approximately 0.5 mi. E. of the E. 86th St. N. & N. Sheridan Rd. junction (Clerk's Misc. File No. 20240050)
- b. for the parallel E. 141st St. S., approximately 0.38 mi. W. of the E. 141st St. & S. 33rd E. Ave. junction (Clerk's Misc. File No. 20240051)

2. ONE Gas, Inc.:

- a. for the cross of 209 W. 165th Place, approximately 1.46 mi. S. & 1.08 E. of the Jct. US 75 & SH 67 (Clerk's Misc. File No. 20240052)
- b. for the cross of 1336 E. 63rd St. North, approximately 5.5 mi. W. & 2.76 N. of the Jct. US 75 & SH 11 (Clerk's Misc. File No. 20240053)
- c. for the cross and parallel of 7127 W. 51st Street, approximately 1.07 mi. E. & 4.12 mi. N. of the Jct. Turner Tpke & SH 364 (Clerk's Misc. File No. 20240054)

3. Sapulpa Rural Water Company, for the parallel of S. 89th W. Ave., approximately .25 mi. N. of the W. 61st St. S. and S. 89th W. Ave. junction (Clerk's Misc. File No. 20240055)

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

H. Travel/Training

1. Administrative Services - Theron Roberts to Print Shop Pro User Training in San Diego, CA on 3/10-13/2024; cost of \$2,400 (Clerk's Misc. File No. 20240056)
2. Board of County Commissioners - Mike Craddock to NACo Legislative Conference in Washington, DC on 2/10-13/2024; cost of \$2,985, including registration, lodging, per diem, air fare, parking and tax (Clerk's Misc. File No. 20240057)

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve the travel training. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

I. Claims

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

J. Payroll claims - Bi-Weekly for 12/16-29/2023

Motion made by Karen Keith, seconded by Kelly Dunkerley, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

K. Blanket Purchase Orders and Emergency Purchase Orders

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

L. Consideration and Approval of Construction Program Payments

1. Vision 2025 (Clerk's Misc. File No. 20240058)

- a. Creditor: Olsson Associates, Inc.; Trust #719384-J1; Item: 10,507 - PJ1025 - 137th E. Ave. Horsepen Creek Bridge; Purpose: Design/Engineering; Amt. Paid: \$3,000

Creditor: Hyland LLC; Trust 816421-59; Item: 10,508-V2025 Program Administration; Purpose: Le01-328855 Renew Software License; Amt. Paid: \$25,351.61

2. Vision Tulsa County (Clerk's Misc. File No. 20240059)

a. Sales Tax Funded Projects Recommended for Payment

Creditor: Meshek & Assoc., LLC; Fund HLV13/PJ1083; Item: Jenks/Hager Creek Levee & Road Improvements; Purpose: Design; Amt. Paid \$2,355.20

Motion made by Kelly Dunkerley, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

M. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023 Joe Kralicek, Director of the Tulsa Area Emergency Management Agency, (TAEMA), said there was nothing new to report.

N. Executive Session - (District Attorney) - Requested by Douglas Wilson - Pursuant to 25 O.S. § 307(B)(4), I am requesting that this matter be discussed in Executive Session between the Board and its attorney, for the purpose of confidential communications concerning possible official action regarding pending to wit: *Ashleigh Horton, Alanah Horton, Justin Horton v. Board of County Commissioners of Tulsa County, Oklahoma, Case No. CJ-2023-2452 pending in the Tulsa County District Court*, disclosure of the details of which its attorney advises would seriously impair the ability of the Board to proceed in the public interest

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion Carried.

Executive Session commenced at 9:44 a.m.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to reconvene the regular meeting at 10:05 a.m. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

O. Discussion and Possible Action Regarding Executive Session Item

Motion made by Karen Keith, seconded by Kelly Dunkerley, to grant settlement authority to Assistant District Attorney Douglas Wilson, up to the amount discussed in Executive Session, to-wit: *Ashleigh Horton, Alanah Horton, Justin Horton v. Board of County Commissioners of Tulsa County, Oklahoma, Case No. CJ-2023-2452 pending in the Tulsa County District Court*. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried. (Clerk's Misc. File No. 20240060)

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Kelly Dunkerley, to adjourn the meeting. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS


Stan Sallee, Chairman

ATTEST:


Michael Willis, Tulsa County Clerk