

MINUTES
Monday, May 8, 2023

APPROVED
5/15/2023

I. CALL TO ORDER

The Budget Board met at the hour of 3:00 p.m., with the following members present: Treasurer John Fothergill, Commissioner Karen Keith, Court Clerk Don Newberry, Sheriff Vic Regalado, Commissioner Stan Sallee, Assessor John Wright, County Clerk Michael Willis and Commissioner Kelly Dunkerley. Others present: Budget Director Miyuki Dwyer, Budget Analysts Aaron Wiedman, Stephen Leonard and Natalia Melnick.

Kelly Dunkerley, Chairman, called the meeting to order at 3:00 p.m., and the following business was transacted:

II. MINUTES

A. April 17, 2023 - Regular

Motion made by Karen Keith, seconded by John Fothergill, to approve and authorize execution by the Chairman. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. ACTION ITEMS

A. Discussion and possible action: (Budget Division) - Amplify BA Strategic Plan funding source options

There was no action taken by the Budget Board on this item. Various funding sources were mentioned and the use of those sources will require a resolution by the Board of County Commissioners.

B. Discussion and possible action: (Budget Division) - FY 2023-2024 Budget

Treasurer John Fothergill reminded the Board that the sales tax supporting the Family Center for Juvenile Justice and the Mental Health pods at David L. Moss jail both expire in 2029 and to be mindful of this in approving recurring requests.

1. Non-Recurring Target Overrun Requests

- a. Board of County Commissioners: \$60,000
Professional Services for Legislative Support - \$50,000
Training - \$10,000

Motion made by Michael Willis, seconded by Don Newberry, to move the funding for Legislative support in the amount of \$50,000 to the recurring list and to approve both requests. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- b. General Government - River Parks Authority: \$135,000
Purchase of Capital Equipment

Motion made by Michael Willis, seconded by Karen Keith, to remove this item from consideration as requested by River Parks. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- c. General Government - TAEMA: \$3,855
Drone Maintenance and Expenses - \$500
Siren Maintenance and Related Expenses - \$2,000
Water Service for EOC - \$1,355

Motion made by Karen Keith, seconded by John Fothergill, to approve the request for \$3,855. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- d. Building Operations: \$500,000
Building Maintenance - Cooling Towers for HQ

Motion made by Karen Keith, seconded by John Fothergill, to remove this request and to consider using the 2016 use tax by resolution of the BOCC instead as it was those funds which were used for renovating this building. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- e. Information Technology: \$425,000
New Replacement Phone System

Motion made by Michael Willis, seconded by John Fothergill, to approve the request for \$425,000. Upon roll call, Yes - John Fothergill, Don Newberry, Vic Regalado, Stan Sallee, Michael Willis, Kelly Dunkerley. No - None. Abstain - John Wright. Motion carried.

- f. County Inspector: \$110,000
Salary Reimbursement for code enforcement officer

Motion made by Karen Keith, seconded by Stan Sallee, to move this request to the Sheriff's General Fund as a recurring item and to approve in the amount of \$110,000, not including a vehicle. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- g. Highway Maintenance: General Fund - \$233,000
Levee O&M Manuals and Emergency Action Plans - \$95,000
Six Summer Interns for RCS Inventory - \$48,000
Two new vehicles for Engineering - \$90,000

Motion made by Karen Keith, seconded by Michael Willis, to approve the request in the amount of \$233,000. Upon roll call, Yes - None. No - None. Abstain - None. Motion carried.

- h. Social Services - \$158,000
Piering for the South Hall

Motion made by Michael Willis, seconded by Karen Keith, to remove this request in favor of potential ARPA funding. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- i. Election Board: \$387,846
Election Officials for possible upcoming County election - \$210,000
Overtime for the presidential election - \$62,846
Seasonal payroll to keep voter registration card files up to date - \$75,000
Tech Mileage for possible upcoming County election - \$10,000
Truck and Facility Rental for possible upcoming County election - \$30,000

Motion made by Michael Willis, seconded by John Fothergill, to approve the requests for Overtime pay and Seasonal Payroll in the amount of \$137,846. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Motion made by Michael Willis, seconded by John Fothergill, to remove the requests associated with a possible County election and to use the contingency fund for these expenses if and when the election occurs. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

2. Recurring Target Overrun Requests

a. Procurement: \$8,800

Annotate Software to upgrade user tier to allow more departments to utilize software - \$6,300

Travel for Training- \$2,500

Motion made by Karen Keith, seconded by Michael Willis, to approve the request for \$8,800. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

b. General Government - River Parks Authority: \$281,650

General Operating Fund to maintain current service level - \$43,700

Operation for increased staff, maintenance and operations costs for the upcoming kayak flume and Zink Lake dam - \$237,950

Motion made by Michael Willis, seconded by Stan Sallee, to table this request until after further discussions with the City of Tulsa. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried..

c. OSU Extension: \$11,495.58

Loss of some grant funding, want to maintain current professional staff and have a part time employee to fill in for vacations/illness as needed

Motion made by Karen Keith, seconded by John Fothergill, to approve the request in the amount of \$11,495.58. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

d. Human Resources: \$256,530

Safety and Education - This is to reward Tulsa County employees who successfully completed and met the requirements for the safety incentive program

Motion made by Michael Willis, seconded by Karen Keith, to approve the request for \$256,530 with the understanding that any unused portion will be transferred back to the General Fund. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

e. Administrative Services: \$429,122

Equipment Lease/Purchase for Market Increase in interest rates and equipment costs - \$30,000

Equipment Lease/Purchase for Market Increase in interest rates and equipment costs - \$60,000

Office Supplies for inflation - \$25,000

Operating Supplies for increase in demand - \$10,000

Operations Manager Position due to increased benefits - \$102,122 (existing unfilled position)

Paper/Ballot Stock for increased cost due to supply constraints - \$150,000

Postage Rates for USPS rate increase for first class and flats - \$20,000

PT Graphics for increase in graphics work - \$32,000

Motion made by Karen Keith, seconded by Michael Willis, to move paperstock for ballots in the amount of \$150,000 to the non-recurring list and to approve in the amount of \$150,000. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

Motion made by Karen Keith, seconded by Michael Willis, to approve the remaining requests in the amount of \$279,122. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- f. Building Operations: \$300,000
Replacement of 4-6 High Mileage Fleet Trucks per year

Motion made by Michael Willis, seconded by Vic Regalado, to deny the request and to instead use the Park Fund FY23 fund balance for these vehicles this year as these new vehicles were to be for the Parks Department. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- g. Highway Maintenance: \$2,174,849
Additional funds for Assistant County Engineer position - \$41,752
Expressway Lighting Repairs - \$125,000
Inventory Clerk Supervisor - \$87,917
Addtl Subsidy for District Administration - \$2,085,198.55

Motion made by Michael Willis, seconded by John Fothergill, to approve the Assistant Engineer in the amount of \$41,752, the Expressway Lighting for \$125,000 and the Inventory Clerk Supervisor for \$87,917, for a total of \$254,669. Upon roll call, Yes - Karen Keith, Stan Sallee, John Wright, Kelly Dunkerley. No - John Fothergill, Don Newberry, Vic Regalado, Michael Willis. Abstain - None. Motion carried.

Motion made by Stan Sallee, seconded by Karen Keith, to approve the moving Highways employees into the General Fund as a one-time, non-recurring request in the amount of \$2,085,198.55 Upon roll call, Yes - Karen Keith, Stan Sallee, John Wright, Kelly Dunkerley. No - John Fothergill, Don Newberry, Vic Regalado, Michael Willis. Abstain - None. Motion failed.

Motion made by Karen Keith, seconded by Stan Sallee, to table the request for \$2,085,198.55 until the next meeting. Upon roll call, Yes - Karen Keith, Stan Sallee, John Wright, Kelly Dunkerley. No - John Fothergill, Don Newberry, Vic Regalado, Michael Willis. Abstain - None. Motion carried.

- h. Assessor: \$375,000
General Fund - increased cost of postage for Notice of Valuations and Business and Personal Renditions - \$100,000
General Fund - \$275,000 for additional software to to obtain sales and market data. CAMA system has increased maintenance to \$179,000 a year

Motion made by Michael Willis, seconded by Don Newberry, to approve the requests in the amount of \$375,000. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- i. District Attorney: \$35,000
County Portion for increase to State Payroll Budget for Civil Division to allow for competitive salaries

Motion made by Michael Willis, amended by Vic Regalado to increase the request and approve for \$40,000, seconded by Don Newberry. Upon roll call, Yes - Don Newberry, John Fothergill, Vic Regalado, Karen Keith, Stan Sallee, Don Newberry, John Wright, Vic Regalado, Michael Willis, Stan Sallee, Kelly Dunkerley, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

- j. Public Defender: \$40,000
General Fund for Case Management Software Defender Data - \$30,000
General Fund CLE/Travel - \$10,000

Motion made by Karen Keith, seconded by Vic Regalado, to approve the approve the request in the amount of \$40,000. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Kelly Dunkerley. No - Michael Willis. Abstain - None. Motion carried.

IV. NEW BUSINESS

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

There was no new business.

V. ADJOURNMENT

Motion made by Stan Sallee, seconded by Michael Willis, to adjourn the meeting. Upon roll call, Yes - John Fothergill, Karen Keith, Don Newberry, Vic Regalado, Stan Sallee, John Wright, Michael Willis, Kelly Dunkerley. No - None. Abstain - None. Motion carried.


Kelly Dunkerley, Chairman

ATTEST:



Michael Willis, Tulsa County Clerk
Secretary/Member Tulsa County Budget Board
(SEAL)