

AGENDA
BOARD OF COUNTY COMMISSIONERS
TUESDAY, JANUARY 16, 2024
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 8:30 AM

RECEIVED



3:16 pm, Jan 11, 2024

I. CALL TO ORDER

II. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

III. MINUTES

- A. Board of County Commissioner's Meeting of January 8, 2024
- B. Board of County Commissioner's Special Meeting of January 11, 2024

IV. REPORTS

- A. Elected Officials:
 - 1. County Clerk - (Budget Division) - E-911 report for Q2, October through December, 2023
 - 2. Court Clerk:
 - a. Monthly for 12/2023
 - b. Management and Preservation for 12/2023
- B. County Departments - (Election Board) - Monthly for 12/2023

V. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:
 - 1. Board of County Commissioners - acceptance of bid from AAON, Inc., CMF #20240002, to purchase surplus property, in the amount of \$480,000 by Quit-Claim deed. This was the only bid received, however it met the minimum bid requirement of \$400,000
 - 2. Parks - Request for Qualifications for Chandler Park Improvements - Deferred
- B. Addendums - Engineers:
 - 1. to the request to advertise for Concrete Mixes and Related Products, set to open 1/22/2024, to provide answers to vendor questions
 - 2. to the Request to Advertise for HP Storm Pipe, set to open 1/22/2024, to modify specifications of the item descriptions within the bid form

3. to the Request to Advertise for Road Structure Materials & Road Salt, set to open 1/22/2024, to provide answers to vendor questions

C. Amendments

1. Building Operations - to the award for Trash Service to American Waste Control, CMF #20221732, the most recent renewal CMF #20231392, amended 10/23/2023, CMF #20231789, to add 16 cubic yard open top container, with no changes to the terms. The services provided consist of the delivery, transport, and disposal of up to 8 tons per haul at a cost of \$335 per haul
2. Engineers - #2 to the award for Tree Trimming and Removal to Custom Cuts Tree Care, Inc., CMF #20220371, the most recent renewal, CMF 20230227, to exercise the option to renew the award for an additional one-year period beginning 3/13/2024
3. Human Resources - #6 to the award for Safety Shoes to Gellco Clothing & Shoes, Inc. and Red Wing Shoes, CMF #240353, the most recent renewal CMF #20230069, to exercise the option to renew for an additional one-year period beginning 2/23/2024

D. Request for Approval - Board of County Commissioners:

1. of original agreement to repay, by way of installment payments, disallowed expenses under the American Rescue Plan Act, (ARPA), from subrecipient Oasis Fresh Foundation, dba, the Oasis Project - deferred from 1/2/2024 agenda
2. of Exhibit B, amended agreement to repay by way of installment payments, disallowed expenses under the American Rescue Plan Act (ARPA), by subrecipient Oasis Fresh Foundation, dba, The Oasis Project, CMF #20230044, submitted by Oasis Fresh Foundation - deferred from 1/2/2024 agenda

E. Agreement - (Parks) - JSJ, Inc., to provide golf services to Tulsa County Parks - deferred from 1/11/2024 agenda

VI. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 1/22/2024

B. Resolution on Disposition of Funds/Cash Fund Estimate of Needs

C. Requests for Approval

1. Engineers - Acceptance of Corrective Right-of-Way Easement in Tulsa County from Danny and J. Carol Taylor (CLLA-6). This easement is a correction made to the original easement accepted by the County, CMF #20231739, which was recorded in Tulsa County land records as Document No. 2023085638
2. Procurement - of extension not to exceed sixty days, for the contract award for Architect & Engineer Services for Chandler Park Improvements. Bids were opened on 12/18/2023, but due to the holiday season, interviews of the responding firms were not completed

D. Agreements

1. Board of County Commissioners:
 - a. Collinsville Municipal Authority, ARPA beneficiary, in the amount of \$966,522, CMF #20220520, to provide capital funding for the replacement and installation of a sanitary sewer project as referenced in the CWSRF

- b. City of Tulsa, for Tulsa County's partial funding of bridge improvements on Boston Avenue Bridge, adjacent to the Jazz Hall of Fame, in an amount not to exceed \$1,000,000
 - c. Ross Group Construction Corporation, LLC, for the Tulsa County HQ 3rd and 6th Floor renovation, CMF #20231919
 - d. Tulsa Area United Way, ARPA Beneficiary, in the amount of \$25,000, CMF #20240032, to provide financial assistance to a nonprofit in response to the negative economic impact of the COVID 19 pandemic. Funding will be used to support the 211 program
- 2. Building Operations - Soprema, Inc., for 20-year Roofing Warranty #101-022916, warranting the roofing for the Tulsa County Central Garage Roof Replacement done by Graco Roofing & Construction, LLC, CMF #20220292
- 3. Engineers - Graphic Resources & Reproduction, Inc., for Metered Service Equipment Maintenance Plan and lease of HP DesignJet T830-36" Plotter, Serial #CNAM9M059, for 36 months, cost of \$250 with an allowance of 1,000 Sq. Ft. Printing per month with Overage @ \$.15 Sq. Ft.
- 4. Parks:
 - a. Fernanda Thompson, for use of several Tulsa County Parks for Painting in the Park, meeting as requested by the instructor from 1/1-12/31/2024, fee of 20 percent of paid enrollment
 - b. Tulsa Regional STEM Alliance (TRSA) Grant Award, in the amount of \$6,273.10, to be used to build the new nature room at Chandler Park
- E. Notice to Proceed - authorizing Ross Group Construction Corporation, LLC, to proceed with the scope of work as defined in the approved agreement for the Tulsa County HQ 3rd and 6th Floor Renovation
- F. Inventory Resolutions
 - 1. Assessor:
 - a. Asset Disposal: junked - miscellaneous office furniture
 - b. Asset Transfer to IT: computer equipment
 - 2. Human Resources - Asset Disposal: junked - computer equipment
 - 3. Sheriff - Asset Disposal: junked - computer equipment
- G. Sole Source - (Assessor) - Just Appraised, Inc., for consultation, support, updates and maintenance for their platform, original CMF #20220182
- H. Utility Permits - Engineers:
 - 1. Cox Communications, for the parallel of S. 49th W. Ave. & W. 46th St., approximately 0.51 mi. N. of the S. 49th W. Ave. & W. 51st St. junction
 - 2. ONE Gas, Inc.:
 - a. for the cross of 17211 S. Harvard Ave., approximately 2.10 mi. S. & 4.02 E. of the Jct. US 75 & SH 67
 - b. for the cross of 17682 S. Yale Ave., approximately 2.57 mi. S. & 5.01 E. of the Jct. US 75 & SH 67

3. Washington County Rural Water District #3, for the crossing of N. Memorial Dr., approximately 0.4 mi. N. of 166th St. N.
- I. Travel/Training - Building Operations:
1. for Chester Davis to renew his mechanical journeyman license and get an electrical apprentice license, Daniel Membrila to get a mechanical apprentice license, Donald Jones to renew his electrical contractor license, Shawn Duke to renew his plumbing apprentice license, Josh Thomas to renew his locksmith license, William Cunnane to renew his plumbing apprentice license, Ryan Schmidt to renew his electrical apprentice license, Cameron Matney to renew his welding license, Patrick McLaughlan to renew his mechanical journeyman license, and Nathan Krotzer to renew his locksmith license, cost of \$570
 2. for Nathan Krotzer to attend Response to Critical Court Incidents and Emergency Planning in Fort Worth, Texas on 1/16-18/2024; cost of \$1,000
 3. for Ronny Walker and Olivia Graves for expenses procured, in addition to travel, expenses for training, conferences, and meetings (including, but not limited to registration, lodging, per diem, airfare, and tolls) which will be used for The National Association of Women in Construction (NAWIC) representing Tulsa County. The total incurred through June 2024 will not exceed \$3000
- J. Claims
- K. Blanket Purchase Orders and Emergency Purchase Orders
- L. Consideration and Approval of Construction Program Payments
1. Vision 2025
Creditor: Guy Engineering; Trust #719384-J1; Item: 10,509-PJ1031 - E. 51st St. between 177th & 193rd E. Ave.; Purpose: Design/Engineering; Amt. Paid: \$2,954.12

Creditor: Program Management Group; Trust 816421-59; Item: 10,510-V2025
Program Management; Purpose: Program Administration; Amt. Paid: \$21,109.15
 2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Guy Engineering; Fund H193E/PJ1028; Item: 31st, 41st, 51st Roundabouts on 193rd (County Line); Purpose: Design; Amt. Paid: \$4,702.91

Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W Ave.; Purpose: ROWs; Amt. Paid: \$8,288.75

Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st So. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt. Paid: \$418.75

Creditor: ML Jones; Fund HERJR/PJ1085; Item: Ray Jordan Renovation - BOPS Basement; Purpose: Construction - Final; Amt Paid: \$8,142.40

Sales Tax Funded Projects Recommended for Payment
Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Vision Tulsa County Administration; Purpose: Administration; Amt. Paid: \$12,603.90

- M. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023
- N. Executive Session - (District Attorney) - Requested by Andrew Mihelich - Pursuant to 25 O.S. § 307(B)(4), I am requesting this matter be discussed in Executive Session between the Board and its attorney, Jay McAtee, for the purpose of confidential communications concerning a pending claim, to-wit: *Laura Escoto Gordillo - Worker's Compensation Claim*, this claim is non-represented and therefore there is no Court Number, disclosure of the details of which its attorney advises would seriously impair ability of the Board to proceed in the public interest
- O. Discussion and Possible Action Regarding Executive Session Item

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN