

AGENDA
BOARD OF COUNTY COMMISSIONERS
MONDAY, DECEMBER 11, 2023
TULSA COUNTY HEADQUARTERS BUILDING
218 W. 6TH ST., TULSA, OKLAHOMA
ROOM 132 - 9:30 AM

RECEIVED



4:33 pm, Dec 07, 2023

I. CALL TO ORDER

II. MINUTES

- A. Management Conference Minutes of June 8, 2023
- B. Management Conference Minutes of July 13, 2023
- C. Management Conference Minutes of August 17, 2023
- D. Management Conference Special Meeting Minutes August 24, 2023
- E. Management Conference Special Meeting Minutes of September 15, 2023 - Broken Arrow Chamber
- F. Management Conference Special Meeting Minutes of September 15, 2023
- G. Board of County Commissioner's Meeting of December 4, 2023

III. REPORTS

- A. Elected Officials:
 - 1. County Clerk - Monthly for 11/2023
 - 2. Court Clerk:
 - a. Monthly for 11/2023
 - b. Records Management and Preservation Monthly for 11/2023
 - 3. Treasurer - Depository Summary of Daily Analysis for 11/2023
- B. County Department - (Election Board) - Monthly for 11/2023

IV. UNFINISHED BUSINESS

- A. Bid Awards & Recommendations:
 - 1. Sheriff - Uniforms & Accessories, to Galls, LLC, Oklahoma Police Supply, Baysinger Police Supply, and Hard Hat Safety & Glove, the lowest and best bids received
 - 2. TC Departments - Request for Proposals for Diagnostic Hardware and Software System, to Diesel Laptops, the highest-ranked based on the evaluation criteria prescribed in the RFP and thus the overall lowest and best submission received
- B. Addendum - (Parks) - #1 to the request for Qualifications for Chandler Park Improvements, set to open 12/18/2023, to provide answers and clarification to vendor questions

C. Amendments - Engineers:

1. #4 to the engineering services agreement with Guy Engineering Services, Inc., for the plans to improve East 51st Street South from South 177th East Avenue to South 193rd East Avenue intersection, CMF #241435, for compensation increase of \$40,434 for additional alterations and changes to the proposed grading, sidewalk, driveway and retaining wall that will need to be investigated and revised to conform to the new topography
2. #4 to the engineering services agreement with Meshek & Associates, LLC, for improvements to the levee and associated roadways from North of East 81st Street to Elwood Avenue crossing of the Hager Creek Levee, CMF #20210069, to add additional services during construction of the project, increasing the original contract amount by \$14,900 for a new total contract amount of \$358,910

V. ACTION ITEMS

A. Gasoline & Diesel Fuel Quotes for week ending 12/18/2023

B. Request to Accept and File - Board of County Commissioners:

1. Order Appointing Appraisers, signed by the Honorable Doug Drummond, Presiding Judge of the District Court in and for Tulsa County ("Order"); and the Oath, Report, and Bill of said appraisers. This Order, Oath, Report, and Bill pertain to the BOCC's Resolution for Sale of Unused Real Property and Application for Appointment of Appraisers (CMF #20231756 and #20231734), copies of which have been attached herein, and relates to certain real property located at near W. 21st St. and S. Union Ave., Tulsa, OK; a portion of the parcel identified in Tulsa County Assessor records as Parcel #99215-92-15-05770

C. Requests for Approval

1. Board of County Commissioners:
 - a. of Appraiser's Bill, for the Sale of Unused Property located near W. 21st St. and S. Union Ave., Tulsa, OK; a portion of the parcel identified in Tulsa County Assessor records as Parcel #99215-92-15-05770, in the amount of \$1,500
 - b. of Notice of Sale of Real Estate: Notice is hereby given that pursuant to the Resolution of the Board of County Commissioners of Tulsa County, Oklahoma made on the 16th day of October, 2023, recorded in the records of the County Clerk as CMF #20231756, the said Commissioners will sell by Quit Claim Deed to the highest and best bidder for cash, subject to the determination of the Commissioners, on or after the 2nd day of January, 2024, all the right title, interest and estate of Tulsa County, in and to the certain tract of land, together with all improvements situated thereon, located near 21st and Union St., in Tulsa, OK, located within Tulsa County, Oklahoma, a portion of the parcel identified in the records of the Assessor as Parcel #99215-92-15-05770. Bids must be in writing, sealed in an envelope, and delivered to the Office of the County Clerk, 218 West 6th Street, Tulsa, OK 74119, 7th Floor, prior to 5:00 p.m. on the 28th day of December, 2023. Bids for said property must be in the minimum amount of \$400,000 (80% of appraised value thereof) or same will be rejected as required by law. The Board of County Commissioners reserves the right and power to reject any and all bids submitted

2. Building Operations - of Certificate of Substantial Completion from Voy Construction, LLC, CMF #20231167, for the removal and repair of the Façade at the Tulsa County Sheriff's Office Faulkner Building, located at 301 West 1st Street, Tulsa, OK 74103. Final completion of this project was reached on 11/9/2023
 3. Sheriff - of Letter of Support for application for funding in the amount of \$2,021,288 to the Oklahoma Office of Management and Enterprise Services (OMES) and Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) Program Solicitation #4520011467, to be used to provide mental health and substance abuse services within the Tulsa County Jail in partnership with Turn Key Health
- D. Notice to Proceed - McIntosh Service, LLC, CMF #20231992, for the Parks HVAC Systems Replacement project
- E. Resolution - (Drainage District #12) - to Strike Assessment from the 2023 Tax Roll Mo Trees Dispensary: Parcel #00000-52-30-00127 Item #23-20-5038630-000-0 Assessed Value: \$6,730 Tax Amount: \$63 Amount to Strike: \$51
- F. Agreements
1. Assessor - Thomas Y. Pickett & Company, Inc., for analysis and appraisal services for the Ex-Sinclair Oil Corporation and the Ex-Sunoco Refinery, from 1/1/2024 - 6/15/2024, cost of \$41,000
 2. Board of County Commissioners:
 - a. INCOG, C-PACE Assessment Contract associated with the re-development of 12 N. Cheyenne Ave, Tulsa, OK, with recommendation Tulsa County approve the \$7,500,000 agreement for the purpose of investments in energy efficiency improvements to the property
 - b. YMCA of Greater Tulsa, ARPA Beneficiary, in the amount of \$495,339, CMF #20231514, to provide capital funding to a nonprofit organization for the HVAC expenses of a community facility being constructed in a Qualified Census Tract
 3. Sheriff - Scissor Tail Construction, LLC, for the David L. Moss Master Control Room & Operations Desk, not to exceed \$274,901
- G. Inventory Resolutions
1. Assessor:
 - a. Asset Disposal: junked - Desk, item #BA012243
 - b. Asset Reinstatement: desk, item #BA012242
 2. IT - Asset Transfer to Parks: computer
 3. Parks - Asset Disposal: junked - mower, trimmer, blower, computer equipment, desks; exchanged - defibrillator for those serviced by Cintas
 4. Sheriff - Asset disposal: junked and retired - firearms and body armor
- H. Utility Permits - Engineers:
1. Okmulgee County Rural Water District #6:
 - a. for the crossing of Sheridan Rd., approximately 0.30 mi. S. of the E. 171st St. S. & Sheridan Rd junction

- b. for the crossing of 191st St. S., approximately 0.40 mi. E. of Yale Ave.
- 2. ONE Gas, Inc., for the crossing of 4812 N. Osage Dr., approximately 1.86 mi. N. & 1.45 mi. W. of the Jct. of Gilcrease Expy & SH 11
- 3. Washington County Rural Water District #3, for the crossing of E. 106th St. N., approximately 0.2 mi. E. of the N. Yale and 106th St. N.
- I. Travel/Training - (OSU Extension) - Jan Dawson to OEAFCS Conference in OKC, OK, on 4/17-19/2024; cost \$525
- J. Claims (payments for bills to be paid from 11/27-12/1/2023)
- K. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 12/4-8/2023
- L. Consideration and Approval of Construction Program Payments
 - 1. Vision 2025
Creditor: Program Management Group; Trust 816421-59; Item: 10,504-V2025
Program Management; Purpose: Program Administration; Amt. Paid: \$20,550
 - 2. Vision Tulsa County
Sales Tax/Bond Funded Projects Recommended for Payment
Creditor: Guy Engineering; Fund H193E/PJ1028; Item: 31st, 41st, 51st Intersection on County Line (193rd); Purpose: Design; Amt. Paid: \$4,880.81

Creditor: Walter P Moore; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: Design; Amt. Paid: \$1,445.50

Creditor: Meshek & Associates; Fund: H41SO/PJ1030; Item: 41st St. Improvements 137th W. Ave. to 193rd W. Ave.; Purpose: ROWs; Amt. Paid: \$270

Creditor: Meshek & Associates; Fund: H91SO/PJ1033; Item: 91st St. Improvements from HWY 75 to Elwood; Purpose: ROWs; Amt. Paid: \$55

Sales Tax Funded Projects Recommended for Payment
Creditor: Program Management Group, LLC; Fund ADMIN/PJ1001; Item: Tulsa County Administration; Purpose: Administration; Amt. Paid: \$12,526.90
- M. Discussion and possible action approving the appropriation and use of funds received from the U.S. Department of Treasury under the “Coronavirus Response and Relief Supplemental Appropriations Act of 2021”, the “Emergency Rental Assistance Program”, and/or the “American Rescue Plan Act of 2021” and the “Coronavirus State and Local Fiscal Recovery Fund” contained therein
- N. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa

Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

VII. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

VIII. ADJOURN