

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on November 8, 2023 at 4:39 a.m.)

MINUTES
Wednesday, November 15, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley, and Mayors Cory Box, Brian Guthrie, and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Undersheriff Sheriff Brown, Major John Bryant, and Tamara Stanley, Sheriff's Office; Mary McDonald, Court Services; Alan Vanderburg, IT Department; Dan Witham, TCCJA Sales Tax Overview Committee; Sharon Weaver, Authority Attorney; and Sherry Langston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - August 16, 2023

Chariman Sallee called for a discussion of the minutes, none ensued.

Motion made by Kelly Dunkerley, seconded by Karen Keith, to accept and file the minutes of August 16, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report for the Months of September, October, and November 2023

The Tulsa County Clerk's Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

Wiedman requested approval for the months of September, October, and November as detailed below:

The Budget Office requested approval for Claims (Purchase Orders /Payroll) in the amount of \$2,606,809.62 for the September report.

The Budget Office requested approval for Claims (Purchase Orders /Payroll) in the amount of \$3,022,087.07 for the October report.

The Budget Office requested approval for Claims (Purchase Orders /Payroll) in the amount of \$2,888,393.53 for the November report.

2. Appropriations

Wiedman requested approval for the months of September, October, and November as detailed below:

The Budget Office requested approval for Appropriations in the amount of \$3,099,431.22 for the September report.

The Budget Office requested approval for Appropriations in the amount of \$3,010,677.91 for the October report.

The Budget Office requested approval for Appropriations in the amount of \$3,125,585.51 for the November report.

Motion made by Brian Guthrie, seconded by Karen Keith, to accept and file the Tulsa County Budget Office

Reports of September 20, 2023, October 18, 2023 and November 15, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues, and Expenditures Report for the Authority. CJA Fund 700 reflected sales tax revenue collections of \$3,125,586, 38% of projected and expenses of \$2,888,394, 24% of projected. He explained the September payroll, which included approved raises, exceeded sales tax revenue collections. County Contribution Fund 365 reflects US Marshall Housing revenues of \$428,625; Other Inmates revenues of \$249,750; and Jail Use Tax Revenues of \$53,147 for the .026 use tax and \$241,031 for the .025 use tax; monthly total revenue collections were \$1,502,352, 37% of projected and total expenses of \$1,340,493. Commissary Fund 370 reflected total revenues of \$219,919, total expenses of \$518,772 with a total contribution of \$302,961 on jail operating expenses. Combining Statement for Jail Related Funds October 2023 reflects total revenues of \$13,832,808.05; total expenses of \$13,699,506.95; and an available balance of \$18,761,777.59. Combining Statement with Detail reflects \$4,847,857, 38% of projected; and \$4,747,658, 38% of projected. Sales Tax Receipts reflected \$3,094,445 were collected during October and a total of \$12,168,474 for fiscal year 2023/2024, 2.1% year over year.

B. Sheriff's Report – Sheriff Regalado / Lt. Stacie Holloway, Jail Administrator

The Sheriff's Office submitted a written report. Major John Bryant (for Lt. Stacie Holloway) reported the current inmate count is 1,412 including 85 Other Inmates, 212 US Marshall Inmates, 8 FBI holds, and 9 ICE inmates. He reported the conveyor system repairs have been completed; 3 inmates have received their general education diplomas (GED); and he explained the Department of Corrections (DOC) process when moving their inmates out of the county jail.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services submitted a written report. Mary McDonald summarized the report for the Authority explaining the department had a good meeting with the District Attorney's Office and Judges discussing the need to increase community service hours.

D. Sales Tax Overview Committee – Dan Witham

Dan Witham, Chairman of the Sales Tax Overview Committee, reported Erik Stuckey resigned, Todd Pals is the new member taking Stuckey's seat, and Mayor Bynum has a vacancy to fill. He noted Wiedman had discussed the payroll expense at October's meeting.

E. Executive Session - Riggs Abney Neal Turpen Orbison & Lewis, Authority's Attorneys James Orbison / Sharon Weaver

Motion made by Karen Keith, seconded by Kelly Dunkerley, to go into Executive Session at 9:10 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion Carried.

1. Discussion and possible board action with respect to an Executive Session of the Authority, as authorized by Title 25, §307 B.4. of the Oklahoma Statutes, for the purpose of confidential communications with its attorneys concerning the following described litigation, to-wit: Oklahoma Department of Corrections v. Cindy Byrd, in her official capacity as State Auditor and Inspector of the State of Oklahoma; Board of County Commissioners of the County of Tulsa, Oklahoma; and Tulsa County Criminal Justice Authority, Case No. CV-2020-1476, in the District Court of Oklahoma County, State of Oklahoma; Oklahoma Supreme Court Case No. SD-119908; upon advice of counsel that disclosure to the public of the communications in such executive session will seriously impair the ability of the Authority to conduct the litigation in the public interest.

Chairman Sallee reconvened the regular meeting at 9:40 a.m.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. Chairman's Report

None.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Karen Keith, seconded by Larry Shafer, to adjourn the meeting at 9:45 a.m.

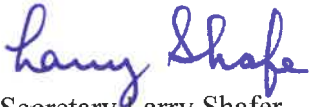
Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Stan Sallee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

