

MINUTES
Thursday, April 13, 2023

APPROVED
12/4/2023

I. CALL TO ORDER

The Management Conference met at the hour of 9:30 a.m., with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley. Others present included: Chief Deputies Michael Craddock, James Rea, Darren Gantz; Michael Willis, County Clerk; Jeff Edwards, River Parks Authority; Teresa Tosh and Parker Sisco, Inspections/Zoning; Ronny Walker, Building Operations; Alex Mills, Tulsa County Engineer; Kathy Burrows, Human Resources; Patricia Lord, Recording Secretary.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. OLD BUSINESS

There was no unfinished business.

III. ACTION ITEMS

A. River Parks Update / RPA Capital Facility - Jeff Edwards, Executive Director

Jeff Edwards provided handouts and gave an evaluation of his first 6-months findings and the need for a new maintenance facility. The Board asked if he had any thoughts on a location and Edwards stated he is looking at Turkey Mountain as a central hub. He noted that he has presented this to the Tulsa City Council and has made a request for funding.

B. Inspections / Zoning Update - Teresa Tosh, Director

Teresa Tosh reviewed the Inspections/Zoning Report and noted a slow down in new home starts, while remodeling, accessory buildings, and general construction remain the same. She provided an update on large completed projects, new projects, and new inspection stickers. Tosh spoke about a Fire Marshall and expressed having Jason Crandall approved as a vendor.

C. Restructuring and reorganization of Tulsa County Parks Department Construction and Maintenance Department - James Rea, Chief Deputy, District 2

- a. Personnel Access Badges
- b. Trades License and Pay Structure
- c. Procurement Procedures

James Rea, along with Ronny Walker provided an update on personnel access badges as well as bringing uniformity with trades licenses and pay scale in light of the restructuring of the Parks Construction and Maintenance Department. Kathy Burrows stated she took a look at and did a comparison of salary ranges / job grades. The Board thanked everyone for stepping up with the Procurement process during this transition and restructuring.

IV. NEW BUSINESS

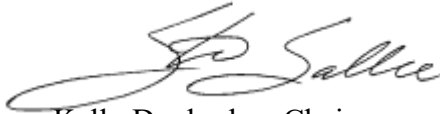
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

V. ADJOURN

Motion made by Stan Sallee, seconded by Karen Keith, to adjourn the meeting at 9:56 a.m.. Upon roll call, Yes - Kelly Dunkerley, Karen Keith, Stan Sallee. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS

 Pro Tem
Kelly Dunkerley, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk