

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on July 17, 2023 at 11:13 a.m.)

MINUTES
Wednesday, July 19, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) met at the hour of 8:30 a.m. in room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley; Mayors Cory Box, Brian Guthrie and Larry Shafer. Others present included: Chief Deputies Michael Craddock, James Rea, and Darren Gantz; Aaron Wiedman, Tulsa County Clerk's Budget Office; Undersheriff Brown, Chief Deputy Kitch, and Tamara Stanley, Sheriff's Office; Mary McDonald, Court Services; James Orbison, Authority's Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of Meeting - June 21, 2023

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Karen Keith, seconded by Kelly Dunkerley, to accept and file the minutes of June 21, 2023. Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders / Payroll) in the amount of \$2,690,062.45.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$2,938,300.44.

3. Intrafund Transfers

The Budget Office requested approval for Intrafund Transfers in the amount of \$4,480.30.

Chairman Sallee called for a discussion of the Budget Office Report, none ensued.

Motion made by Karen Keith, seconded by Cory Box, to accept and file the Tulsa County Budget Report of July 19, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

4. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues, and Expenditures Report for the Authority. CJA Fund 700 reflects monthly sales tax revenue collections of \$2,912,829 and monthly total revenue collections of \$2,938,872, 118% of projected; and expenses of \$2,690,062, 81% of projected; year-to-date sales tax revenue collection totals were \$35,301,350 and year-to-date total revenue collections were \$35,272,280; and monthly fund encumbrances were a total of \$194,592.82. Wiedman explained the Sheriff's Office general fund employees have been approved a 7% raise for the upcoming fiscal year; it will be prudent to watch this account in the coming year because an additional \$150,000-200,000 will be expended each month on salaries. County Contribution Fund 365 reflects the US Marshals housing revenue as \$439,275; use tax revenue collections

were \$48,682 for the .026 tax and \$198,099 for the .025 tax; the total revenue collected was \$1,300,874 and the year-to-date total was \$15,221,112, 95% of projected; June total expenses were \$1,792,554 and year-to-date expenses were \$17,887,580. Wiedman, James Orbison, Authority Attorney, and Sallee explained the Department of Corrections' Inmate housing costs and how they are calculated. They explained DOC has appealed the State Auditors and Inspectors Office's determination on the housing costs detailing that they are paying \$27 per day. Commissary Fund 370 reflects a monthly revenue total of \$210,134 and a year-to-date total of \$2,508,231; monthly expenses of \$242,313 and year-to-date expenses of \$1,589,919; and a monthly total of \$73,551 was transferred to the jail operating expense budget, with a year-to-date revenue total of \$99,140 transferred to the jail operating expense budget. Combining Statement for Jail Related Funds June 2023 reflected total revenues of \$53,001,622.93, total expenses of \$55,533,426.63 and an available balance of \$22,942,562.49. Combining Statement with Detail reflects monthly revenues of \$4,449,880, year-to-date totals of \$53,001,623, 114% of projected, and monthly expenses of \$4,724,929, year-to-date totals \$55,533,427, 119% of projected. Sales Tax Receipts reflect monthly revenues of \$2,912,829, year-to-date revenues of \$35,301,350, 5.1% year over last year.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report, Chief Deputy Kitch reported an ICE Audit was conducted over a period of three days by the office of Detention Oversight, noting there was much improvement in the facility in comparison to their audit in 2019 which had forty violations. This year's audit reflected four violations with three being corrected immediately and the outstanding violation is a suggestion to provide more activities for the inmates, such as weight lifting, football, basketball, etc. Kitch explained the suggestion is under consideration.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services submitted a written report. Mary McDonald explained the numbers have remained steady with little change. Community Service crews are focusing on the Charles Page area cleaning up county properties. McDonald highlighted the Probation, Parole, and Professionals Week and the activities recognizing the department's employees.

D. Sales Tax Overview Committee – Stacy Pratt

None. Mr. Stacy Pratt was unable to attend.

E. Approval of the Calendar of Meetings for 2024

Sallee called for a discussion of the 2024 Calendar of Meetings. Trustee Guthrie noted June 19, 2024 is the Juneteenth holiday; due to office closures, it would be changed to June 26, 2024 and the November date would be changed to avoid Thanksgiving week.

Motion made by Cory Box, seconded by Larry Shafer, to accept and file the Calendar of Meetings for 2024 with the corrected date changes for the months of June and November 2024.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Sallee called for a motion to adjourn.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to adjourn the meeting at 8:55 a.m.

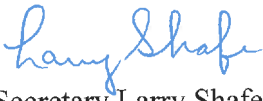
Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

