

(Agenda of meeting was posted outside of the Tulsa County Headquarters Building and on the Tulsa County website at www.tulsacounty.org on August 8, 2023, at 3:15 p.m.)

MINUTES
Wednesday, August 16, 2023

I. Call to Order

The Tulsa County Criminal Justice Authority (TCCJA) was called to order at the hour of 8:30 a.m. in room 132 of the Tulsa County HQ Building, 218 West 6th Street, Tulsa, OK, with the following members present: Commissioners Stan Sallee, Karen Keith, and Kelly Dunkerley, and Mayors Cory Box, Brian Guthrie and Larry Shafer. Others present included: Chief Deputies Michael Craddock and James Rea; Aaron Wiedman, Tulsa County Clerk's Budget Office; Chief Deputy Eric Kitch and Tamara Stanley, Sheriff's Office; Dan Witham, Chairman, TCCJA Sales Tax Overview Committee; Alan Vanderburg, IT Department; James Orbison, Authority's Attorney; and Sherry Lanboston, Recording Secretary.

II. Consider and Vote on Minutes

A. Minutes of meeting - July 19, 2023

Chairman Sallee called for a discussion of the minutes, none ensued.

Motion made by Karen Keith, seconded by Larry Shafer, to accept and file the minutes of July 19, 2023. Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

III. Reports, Recommendations and Possible Action

A. Budget Office Report

The Tulsa County Clerk's Office submitted written reports which were reviewed by Aaron Wiedman.

1. Claims (Purchase Orders / Payroll)

The Budget Office requested approval for Claims (Purchase Orders /Payroll) in the amount of \$2,651,537.58.

2. Appropriations

The Budget Office requested approval for Appropriations in the amount of \$8,665,008.29.

Wiedman explained that Appropriations were so high because they are cash funds and the balances are rolled forward to the new fiscal year. June 30, 2023 to July 1, 2023.

Motion made by Cory Box, seconded by Kelly Dunkerley, to accept and file the Tulsa County Budget Office Report of August 16, 2023.

Upon roll call, Yes - Karen Keith, Stan Sallee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.

3. Report on Budgets, Revenues and Expenditures

Wiedman reviewed the Budgets, Revenues and Expenditures Report for the Authority. CJA Fund 700 reflected sales tax revenue collections were steady with \$3,022,785 collected for the month, with a total revenues of \$3,048,278, 10% of projected; total expenses were \$2,651,538, 6% of projected. County Contribution Fund 365 reflected revenues from the US Marshal of \$1.3,3501; the use tax collections were \$55,884 from the .026 use tax and \$267,347 from the .025 use tax; total revenues were \$1,345,218, 9% of projected; total expenses were \$1,546,153. Commissary Fund 370 reflects total revenues of \$194,974; expenses of \$94,781 with \$72,896 being contributed to the jail operating expense contribution; a change in this report is it will reflect the total budgeted revenue for the commissary fund, not a net number at the end of the year. Combining Statement for Jail Related Funds July 2023 reflects total revenues of \$4,588,470.77, total expenses of \$4,292,471.77, and a total available balance of \$19,461,229.79, this available balance is a more

accurate number for this year. Combining Statement with Detail reflects total revenues of \$4,588,471 and total expenses of \$4,292,472, both 9% of projected. Sales Tax Receipts Report reflects a total of \$3,022,785 was collected in July 2023, 2.1% year over year, and 10.6% year over two years.

B. Sheriff's Report – Sheriff Regalado / Chief Deputy Eric Kitch

The Sheriff's Office submitted a written report. Chief Deputy Kitch reported the jail population is 1,397, down from the past count of 1,450-1,460. There have been many sickly inmates requiring many hospital trips. The population count included 98 tribal inmates, 0 ICE inmates, 176 US Marshals inmates and 21 inmates who were scheduled to be moved to their future prison. The department had eight vehicles vandalized by a suspect who was angry with the Tulsa Police Department (TPD) and vandalized the Sheriff's Office cars because he did not recognize the difference between the Sheriff's Office and TPD; another suspect vandalized 15 TPD Vehicles in a separate incident. In the next few months remodeling will occur in the jail, i.e. replacing the front glass, new storage building behind the jail, conveyor is being rebuilt for the inmate clothing, etc.

C. Report and Update – Court Services/Tulsa County Criminal Justice Planning and Policy Council - Mary McDonald

Court Services submitted a written report. Trustee Keith reviewed the Court Services report in Mary McDonald's absence, reviewing the hours spent in the district on various projects by the Work Crews. There were no questions.

D. Sales Tax Overview Committee – Dan Witham

TCCJA Sales Tax Overview Chairman Dan Witham attended the meeting. He explained the committee had met in July and explained Chief Deputy Kitch provided information on the Commissary fund at the request of several committee members. In response to Keith's question pertaining to the committee's feedback, he explained that he wanted to give the members time to review the report and would take comments at the October meeting. He noted payroll seemed to be climbing but noted it is a necessary expenditure; he also agreed with Wiedman's opinion pertaining to the 1/2% increase in sales tax revenues. Tamara Stanley and Undersheriff George Brown noted property insurance has increased by 45% and they have met with Kenneth Yates, Tulsa County Clerk's Office, to review the policies. Wiedman noted there will be an item on the Budget Board because increases have been across the board on all the County's properties. Mayor Bynum has a vacancy on the committee that needs to be filled.

IV. Chairman's Report

None. Saltee expressed appreciation of the Sheriff's Gala event to Undersheriff Brown; it was well attended.

V. New Business

In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

None.

VI. Vote to Adjourn

Motion made by Karen Keith, seconded by None, to adjourn the meeting. Upon roll call, Yes - Karen Keith, Stan Saltee, Larry Shafer, Brian Guthrie, Cory Box, Kelly Dunkerley. No - None. Abstain - None. Motion carried.



Chairman Stan Saltee

Tulsa County Criminal Justice Authority

ATTEST:



Secretary Larry Shafer

Tulsa County Criminal Justice Authority

