

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and/or on the Tulsa County website at [www.tulsacounty.org](http://www.tulsacounty.org) on July 13, 2023 at 4:11 p.m.)

MINUTES  
Monday, July 31, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority Sales Tax Overview Committee (TCCJA STOC) met at the hour of 2 p.m. in the 2nd Floor conference room of the David L. Moss Criminal Justice Center, 300 North Denver Avenue, Tulsa, OK, on July 31, 2023, with the following members present: Don Crall, Jr., Mike Lester, Paul McCurtain, Richard Oltmann, Stacy Pratt, Alec Richmond, Joe Shelton, Erik Stuckey, Pam Vreeland, Dr. Donald Tyler, and Dan Witham. Others present included: Aaron Wiedman and Megan Bond, Tulsa County Clerk's Budget Office; Chief Deputy Eric Kitch, Jail Administrator, Tamara Stanley, Brad Johnson, and Tyler Furnace, Sheriff's Office; and Sherry Langston, Recording Secretary.

II. Approval of Minutes

A. Minutes of Meeting - April 24, 2023

Chairman Witham called for a discussion of the minutes, none ensued.

Motion made by Mike Lester, seconded by Richard Oltmann, to accept and file the minutes of April 24, 2023. Upon roll call, Yes - Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Sales Tax Receipts & Disbursements – Aaron Wiedman, Budget Office

The Tulsa County Clerk's Budget Office provided written reports which were reviewed by Aaron Wiedman. Wiedman introduced Megan Bond. He noted the quarter ended on a positive note pertaining to sales tax revenue collections with total collections of \$35,301,350, 5.1% year over year. CJA Fund 700 year-to-date total revenue actuals were \$35,272,280, 118% of projected, and total expenses were \$36,055,928, 81% of projected. County Contribution Fund 365 remained stable throughout fiscal year 2023 with total year-to-date revenues of \$15,221,112, 95% of projected, and total year-to-date expenses of \$17,887,580. Commissary Fund 370 year-to-date revenues were \$2,508,231, year-to-date expenses were \$1,589,919, and year-to-date jail operating expense contributions were \$99,140. Combining Statement with Detail reflects year-to-date total revenues of \$53,001,623, 114% of projected, and total expenses of \$55,533,427, 119% of projected. In response to Witham's question concerning the span between what is appropriated versus what is actually spent, Wiedman explained the process the budget office follows and how monies are rolled to the next fiscal year. Tamara Stanley explained the payroll budget has increased. The budget can be adjusted but in a cash fund there is no need to do that. A minimum staff level has to be met in order to operate the jail and that is why the overtime budget increases.

B. Tulsa County Sheriff's Office Report – Chief Deputy Eric Kitch, Jail Administrator

Chief Deputy Eric Kitch reported it has been a regular month at the jail. Windows in eight vehicles were broken over the past weekend by a citizen who was unhappy with the Tulsa Police Department. Due to the June 17, 2023 storm, expensive electrical repairs are being made to a switch which turns the generators on and off; the automatic switch is out. The current inmate population is 1,450. In response to Witham's questions concerning the payroll numbers for detention officers and gold badges, it was explained the budget has been increased for fiscal year 2024 due to vacant positions and approved employee raises per Tamara Stanley. Kitch provided a listing of the commissary items as requested by the committee.

C. Discussion and Possible Approval to Modify the Meeting Location of the Tulsa County Criminal Justice Authority Sales Tax Overview Committee for Calendar Year 2024

The Trustees discussed and voted to meet at the David L. Moss Criminal Justice Center for two TCCJA STOC meetings and at the Tulsa County HQ Building for two of the meetings.

Motion made by Dr. Donald Tyler, seconded by Mike Lester, to approve the change for the locations of the meeting.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.

D. Calendar of Meetings 2024

The committee discussed the two proposed Calendar of Meetings 2024. Of the meeting schedules, one detailed meeting at the David L. Moss Criminal Justice Center (DLMCJC) for all the meetings and one detailed having two meetings at DLMCJC and two meetings at the Tulsa County HQ Building. Pam Vreeland noted the date of the July 2024 was incorrect and would need to be corrected to July 29, 2024.

Motion made by Richard Oltmann, seconded by Paul McCurtain, to accept and file the Calendar of Meetings 2024 with the July meeting date corrected to July 29, 2024 and detailing two meetings would be held at the David L. Moss Criminal Justice Center and two meetings at the Tulsa County HQ Building.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.

E. STOC Representation for the TCCJA Meetings August 16, 2023, September 20, 2023, and October 18, 2023, Which are Held Wednesdays at 8:30 a.m.

TCCJA STOC representation for the Tulsa County Criminal Justice Authority meetings are: Dan Witham will attend the August 16, 2023 meeting; Dr. Tyler will attend the September 20, 2023 meeting; and Richard Oltmann will attend the October 18, 2023 meeting.

IV. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

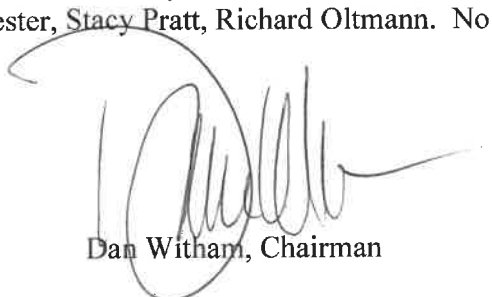
Witham noted Trustee Kelly Doyle has resigned.

V. Vote to Adjourn

Witham requested a motion to adjourn.

Motion made by Dr. Donald Tyler, seconded by Mike Lester, to adjourn the meeting at 2:45 p.m.

Upon roll call, Yes - Paul McCurtain, Joe Shelton, Erik Stuckey, Pam Vreeland, Dr. Donald Tyler, Dan Witham, Don Crall, Jr., Alec Richmond, Mike Lester, Stacy Pratt, Richard Oltmann. No - None. Abstain - None. Motion carried.

  
Dan Witham, Chairman

