

MINUTES  
Monday, November 27, 2023

APPROVED  
12/4/2023

I. CALL TO ORDER

The Board of County Commissioners (BOCC) met at the hour of 9:30 a.m., with the following members present: Commissioner Karen Keith, Commissioner Stan Sallee and Commissioner Kelly Dunkerley. Others present: County Clerk Michael Willis.

Kelly Dunkerley, Chairman, called the meeting to order at 9:30 a.m., and the following business was transacted:

II. MINUTES

A. Board of County Commissioner's Meeting of November 20, 2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. REPORT

A. County Department - (Election Board) - Monthly for 10/2023 (Clerk's Misc. File No. 20231953)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

IV. UNFINISHED BUSINESS

A. Bid Awards & Recommendations:

1. Assessor - Request for Proposals for Commercial Real Estate Appraisal Data Source Subscription - Deferred
2. Sheriff - Uniforms & Accessories - Deferred

Motion made by Karen Keith, seconded by Stan Sallee, to defer the awards. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

B. Addendum - (TC Departments) - #1 to the Request for Proposals for Diagnostic Hardware and Software System, set to open 12/4/2023, to provide answers to vendor questions (Clerk's Misc. File No. 20231954)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the addendum. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

C. Amendment - (Building Operations) - #2 to award for Vehicle Lubricants and Antifreeze to Crow Burlingame Co., dba Bumper to Bumper, CMF #20222180, the most recent renewal, CMF #20230729, to exercise the option to renew the award for an additional six-month period beginning 1/18/2024, with no changes to the terms (Clerk's Misc. File No. 20231955)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

## V. ACTION ITEMS

- A. Gasoline & Diesel Fuel Quotes for week ending 12/4/2023 (Clerk's Misc. File No. 20231952)

Motion made by Karen Keith, seconded by Stan Sallee, to approve the fuel quotes. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- B. New Requisitioning Officer - (Sheriff) - designating Jennifer Glad to replace Tamara Stanley (Clerk's Misc. File No. 20231956)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- C. Reappointments - Board of County Commissioners:

1. Commissioner Dunkerley, of Mayor Joyce Calvert to the Tulsa County Vision Authority, effective 1/1/2024, for a one-year term to expire 12/31/2024 (Clerk's Misc. File No. 20231957)
2. Commissioner Keith, of Mayor Cory Box to the Tulsa County Vision Authority, effective 1/1/2024, for a one-year term to expire 12/31/2024 (Clerk's Misc. File No. 20231958)

Motion made by Stan Sallee, seconded by Karen Keith, to approve the reappointments. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- D. Memorandum of Understanding - (Highways) - Muscogee (Creek) Nation, for a road addition to the Nation's National Tribal Transportation Facility Inventory (NTTFI) on Route 1142 within Tulsa County. The County will continue to own and maintain these roads, the Tribe may contribute to the improvement of routes in the future (Clerk's Misc. File No. 20231959)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- E. Requests for Approval

1. Budget Division - Tulsa County Agency Fund Recommended for Payment: Creditor: Crawford & Associates, P.C.; Fund: 500; Item: Professional Services rendered thru 11/15/2023; Purpose: Work in Progress on Preparation of annual financial statements for FY23; Amount Paid: \$2,720 (Clerk's Misc. File No. 20231960)
2. Engineers - of Acceptance of Right-of-Way Easement from James Latty, Margie Latty (CLS-13) (Clerk's Misc. File No. 20231961)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution, as needed. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- F. Resolution - (Drainage District #12) - to Strike Assessment from the 2023 Tax Roll: Retro Powersports

Parcel # 00000-52-30-00673 Item #23-20-5002260-000-0 Assessed Value \$4,356 Tax Amount: \$41 Amount to Strike: \$34 (Clerk's Misc. File No. 20231962)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- G. Agreements

1. IT - Cox Business, for CBI 50 internet service at 1202 East Pecan Street, Sand Springs, Oklahoma 74063, cost of \$99 per month through 6/30/2024

Motion made by Stan Sallee, seconded by Karen Keith, to strike the agreement. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Juvenile Bureau - Oklahoma Office of Juvenile Affairs, for Regional Secure Detention contracted bed count increasing from thirty (30) to forty (40) for FY24, at a fee of \$1,743,416.80, with the option to renew for two additional one-year periods (Clerk's Misc. File No. 20231963)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Parks:

- a. Push Pedal Pull, for the preventive maintenance exercise equipment located at South County Community Center, for the quoted annual price of \$1,000 and Chandler Park Recreation Center for \$700 (Clerk's Misc. File No. 20231964)
- b. Zest Painting, LLC, for the prep, repairs, and painting of the South County Recreation Center pool, cost of \$18,330.56 (Clerk's Misc. File No. 20231965)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- H. Utility Permit - (Engineers) - ONE Gas, Inc. for the crossing of 5920 W. 33rd St. approximately 1.11 mi. W. & 1.82 N. of the Jct Gilcrease Expy & US 44 junction (Clerk's Misc. File No. 20231966)

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Chairman. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- I. Claims (payments for bills to be paid from 11/13-17/2023)

Motion made by Stan Sallee, seconded by Karen Keith, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- J. Blanket Purchase Orders and Emergency Purchase Orders Submitted from 11/20-22/2023

Motion made by Karen Keith, seconded by Stan Sallee, to approve and authorize execution by the Commission. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- K. Board of County Commissioners - Emergency response updates and authorization for County-wide actions to aid citizens following the historic storm damage on June 18, 2023

Joe Kralicek, Director of the Tulsa Area Emergency Management Agency, (TAEMA), gave an update that they continue site surveys and work with FEMA for reimbursement.

## VI. ANNOUNCEMENTS

County Events and Status Updates for Comment and Discussion from: Administrative Services, Building Operations, Court Services, Early Settlement, Election Board, Engineers, Highways, Human Resources, Information Technology, Inspections, Parks, Social Services, Procurement, Assessor, County Clerk, Court Clerk, Sheriff, Treasurer, District Attorney, Drainage District #12, Expo Square, Juvenile Justice, OSU Extension, Presiding Judge, River Parks Authority, Tulsa Area Emergency Management Agency, Public Defender, Chief Deputies and County Commissioners

Chairman advised the announcements and County Events and Status updates were open for comment and discussion. The departments with information gave a report.

VII. NEW BUSINESS

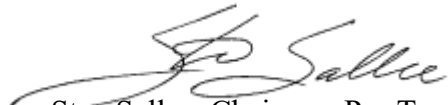
In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

VIII. ADJOURN

Motion made by Karen Keith, seconded by Stan Sallee, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

BOARD OF COUNTY COMMISSIONERS



Stan Sallee, Chairman Pro Tem

ATTEST:



Michael Willis, Tulsa County Clerk